

Form 16

Form16 Details:

Employee Name:	RAHUL DOSHI
Employee PAN:	CAQPD1273C
Employee Serial Number:	1124
Employee Designation:	SOFTWARE ENGINEER - NEW GRAD
Form16 Control Number:	1124/CAQPD1273C
Assessment Year:	2016-17

Signature Details:

This form has been signed and certified using a Digital Signature Certificate as specified under section 119 of the Income-Tax Act, 1961. (Please refer Circular No.2/2007.dated 21-5-2007).

The Digital Signature of the signatory has been affixed in the box provided below. To see the details and validate the signature, you should click on the box

Digitally Signed by	: PALANIYAPPAN PARANEETHARAN
Digitally Signature Certificate issued by	: mtnlTrustLine Class 2 Individual Subscriber Sub CA G1
Serial Number of DSC	:
Number of Pages	: 6 (including this page)



FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. UWXYGUJ	Last updated on 24-May-2016
Name and address of the Employer	Name and address of the Employee
SHORETEL COMMUNICATIONS PRIVATE LIMITED 101,RNA AZZURE,, W.E.HIGHWAY SERVICE ROAD, BANDRA EAST, MUMBAI - 400051 Maharashtra +(91)80-66901634 ppalaniyappan@shoretel.com	RAHUL DOSHI FLATNO 401 3-6-680, SAGACITY APARTMENTS, STREET NO 10, HIMAYATHNAGAR, HYDERABAD - 500029 Andhra Pradesh

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAQCS9159M	MUMS72762E	CAQPD1273C	

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Room No. 900A, 9th Floor, K.G. Mittal Ayurvedic Hospital Building, Charni Road , Mumbai - 400002	2016-17	From 01-Apr-2015 To 31-Mar-2016

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q2	JPDBLJUF	364642.00	30299.00	30299.00
Q3	QRPFGKCB	163392.00	12403.00	12403.00
Q4	QRTIPHHF	198600.00	0.00	0.00
Total (Rs.)		726634.00	42702.00	42702.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	22031.00	6390340	04-08-2015	01790	F
2	4134.00	6390340	01-09-2015	01253	F
3	4134.00	6390340	01-10-2015	01792	F
4	4134.00	6390340	03-11-2015	01957	F
5	4134.00	6390340	02-12-2015	02338	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
6	4135.00	6390340	06-01-2016	07565	F
7	0.00	-	03-02-2016	-	F
8	0.00	-	02-03-2016	-	F
9	0.00	-	04-04-2016	-	F
Total (Rs.)	42702.00				

Verification

I, **PALANIYAPPAN PARANEETHARAN**, son / daughter of **VEL ANNAMALAI PALANIYAPPAN** working in the capacity of **DIRECTOR FINANCE CONTROLLER** (designation) do hereby certify that a sum of Rs. **42702.00** [Rs. **Forty Two Thousand Seven Hundred and Two Only** (in words)] has been deducted and a sum of Rs. **42702.00** [Rs. **Forty Two Thousand Seven Hundred and Two Only**] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	MUMBAI	(Signature of person responsible for deduction of Tax)
Date	31-May-2016	
Designation: DIRECTOR FINANCE CONTROLLER		Full Name:PALANIYAPPAN PARANEETHARAN

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

FORM NO.16
[See rule 31(1)(a)]
Part B (Annexure)

Certificate under section 203 of the Income-Tax Act, 1961 for tax deducted at Source on Salary

Name and address of the Employer		Name and address of the Employee	
ShoreTel Communications Pvt. Ltd 101, RNA Azzure, W.E Highway Service Road, Bandra (East), Mumbai-400051 Maharashtra		RAHUL DOSHI	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. Provided by the Employer (If available)
AAQCS9159M	MUMS72762E	CAQPD1273C	1124
CIT(TDS)		Assessment Year	Period
		2016-17	From To
			01-Jul-2015 31-Mar-2016

