

Sophia Morgan

Junior Agile Project Manager

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Professional Summary

Junior Agile Project Manager with 2 years of experience leading Scrum teams, organizing sprints, and facilitating daily standups. Skilled in JIRA, project planning, and stakeholder communication.

Skills

Agile Methodologies (Scrum, Kanban), JIRA, Sprint Planning, Stakeholder Communication, Team Collaboration, Task Estimation, Retrospectives, Scrum Master (Certified), Basic Risk Management, Documentation

Experience

Agile Project Coordinator - AgileFlow Systems (2023 - Present)

- Assisted with sprint planning and ensured timely delivery of feature releases.
- Supported backlog grooming and coordinated cross-functional team collaboration.
- Facilitated daily standups and sprint retrospectives.

Project Management Intern - DevPulse Solutions (2022 - 2023)

- Provided support in maintaining project schedules and tracking progress.
- Assisted in risk assessments and reporting project statuses.

Education

B.S. in Business Administration, University of Michigan, 2022