

RALEIGH DEXEL

raleighdexel@gmail.com, (360)-999-748-7488, raleighdexel.com

Objective: Self-motivated student looking for opportunities to expand my abilities through positions regarding the fields of business, design, and computer science. Aiming to leverage my relevant experiences and knowledge to be an effective part of your team.

Education:

South Puget Sound Community College, Olympia, WA
Currently pursuing an Associate in Business DTA (GPA: 4.0)
Estimated Graduation: 2022

Olympia High School, Olympia, WA
Graduated: 2021 (GPA: 3.88)

- 3-year commitment to the Olympia High School Yearbook Committee
- 3-year consecutive state qualifier for FBLA (Future Business Leaders of America)

Technical Skills:

- Fluent with Adobe design programs including Photoshop, Illustrator, and Lightroom
- Experienced with web development using HTML and CSS coding languages
- Experienced with Microsoft Office Suite programs including Word and Excel
- Superior verbal and written communication skills
- Beginner with Python coding language

Experience:

Homeownership Center Northwest, Tacoma, WA
Volunteer | July 2021– Present

- Conceptualized a newsletter prototype using Photoshop design skills
- Combined custom HTML and CSS code with MailChimp software to develop a functional newsletter
- Increased efficiency by organizing newsletter audiences and scheduling newsletter output

Alderbrook Golf and Yacht Club, Union, WA
Pro Shop Attendant | June 2021 – Present

- Schedule and manage tee times, maintain workspace organization, handle cashier transactions, sell merchandise
- Promote positive attitude, greet customers, exhibit proper etiquette and attire

Shur Kleen Car Wash, Olympia, WA
Attendant | May 2021 – Present

- Clean customer vehicles, work efficiently under pressure, handle cashier transactions
- Demonstrate superior customer service

Alderbrook Golf and Yacht Club, Union, WA
Golf and Range Attendant | July 2020 – May 2021

- Washed golf carts, maintained golf cart garage, maintained golf range, demonstrated strong work ethic

Dexel Aerial Photography, Olympia, WA
Owner and Photographer | March 2017 – July 2021

- Worked with realtors from RE/MAX and similar companies to produce quality aerial property images to help market and sell real estate
- Utilized multiple photo editing and sharing programs to deliver images to clients
- Communicated efficiently, organized property shoots, handled payments, finances, and invoices