Raquel Dubin

https://www.linkedin.com/in/raquel-dubin-06b2b3160/

SUMMARY
Dedicated MLIS student with a passion for accessibility and User Experience Design.

EDUCATION
Master of Library and Information Science (MLIS) (In progress)   Expected: May 2027
San Jose State University (SJSU), San Jose, CA
GPA: 3.93; Web Coordinator for User Experience Student Group

B.A., Psychology   May 2021
California State University Northridge (CSUN), Northridge, CA
GPA: 3.99; Copyeditor for the Northridge Review Spring 2021 Edition

SKILLS
- Soft Skills: Accuracy, Organization, Creativity, and Collaboration
- Library Technology: ArchivesSpace, Archon, Ex Libris Alma
- Web Design/Coding: User Experience (UX) Design, Figma, HTML/CSS, SEO, Python, C++

EXPERIENCE
UX Student Assistant, San Jose State University, San Jose, CA   Aug 2024-Present
- Mentoring UX interns while collaborating with a team of consultants and assistants
- Conducting user research through interviews, observations, and usability testing to inform redesign of VR spaces and SJSU's School of Information website
- Designing prototypes (wireframes and sitemaps) using Figma and LucidSpark to improve website navigation and page layouts
- Presenting findings to communicate user insights and design recommendations for stakeholders

Graduate Research Assistant, San Jose State University, San Jose, CA   Aug 2024-Present
- Conducting systematic data collection for research on bias in Large Language Models (LLMs), supporting investigation of ethical implications in Artificial Intelligence (AI)

Teaching Assistant, San Jose State University, San Jose, CA   Jun 2024-Present
- Grading assignments for the course INFO 202-Information Retrieval System Design: leaving meaningful feedback and answering students' questions
- Redesigning PowerPoint presentations and quiz questions to promote understanding of complex topics

Volunteer, Greater Los Angeles Zoo Association, Los Angeles, CA   Aug 2022-Jan 2024
- Maintained accurate membership records using nonprofit database (Raiser's Edge)
- Conducted observational research to support animal care, wellbeing, and conservation

Library Student Assistant, CSUN University Library, Northridge, CA   Aug 2017-May 2021
- Processed collections in Special Collections and Archives: evaluated records, implemented preservation practices according to archival standards, and collaborated with archivists to solve preservation challenges

- Transcribed oral histories and historical newspapers for digital accessibility, including metadata tagging and alt text for screen readers
- Created metadata for finding aids using ArchivesSpace and performed quality control for all entries, ensuring accuracy and discoverability of historical records

CERTIFICATES

Copyright for Educators and Librarians, Coursera   Oct 2022
Credential URL: https://www.coursera.org/account/accomplishments/certificate/4HD2WX7JSQC7

UX Design, Coursera   Oct 2021
Credential URL: https://www.coursera.org/account/accomplishments/certificate/LNFEEZLAXRC5