Details of Salary paid and any other income and tax deducted		Rs.	Rs.	Rs.
1. GROSS SALARY				
(a) Salary as per provisions contained in section 17(1)		726634.00		
(b) Value of perquisites under section 17(2) (as per Form No:12BA,wherever applicable)		0.00		
(c) Profits in lieu of salary under section 17(3) (as per Form No: 12BA,wherever applicable)		0.00		
Total				726634.00
2. Less : Allowance to the extent exempt u/s 10				
Sl.No.	Allowance	Rs.		
1	House Rent Allowance Exemption	44730.00		
2	Transport Exemption	14400.00		
3	Gratuity Exemption	0.00		
4	Uniform Exemption	0.00		
5	Children Education Allowance	0.00		
6	Leave Encashment	0.00		
7	LTA exemption	0.00		
Total				59130.00
3. Balance (1-2)				667504.00
4. DEDUCTIONS:				
(a) Entertainment Allowance		0.00		
(b) Tax on Employment		1800.00		
5. Aggregate of 4 (a) and (b)			1800.00	
6. INCOME CHARGEABLE UNDER THE HEAD 'SALARIES' (3-5)				665704.00
7. Any other income reported by Employee				
Income				
Income / Loss from House Property				
Income from Other Sources				
Other_Source_Income2				
Other_Source_Income3				
			0.00	
8. GROSS TOTAL INCOME(6 + 7)				665704.00
9. DEDUCTIONS UNDER CHAPTER VI-A				
(A) Sections 80C, 80CCC & 80CCD				
(a) Section 80C		Gross Amount	Deductible Amount	
(i) Employee Provident Fund		32724.00	32724.00	
(ii) Voluntary Provident Fund		0.00	0.00	
(iii) National Saving Certificates		0.00	0.00	
(iv) Children Tuition Fees		0.00	0.00	
(v) Contribution to ULIP		0.00	0.00	
(vi) Housing Loan Principal Repayment		0.00	0.00	
(vii) Life Insurance Premium		7695.00	7695.00	
(viii) Sukanya Samriddhi Scheme		0.00	0.00	
(ix) Others / (Fixed Deposit (5 Years) , NSS, SCSC,etc)		0.00	0.00	
(x) NSC Interest / Approved Superannuation		0.00	0.00	
(xi) Public Provident Fund		100000.00	100000.00	
(xii) Mutual Fund		0.00	0.00	
(b) Life Insurance Pension Scheme (Section 80CCC)		0.00	0.00	
(c) Employees Contribution towards NPS (Section 80CCD(1))		0.00	0.00	

Total of (a) + (b) + (c)			140419.00
Note : Aggregate amount deductible under section i.e., 80C and 80CCD(1) shall not exceed 2.0 Lakhs.			
(B) Other Sections(e.g. 80E, 80G, 80TTA etc.) Under Chapter VI-A	Gross Amount	Qualifying Amount	Deductible Amount
(a) 80 CCG Rajiv Gandhi Equity Scheme	0.00	0.00	0.00
(b) 80 D Medical Claim	0.00	0.00	0.00
(c) 80 DD Handicapped Dependents	0.00	0.00	0.00
(d) 80 DDB Medical Expenses, Chronic Diseases	0.00	0.00	0.00
(e) 80 E Interest on Loan taken for Higher Education	0.00	0.00	0.00
(f) 80 U Permanent Physical disability	0.00	0.00	0.00
(g) 80 G Donation	0.00	0.00	0.00
(h) 80 GG Rent paid (HRA not received)	0.00	0.00	0.00
(i) 80 TTA Deduction on Interest on saving Account	0.00	0.00	0.00
(j) 80 EE Additional Interest on House Property	0.00	0.00	0.00
10. Aggregate of deductible amounts under chapter VIA			140419.00
11. Total Income (8-10)			525285.00
12. Tax on total income			30057.00
13. Surcharge			0.00
14. Education Cess @ 3% on (on tax computed at S.No.12 & 13)			902.00
15. Tax Payable (12+13+14)			30959.00
16. Less : Relief under section 89			0.00
17. Tax Payable (15-16)			30959.00
18. Less : (a) Tax Deducted at source u/s 192 (1)		42702.00	
(b) Tax paid by the employer on behalf of the employee u/s 192 (1A)		0.00	
On perquisites u/s 17(2)			
19. Tax payable / refundable (17-18)			-11743.00

