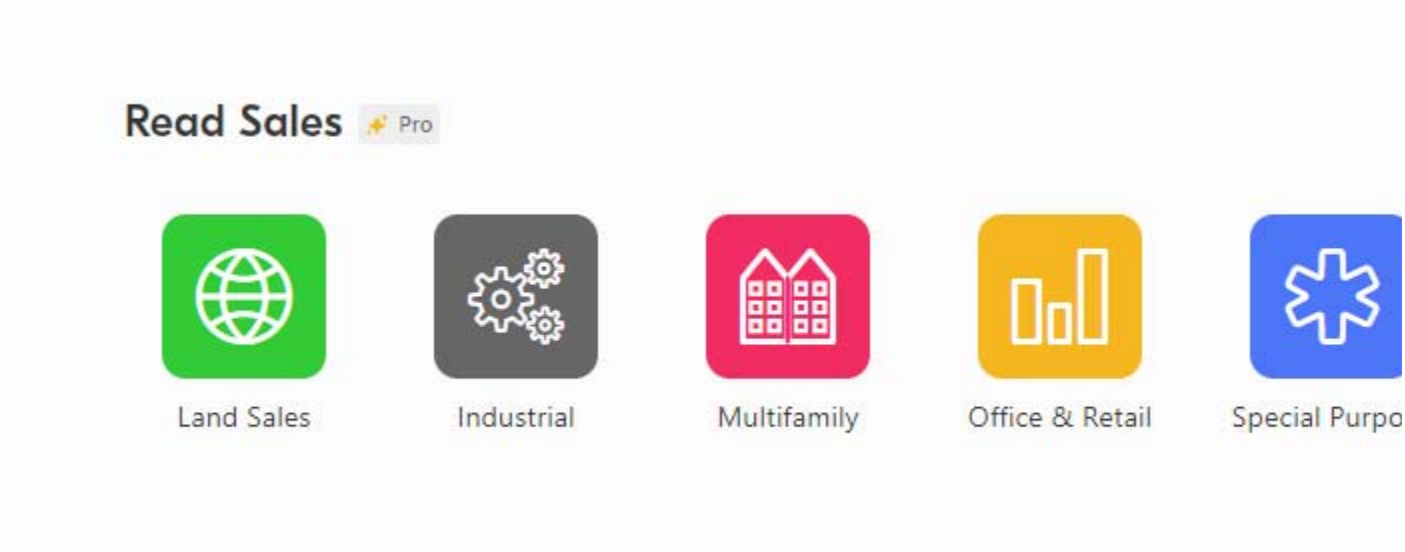
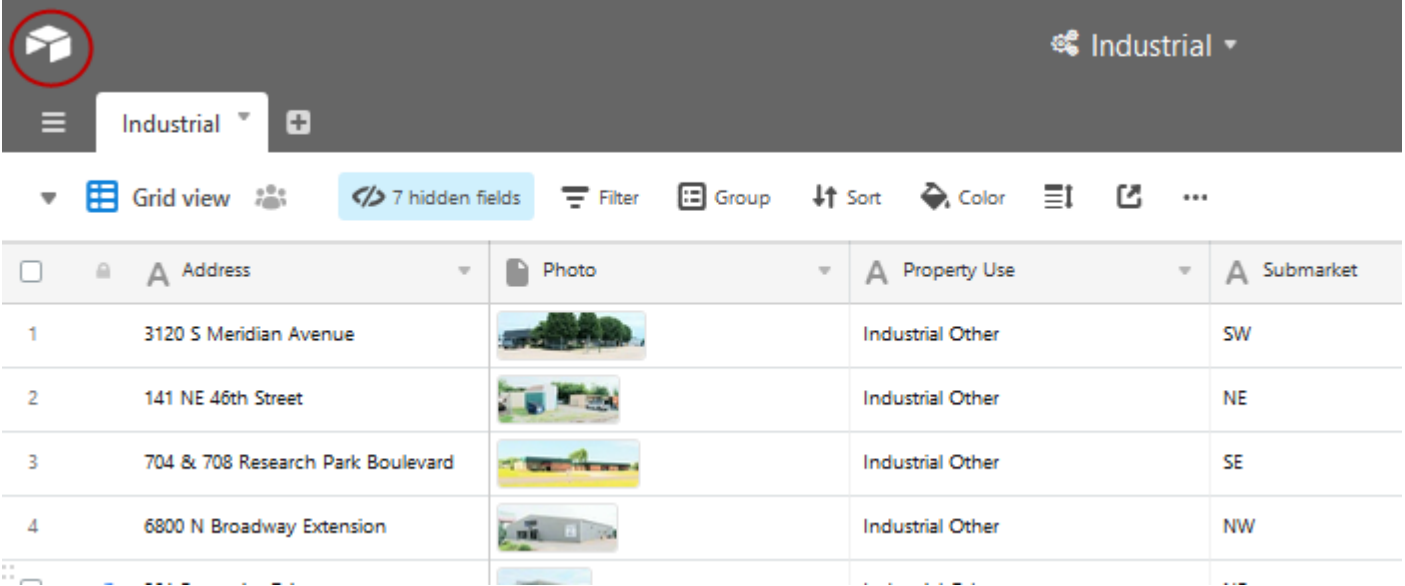


