

RUIDAN JI

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PROFESSIONAL SKILLS

- Innovative problem-solver who can generate solutions and resolve complaints developed working at Model UN
- Excellent oral and written communication skills through seeking sponsorship as a Chief Development Officer
- Microsoft Office programs (Word, Excel, PowerPoint) skills acquired working as a Sales Execution Analyst

EDUCATION

University of Toronto **Graduating in 2019**

Bachelor of Business Specialist in Finance, Minor in Computer Science

Tsinghua University

February - June 2017

School of Economics and Management Exchange

WORK EXPERIENCE

Teaching Assistant **January 2017**

University of Toronto

Risk Advisory Consulting Intern

June - July 2017

Deloitte, *Beijing*

- Conducted research on internal credit scores within foreign banks for enterprise risk recovery calculations, in addition determined dividend yields, debt to equity ratios etc., to produce the resolution and recovery plan
- Translated policies, reports and directives between English and Mandarin

Sales Execution Analyst Intern

September - December 2016

Samsung Electronics, *Toronto*

- Conducted competition SKU analysis and managed up to three million dollars of CORES budgets for regional accounts
- Worked with product marketing teams to manage and execute off-guidance products and sell-out forecasts

Internal Audit Intern

September - December 2015

Dundee Corporation, *Toronto*

- Conducted testing to ensure company operations were in compliance with laws enforced by relevant regulatory bodies, refined analytical and communication skills through exposure gained from various client meetings
- Redesigned the process flows and narratives for the management fees department ensuring efficiency and accuracy

EXTRACURRICULAR EXPERIENCES

Chief Development Officer

August 2016 - April 2017

The Marketing Group, *University of Toronto*

- Developed business sustainability plans to increase sponsor retention and maintain current and prospective partnerships, secured monetary funds to support the organization's growth
- Executively directed TMG's Charity Fashion Show with over 200 attendees, raising \$1010 for the SickKids Foundation
- Reduced costs of Fashion Show by approximately 80% through budgeting and acquiring company sponsorships

Finance Associate

October 2014 - March 2015

Enactus Canada, *University of Toronto*

- Developed financial statements and analyzed the available fundraising resources to create budget plans
- Researched and secured potential sponsors to provide financial support

Vice President of Finance

September 2013 - June 2014

Eden High School Student Council, *Eden High School*

- Recruited and led a committee of 10 members, catered to the different strengths and weaknesses of each member
- Created projects and events throughout the year, raised \$10 000 to help fight malnutrition rates in Guatemala

AWARDS

- 2nd place in Live Competition, 2nd place in The Rising Star Case Competition
- Ontario Cheerleading Federation Scholarship, Cheer Empire Scholarship, President Entrance Scholarship
- 8th, 13th and 16th OFSAA swimming
- Shad Valley Alumni 2013

INTEREST

- Traveling, Swimming, Flute, Cooking