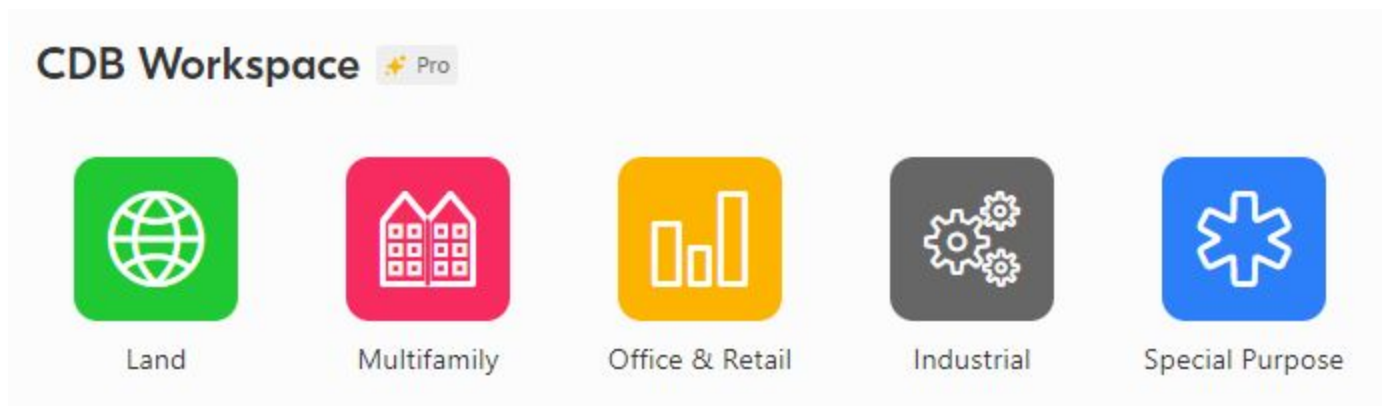
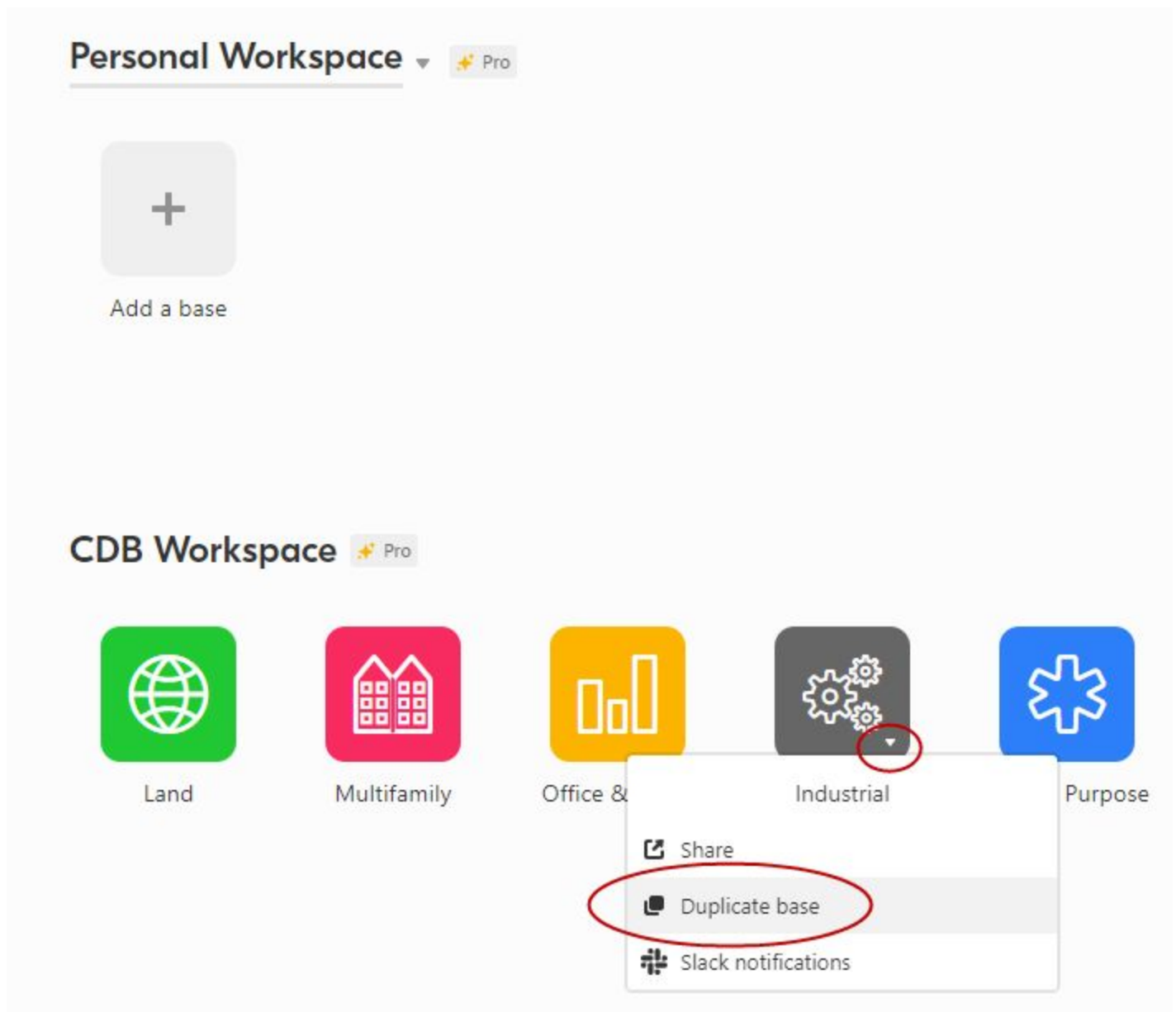


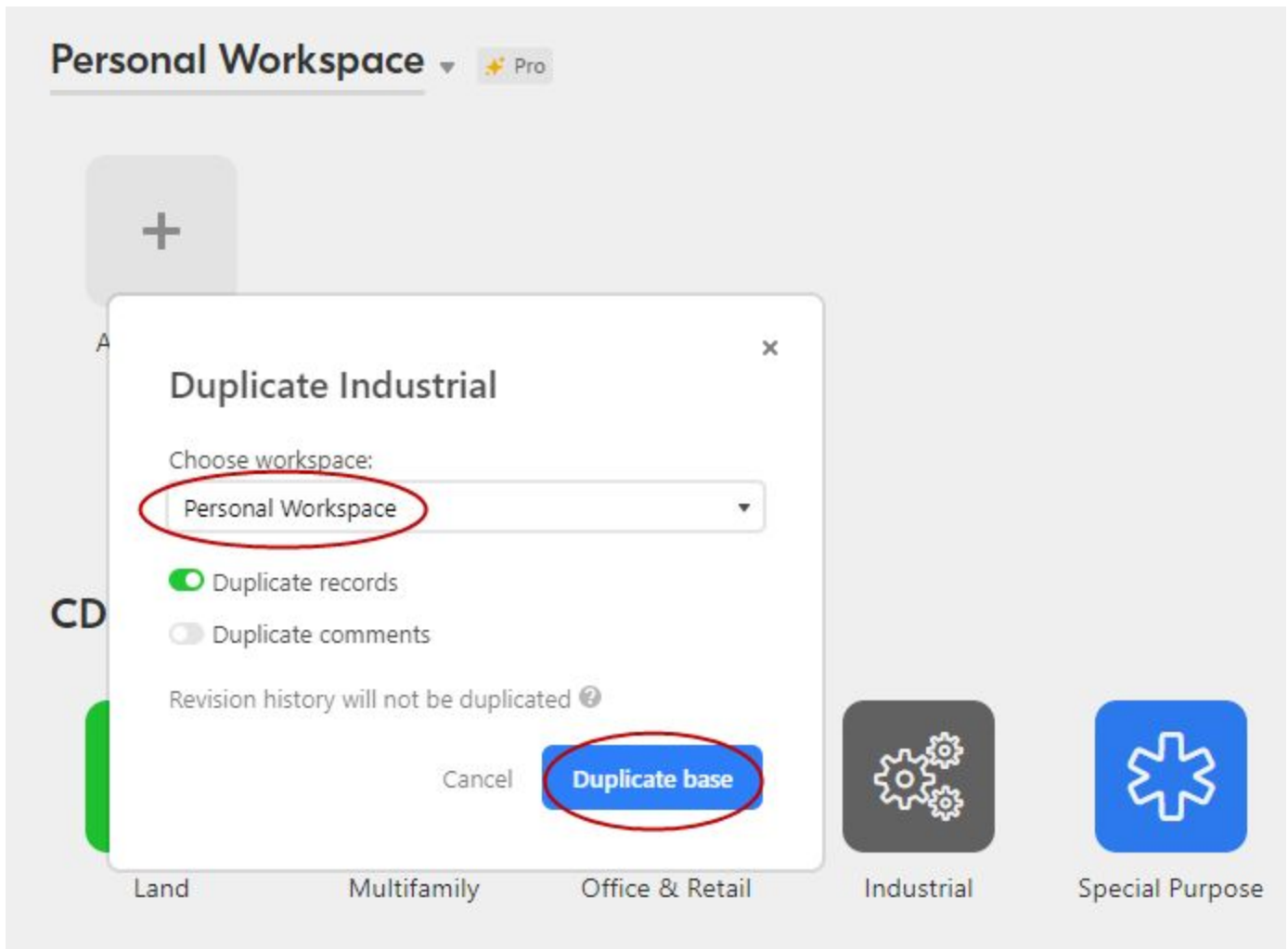
Login with the email and password to see