

## RYAN M. DURSO

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128 MILLVILLE STREET, SALEM, NEW HAMPSHIRE 03079

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### **EDUCATION:**

#### **Central Connecticut State University**

Bachelor of Science Degree: Industrial Technology

Concentration: Graphics Technology

New Britain, CT

May 2009

#### **University of Central Lancashire**

Study Abroad Program

Preston, Lancashire, UK

Fall 2008

#### **Salem High School**

Concentration: Vocational Graphic Arts

Salem, NH

June 2004

### **WORK EXPERIENCE:**

#### **Advance Reproductions Corporation**

*Production Supervisor*

04/2018 – Present

*Digital Imaging Technician*

12/2011 – 01/2018

- Oversee production staff to consistently meet extremely quick turnaround times
- Manage inventory of materials and products valued over \$100,000
- Run daily production meetings with customer service, sales, and upper management to communicate production schedules and incoming jobs
- Constantly manage the production team's time and work load
- Cover gaps in production when necessary

#### **Sir Speedy Printing**

*Production/Sales Associate*

New Britain, CT

01/2009 – 12/2011

*College Intern*

10/2007 – 05/2008

- Assist a high volume of walk-in customers daily
- Operate various printing equipment including: copiers, industrial paper shredder, paper cutter, folding machine, laminating machine, large format printer, and bindery equipment
- Continuously produce quality projects to meet customer standards
- Design and page layouts for business cards, letterheads, flyers, political mailers, etc. using Adobe InDesign, Illustrator, and Photoshop
- Complete projects under strict deadlines
- Competent with both Windows and Macintosh operating systems

#### **Target**

*Sales Associate*

New Britain, CT

01/2009 – 09/2009

- Trained new employees
- Served as a cashier
- Assisted customers in all facets
- Stocked and maintained sales floor merchandise
- Certified to operate backroom machinery

Salem, NH

07/2006 – 08/2008