Local Business Enterprise (LBE) Program Requirements

Racial Equity Facilitation and Consultancy Support

Questions?

Review the instructions in "Attachment 2"

Email Regina Chan

Regina.Chan@sfgov.org

Your proposal may be deemed nonresponsive for failure to meet LBE requirements

- Include in your proposal, by <u>January 7, 2021</u>:
 - Form 2A
 - Form 2B
 - Form 3
 - Form 5
 - Form 4 (if applicable)
 - IF proposing as a JOINT VENTURE

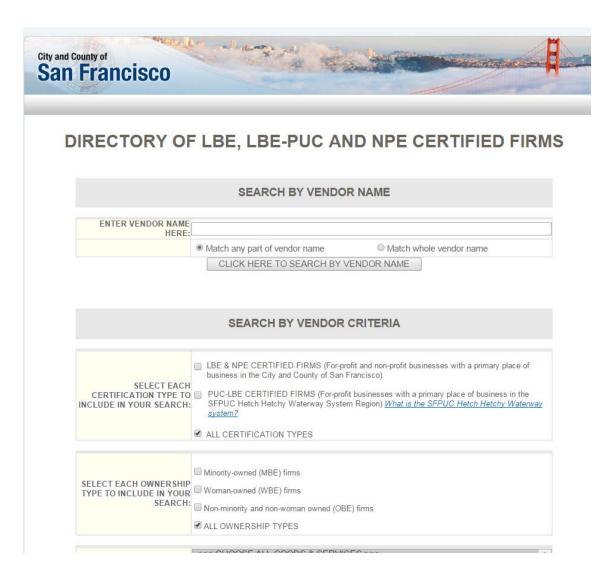
LBE Requirement → 15%

MANDATORY

At minimum, 15% of the total value of your contract must be performed by certified San Francisco LBE(s).

→ How can I find SF LBEs who are certified in a specific area of work?

mission.sfgov.org/hrc_certification/



Form 2A

CITY AND COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION

Owner/Authorized Representative (Signature):

Print Name and Title:

All firms



CHAPTER 14B CMD ATTACHMENT 2

Architecture, Engineering, and Professional Services

Date:

FORM 2A: CMD CONTRACT PARTICIPATION FORM

Section 1: This form must be submitted with the proposal or the proposal may be deemed non-responsive and rejected. Prime Proposer, each Joint Venture Partner, Subconsultants, Vendors, and lower sub tiers must be listed on this form. Only CMD certified Small and/or Micro-LBEs can be used to meet the LBE subconsultant participation goal unless the RFP allows for SBA-LBE subconsultants to count towards the LBE participation goal. A Small and/or Micro-LBE Prime proposer/JV with LBE participation must meet the LBE subconsultant goal. A Small and/or Micro-LBE Prime proposer/JV with LBE participation may not count its participation towards meeting the LBE subconsultant participation goal. Be sure to check box for Rating Bonus. If more space is needed, attach additional copies of this form. This form is also completed and submitted for all contract modifications which exceed the original contract amount by more than 20%.

Contract:					RATING BONUS					
			☐ LBE 10%		☐ Joint Venture 7.5%					
Firm:			☐ Joint Ventur	☐ Joint Venture 5%		☐ Joint Venture 10% (LBEs ONLY)				
Contact Person:						☐ No Rating Bonus Requested				
Address:										
City/ZIP						LBE Goal %				
Phone										
*Type: Identify if prime (P), JV partner (J), Subconsultant (S), or Vendor (V)										
TYPE *	Firm		PORTION OF WORK (describe scope(s) of work)		% OF WORK			% OF LBE SUBWORK		
					9	6		%		
					9	6		%		
					9	6		%		
					9	6		%		
				Total % of Work: 100		% Total LBE Subconsulting%		%		
I declare, under penalty of perjury under the laws of the State of California, that I am utilizing the above Consultants for the portions of work and amounts as reflected in the Proposal for this Contract.										

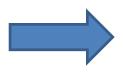
Proposer may receive a rating bonus if:

Certified as a SF LBE → 10% rating bonus

- Not a SF LBE but
 - JV partner is a SF LBE <u>and</u> performs at least 35% of the work → 5% rating bonus
 - JV partner is a SF LBE <u>and</u> performs at least 40% of the work → 7.5% rating bonus

Form 2B

Exceeded LBE Goal by 35%? (20.25%)



Fill out
Section A, C, and D
of Form 2B

-OR-

Follow the steps in Form 2B and achieve at least 80 points

Must Submit Supporting Documents