Verification

Income tax deducted in case of individual employee forms a part of total amount of monthly deposits

I, **PALANIYAPPAN PARANEETHARAN** son / daughter of **VEL ANNAMALAI PALANIYAPPAN** working in the capacity of **DIRECTOR FINANCE CONTROLLER**, do hereby certify that a sum of **Rs. 42702.00 [RUPEES FORTY TWO THOUSAND SEVEN HUNDRED AND TWO ONLY]** has been deducted at source and paid to the credit of the Central Government. I further certify that the information given above is true and correct based on the books of account, documents and other available records.

For ShoreTel Communications Pvt. Ltd

Place : Mumbai
Date : 31-May-2016

Signature of the person responsible for deduction of tax

This Form 16 is signed using Digital Signature.

FULL NAME : PALANIYAPPAN PARANEETHARAN

Designation : DIRECTOR FINANCE CONTROLLER

FORM NO. 12BA

{See rule 26A(2)(b)}

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and Address of the Employer : ShoreTel Communications Pvt. Ltd
101, RNA Azzure, W.E Highway Service Road, Bandra (East), Mumbai-400051
Maharashtra

2. TAN : MUMS72762E

3. TDS Assessment Range of the Employer :

4. Name of Employee : RAHUL DOSHI
Designation : SOFTWARE ENGINEER - NEW GRAD
PAN : CAQPD1273C

5. Is the Employee a Director or a person with substantial interest in the company (Where the employer is a company) : No

6. Income under the Head 'Salaries' of the Employee (Other than from perquisites) : 665704.00

7. Financial Year : 2015-16

8. Valuation of Perquisites

Sl No.	Nature of perquisite	Value of perquisite as per rules(Rs.)	Amount,if any, recovered from employee(Rs.)	Amount of Taxable perquisite(Rs.)
(1)	Accommodation	0.00	0.00	0.00
(2)	Cars/Other automotive	0.00	0.00	0.00
(3)	Sweeper, Gardener, Watchman or Personal attendant	0.00	0.00	0.00
(4)	Gas, Electricity, Water	0.00	0.00	0.00
(5)	Interest free or concessional loans	0.00	0.00	0.00
(6)	Holiday expenses	0.00	0.00	0.00
(7)	Free or concessional travel	0.00	0.00	0.00
(8)	Free Meals (Food Coupons Taxable)	0.00	0.00	0.00
(9)	Free Education	0.00	0.00	0.00
(10)	Gifts, Vouchers etc.	0.00	0.00	0.00
(11)	Credit card expenses	0.00	0.00	0.00
(12)	Club expenses	0.00	0.00	0.00
(13)	Use of movable assets by employees	0.00	0.00	0.00
(14)	Transfer of assets to employees	0.00	0.00	0.00
(15)	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
(16)	Stock Options	0.00	0.00	0.00
(17)	Other Benefits or amenities (Conveyance Perks)	0.00	0.00	0.00
(18)	Total Value of Perquisites	0.00	0.00	0.00
(19)	Value of profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

* "Other benefits or amenities" includes medical reimbursement exceeding Rs. 15,000/-.

9. Details of Tax

a) Tax Deducted from Salary of Employee u/s 192(1) : 42702.00

b) Tax Paid by Employer on behalf of Employee u/s 192(1A) : 0.00

c) Total Tax Paid : 42702.00

d) Date of Payment into Government Treasury : ref form 16

DECLARATION BY EMPLOYER

I, **PALANIYAPPAN PARANEETHARAN** son / daughter of **VEL ANNAMALAI PALANIYAPPAN** working in the capacity of **DIRECTOR FINANCE CONTROLLER** do hereby declare on behalf of **SHORETEL COMMUNICATIONS PVT. LTD** that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct.

For ShoreTel Communications Pvt. Ltd

Place : Mumbai
Date : 31-May-2016

Signature of the person responsible for deduction of tax
This Form 16 is signed using Digital Signature.
FULL NAME : PALANIYAPPAN PARANEETHARAN
Designation : DIRECTOR FINANCE CONTROLLER