Raymond Alexander

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E D U C A T I O N

University of Michigan School of Information   Ann Arbor, Michigan
MSI Master of Science in Information   Expected April 2014
Specialization of Human-Computer Interaction

The Ohio State University   Columbus, Ohio
Bachelor of Arts in History and Anthropology   March 2010

S K I L L S

Technical

- Proficiency with both Windows and Mac environments
- Proficiency in Microsoft Office and iWork suite
- Experience with HTML, Python, MySQL
- Familiarity with Dreamweaver, Photoshop

Language

- French, German (basic level)

P R O J E C T S

Growing Hope   Fall 2012, Ann Arbor Michigan

- Conducting contextual inquiries in order to analyze and improve information processes.
- Collaborating within a group and with an outside client to develop and implement new tools.

E X P E R I E N C E

Junior Fellow - Student Learning Analytics at Michigan   Jan 2013 - Present, Ann Arbor Michigan

- Identifying and exploring data sources relevant to professional work.
- Developing ideas on the application of learning analytics to improving teaching and learning.
- Developing an analytics project proposal focused on creating a careers pathway program for the School of Information at Michigan.

Learning Resource Center - Taubman Medical Library   Sept 2012 - Dec 2012, Ann Arbor Michigan

- Provided on-the-job troubleshooting for a variety of desktop and mobile solutions.
- Supervised continued computer usability and targeted idiosyncratic issues.
- Gathered and reported on issues to the centralized IT department, using a ticketing system.

Mount Carmel Health System, Health Records Liaison   Mar 2012 - Aug 2012, Columbus Ohio

- Instructed physicians in the use of a new EMRS, including walkthroughs and preferences.
- Provided on-the-job troubleshooting for user-based and client-based system issues.
- Provided ad-hoc support for technical issues unrelated to Powerchart, the EMRS.
- Gathered and reported on issues to the centralized IT department, using a ticketing system.

OVAI, Archaeological Field Technician   Nov 2010 - Mar 2012, Columbus Ohio

- Produced drawings and digital documentation of archaeological excavation executed independently of supervision
- Compiled, processed, and organized archaeological materials in the lab.
- Conducted library research utilizing maps, microfilm, and print media to determine historical use of land.

ASC Group Inc., Archaeological Field Technician   Apr 2010 - Nov 2010, Columbus Ohio

Achill Field School   Summer 2008, 2009, Achill Island Ireland

Supervisor, Summer 2009

- Oversaw the excavation of a trench, including the drawings and artifact documentation.
- Taught and participated in the digitizing of technical drawings using CAD software.

Student, Summer 2008

- Conducted field and lab research assisting a thesis work, focused on the identification and surveying of archeological sites.