A user will log in and see the following:



The user will choose a property type to show the data.

Clicking the Airtable logo will get you back to the 5 property type choices:



Once you are viewing the one of the property types, users can Sort & Filter the data.

Click the down arrow on one of the columns and click the sort order from the menu:

18

A Submarket	31 Date	\$ Price	# GB
SW		\$1,530,000	
NE		\$70,000	
SE		\$1,250,000	
NW		\$750,000	
NE		\$1,075,000	
NW		\$225,000	
SE		\$250,000	
SE		\$350,000	
NW		\$350,000	
NW		\$65,000	
SE		\$575,000	
NE	5/9/2018	\$1,600,000	

Customize field type

Rename field

Edit field description

Duplicate field

Insert left

Insert right

Sort 1 → 9

Sort 9 → 1

Add filter

Group by this field

Hide field

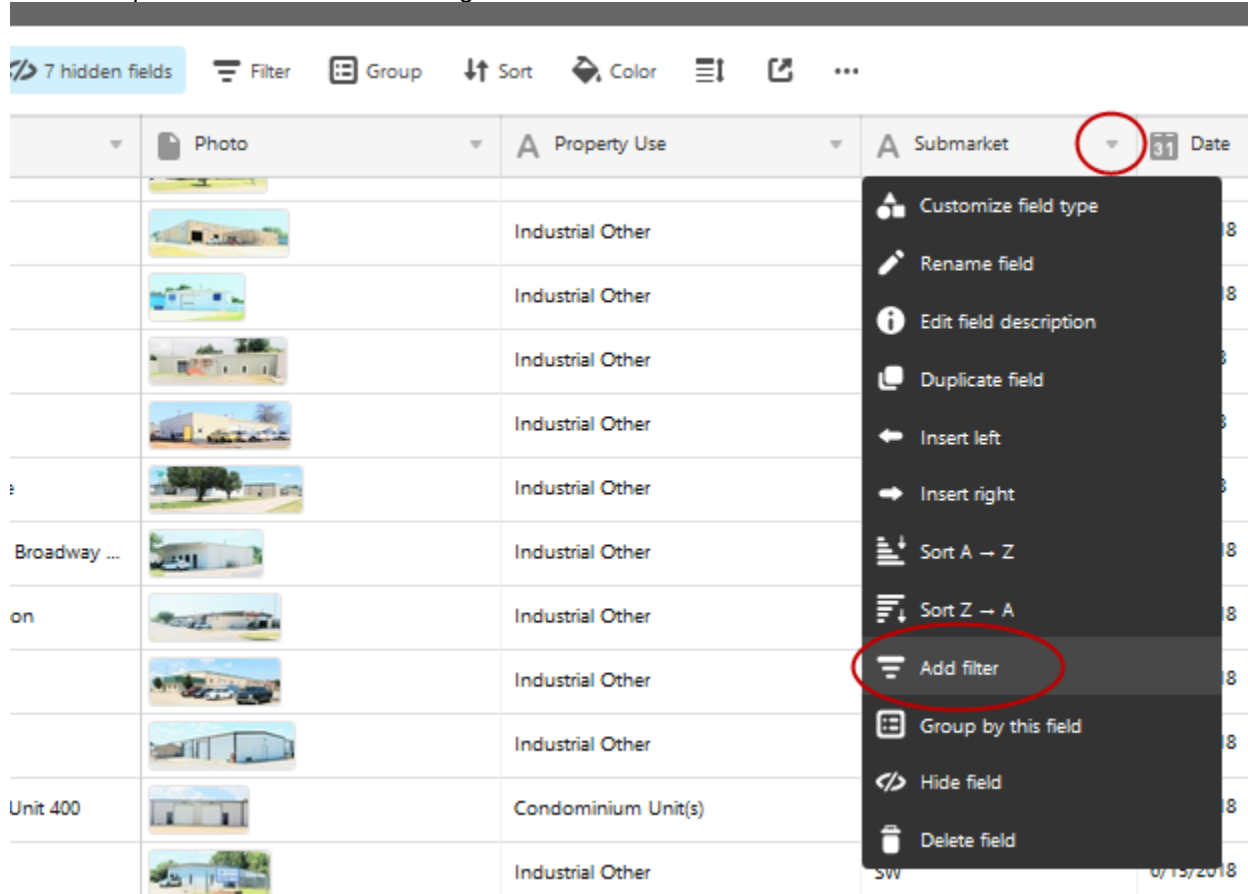
Delete field

Now the data is sorted with the most recent sales at the top.

Group Sorted by 1 field Color

A Property Use	A Submarket	31 Date	\$ Price
Manufacturing, Light Industrial	SW	12/21/2018	\$
Industrial Other	SE	12/20/2018	\$
Industrial Other	NW	12/12/2018	\$
Industrial Other	NW	12/6/2018	\$
Industrial Other	SE	11/29/2018	\$3,
Industrial Other	SW	11/26/2018	\$
Industrial Other	SE	11/20/2018	\$
Industrial Other	SW	11/20/2018	\$
Industrial Other	SW	11/19/2018	\$2,
Industrial Other	SW	11/16/2018	\$3,

The same process will work with filtering:



This brings up the filter menu. The user can now specify the filter condition. In this case the user would see all south side p

fields 1 filter Group Sort Color

Where Submarket contains S

+ Add filter

	Industrial Other	SE	5,
	Industrial Other	SE	5,
	Industrial Other	SE	4,
	Industrial Other	SW	4,
	Industrial Other	SW	1,
	Industrial Other	SE	1,
	Industrial Other	SW	1,
	Industrial Other	SW	1,
