

# RUIDAN JI

126 Simcoe Road Toronto, ON M1C 1C7 | ruidan.ji@mail.utoronto.ca | +1 905 325-5968

## PROFESSIONAL SKILLS

- Knowledge of Python, HTML Microsoft PowerPoint, Excel (VBA, Pivot Table, VLOOKUP)
- Innovative problem-solving skills with the ability to generate solutions and resolve conflicts developed at Model UN
- Excellent oral and written communication skills developed while seeking sponsorship at The Marketing Group

## EDUCATION

<b>University of Toronto, Toronto</b> Bachelor of Business Specialist in Finance, Minor in Computer Science	<b>2019</b>
<b>Tsinghua University, Beijing</b> School of Economics and Management (Exchange)	<b>February 2017- June 2017</b>

## WORK EXPERIENCE

<b>LogicFusion, Toronto</b> Computer Instructor	<b>March 2018- Present</b>
<ul style="list-style-type: none"><li>• Instruct and develop Python, Hardware, and Robotics classes for students aged 6 and above</li></ul>	
<b>University of Toronto, Toronto</b> Marketing Teaching Assistant	<b>January 2018 - Present</b>
<ul style="list-style-type: none"><li>• Collaborate with professors and teaching assistants to develop an efficient and fair marking scheme</li><li>• Apply concepts of the course to analyze student reports and provide detailed and effective feedback</li></ul>	
<b>Deloitte, Beijing</b> Risk Advisory Intern	<b>July - August 2017</b>
<ul style="list-style-type: none"><li>• Conducted research on internal credit scores of foreign banks for client enterprise's risk recovery assessment</li><li>• Produced resolution and recovery plan report in both English and Mandarin based on calculated financial ratios</li><li>• Collaborated with team members to create internal control procedures that improve risk management and efficiency</li></ul>	
<b>Samsung , Toronto</b> Sales Analyst Co-op	<b>September 2016 - December 2016</b>
<ul style="list-style-type: none"><li>• Forecasted the weekly sales of digital appliances of major retailers in Canada through modeling historical sales data</li><li>• Conducted competition SKU analysis and managed up to 3 million dollars of CORES budgets for regional accounts</li><li>• Worked with product marketing teams to manage and execute off-guidance products and sell-out forecasts</li></ul>	
<b>Dundee Corporation, Toronto</b> Internal Audit Co-op	<b>September 2015 - December 2015</b>
<ul style="list-style-type: none"><li>• Conducted testing to ensure company operations complied with relevant regulatory bodies as well prepared the audit engagement report, refined analytical and communication skills through exposure gained from meeting with clients</li><li>• Redesigned the process flows and narratives for the management fees department ensuring efficiency</li><li>• Performed internal audit engagements of the Operations and Compliance departments of the corporation</li></ul>	

## EXTRACURRICULAR

<b>The Marketing Group, University of Toronto</b> Chief Development Officer	<b>August 2016 - April 2017</b>
<ul style="list-style-type: none"><li>• Developed business sustainability plans to improve sponsor retention, maintain current and increase prospective partnerships, in addition secured monetary funds to support the organization's growth and events</li><li>• Reduced total cost of TMG's Charity event by 80% through budgeting and acquiring sponsorships</li></ul>	
<b>Enactus Canada, University of Toronto</b> Finance Associate	<b>October 2014 - March 2015</b>
<ul style="list-style-type: none"><li>• Developed financial statements and analyzed the available fundraising resources to create budget plans</li><li>• Researched and secured potential sponsors to provide financial support for the organization's main events</li></ul>	

## AWARDS & OTHERS

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• 2<sup>nd</sup> place in LIVE Competition</li><li>• Ontario Cheerleading Federation Scholarship</li><li>• President Entrance Scholarship</li><li>• Silver Duke of Edinburgh Award</li><li>• Moderator at Model United Nations</li></ul> | <ul style="list-style-type: none"><li>• 2<sup>nd</sup> place in The Rising Stars Case Competition</li><li>• Cheer Empire Scholarship</li><li>• 8<sup>th</sup>, 13<sup>th</sup> and 16<sup>th</sup> place in OFSAA swimming</li><li>• Shad Valley Alumni 2013</li></ul> |
|--|--|

## INTEREST

Traveling, Swimming, Music, Cooking, Hiking, Painting