	Industrial Other	SW	1,

Or the user could get more specific:

hidden fields 1 filter Group Sort Color

Where Submarket contains SW

+ Add filter

	Industrial Other	SW	8/30/
	Industrial Other	SW	8/9/2
	Industrial Other	SW	8/3/2
	Industrial Other	SW	8/1/2
	Industrial Other	SW	8/1/2
	Manufacturing, Light Industrial	SW	12/21
	Industrial Other	SW	11/20
	Industrial Other	SW	11/11

Users can filter by multiple conditions like SW submarket greater than \$100/SF (notice the number circled in the lower left)

Industrial

Grid view 7 hidden fields 2 filters Group Sort Color

Where Submarket contains SW

And \$/SF of GBA > \$100.00

Add filter

	Address			
1	2951 & 2851 S Council Road			
2	220 S Francis Avenue			
3	3120 S Ann Arbor Avenue			
4	11825 S Portland Avenue	\$1,100,000	10500	
5	3301 S Gilson Way	\$3,390,000	28000	
6	800 S Broadway Avenue	\$2,409,000	11250	
7	418 SW 5th Street	\$528,000	4950	
8	4001 Beacon Drive	\$1,142,000	9600	
9	3901 Beacon Drive	\$1,055,500	9750	
10	3900 Beacon Drive	\$3,508,500	23350	
11	401 S Walker Avenue	\$321,000	2574	
+				
11 records		Mdn \$1,100,000	Sum 155767	

Now the filter is SW between \$100-125/SF

Industrial

Grid view 7 hidden fields 3 filters Group Sort Color

	Address			
1	220 S Francis Avenue			
2	3120 S Ann Arbor Avenue			
3	11825 S Portland Avenue			
4	3301 S Gilson Way			
5	418 SW 5th Street	\$528,000	4950	
6	4001 Beacon Drive	\$1,142,000	9600	
7	3901 Beacon Drive	\$1,055,500	9750	
8	401 S Walker Avenue	\$321,000	2574	
+ You can also insert a new record anywhere by pressing Shift-Enter				
8 records		Mdn \$902,750	Sum 76492	

Users can also add a filter by clicking Filter, then Add Filter and choosing a data field. In this case we chose County.

Grid view 7 hidden fields 4 filters Group Sort Color ...

	Address	\$/SF of GBA	County
1	220 S Francis Avenue		
2	3120 S Ann Arbor Avenue		
3	3301 S Gilson Way		
4	418 SW 5th Street		
5	4001 Beacon Drive		
6	3901 Beacon Drive	\$1,055,500	9750
7	401 S Walker Avenue	\$321,000	2574

7 records Mdn \$750,000 Sum 65992

Users can show and hide fields they consider relevant with the Hide Fields menu

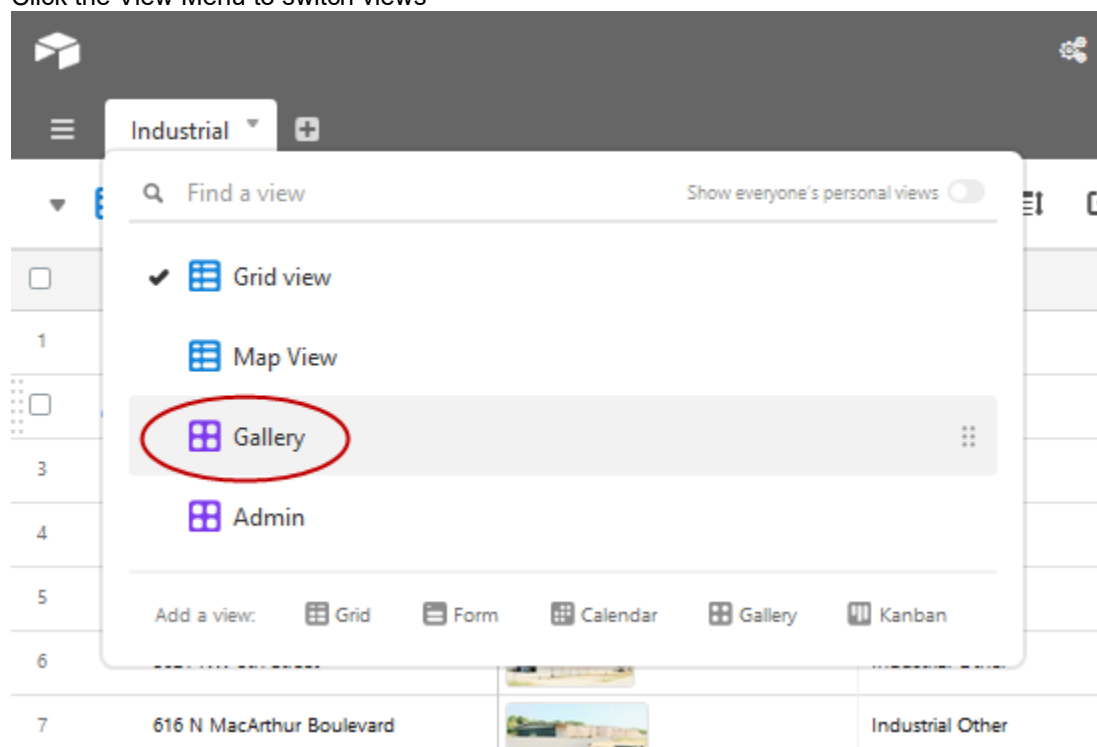
Find a field

- ☒ A County
- ☒ A TPN
- ☒ A Book/Page
- ☐ A Deed
- ☒ A Buyer
- ☐ A Buyer Info
- ☒ A Seller
- ☐ A Seller Info
- ☐ A Latitude

Hide all Show all

You can see that Deed, Seller Info, etc are hidden




Click the View Menu to switch views



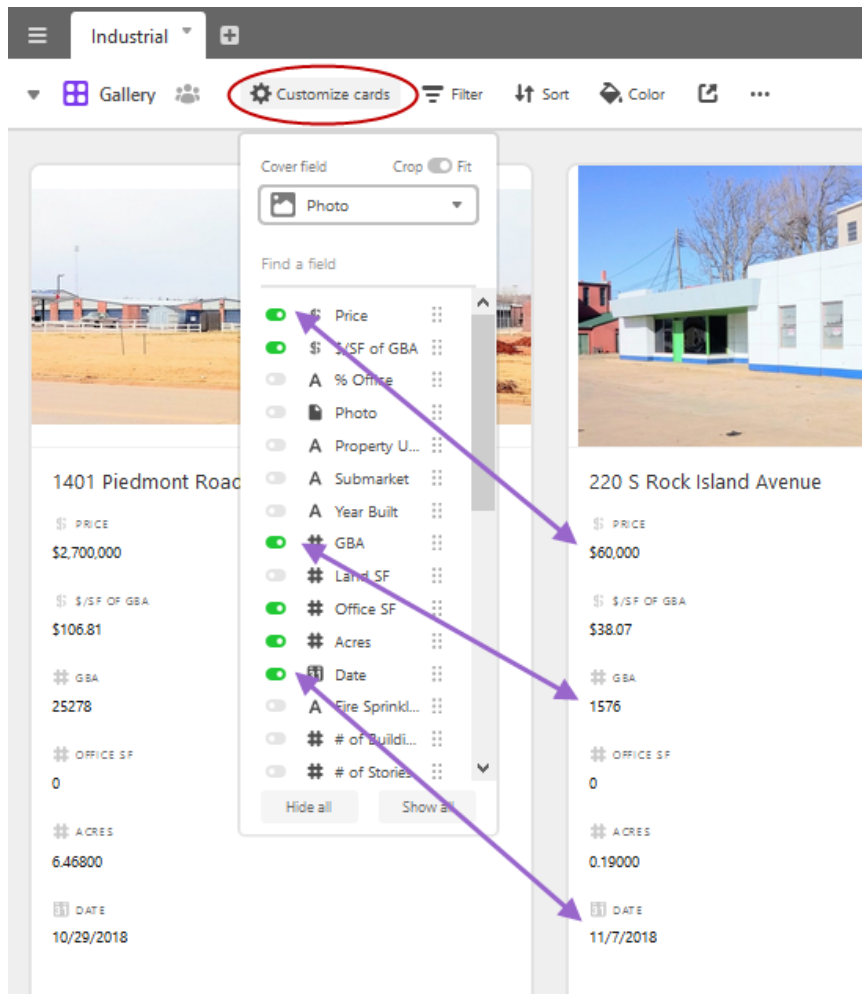
Now we are looking at the Gallery view

Industrial

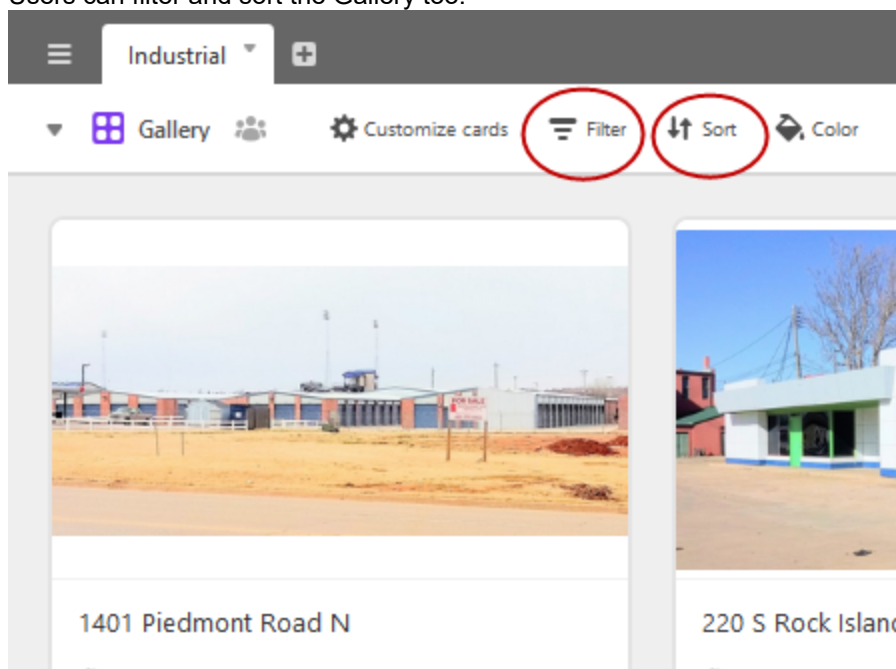
Gallery Customize cards Filter Sort Color

		
1401 Piedmont Road N	220 S Rock Island Avenue	7617 SV
PRICE \$2,700,000	PRICE \$60,000	PRICE \$370,000
\$/SF OF GBA \$106.81	\$/SF OF GBA \$38.07	\$/SF OF \$64.91
GBA 25278	GBA 1576	GBA 5700
OFFICE SF 0	OFFICE SF 0	OFFICE : 1200
ACRES 6.46800	ACRES 0.19000	ACRES 0.64000
DATE 10/29/2018	DATE 11/7/2018	DATE 12/21/2018

Users can customize the data fields just like in the Grid view



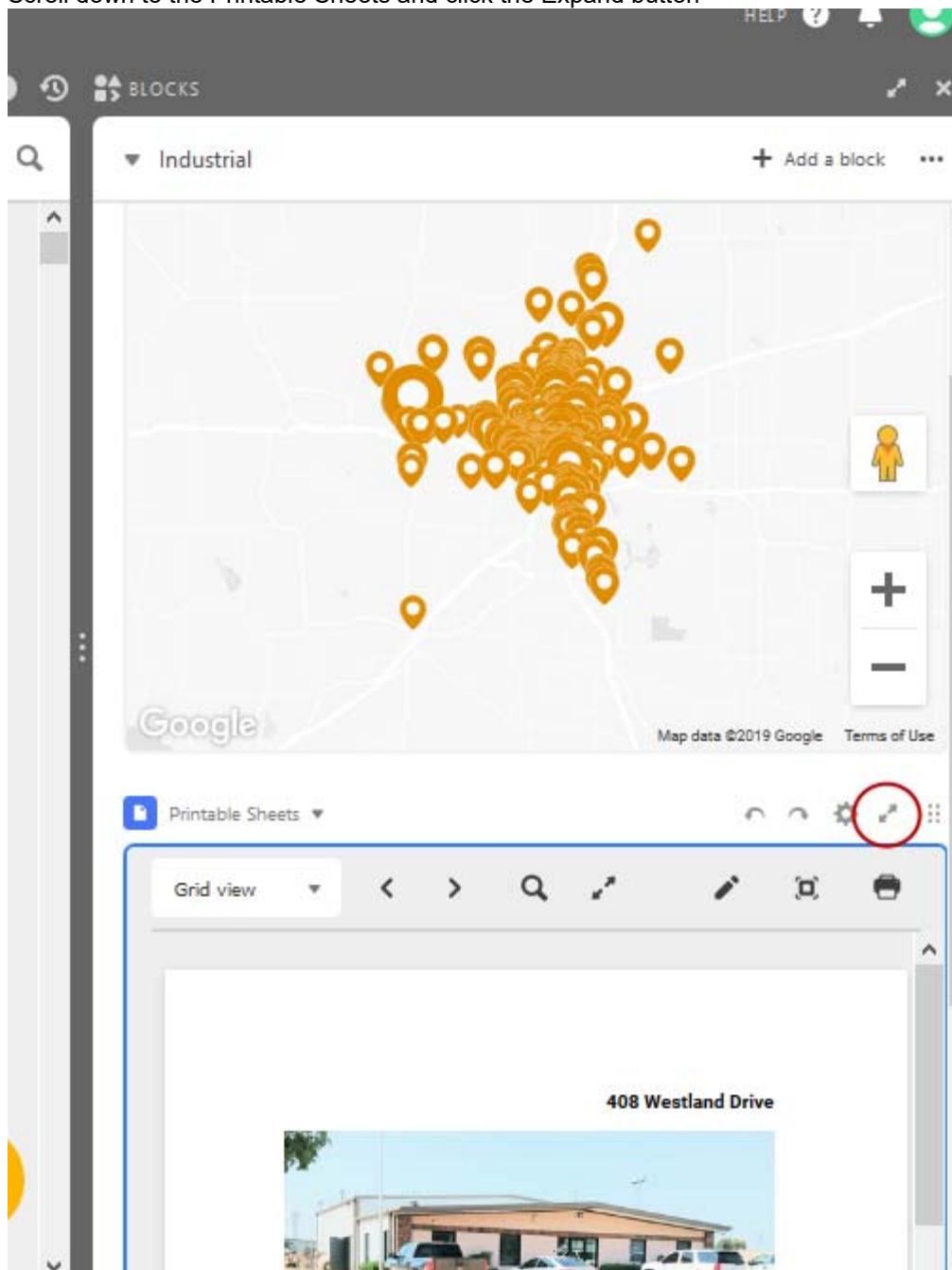
Users can filter and sort the Gallery too.



Click the BLOCKS to bring up additional information



Scroll down to the Printable Sheets and click the Expand button



The Present button will bring up a full screen letter sized data sheet. The Print button will print a single or a filtered group c