the following property types:



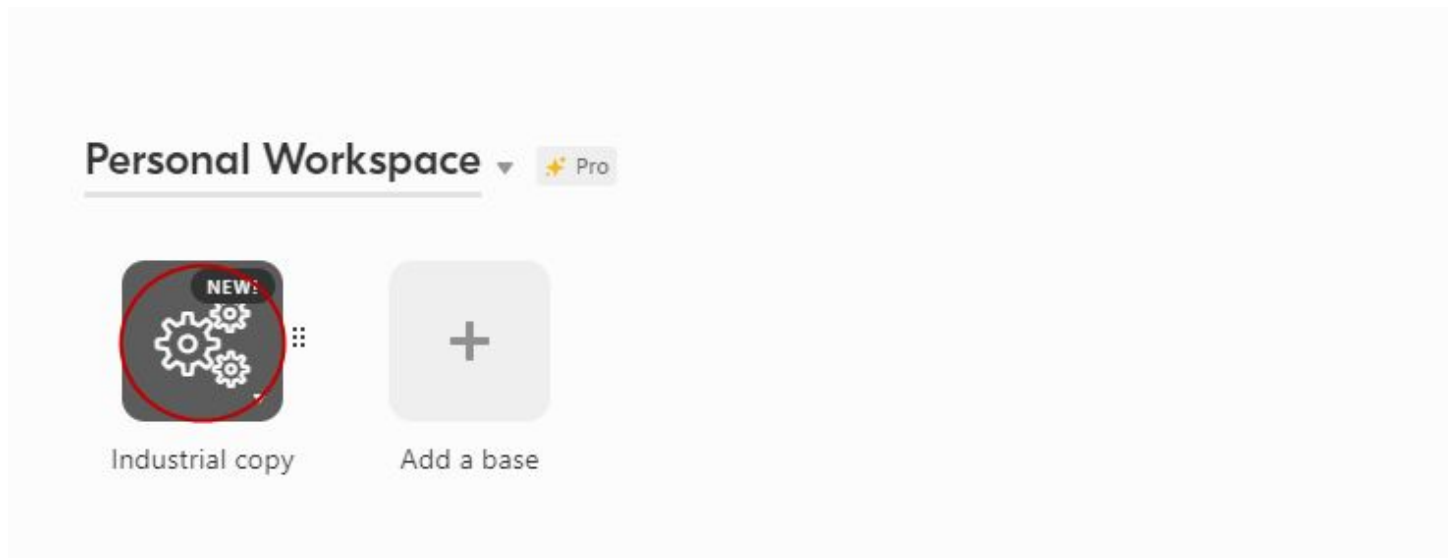
Select a property type by clicking the arrow in the lower right and select Duplicate base.



The Choose Workspace shows where the base will be copied to. Click the duplicate base button to complete the duplication.



Click the new copy to open it up.



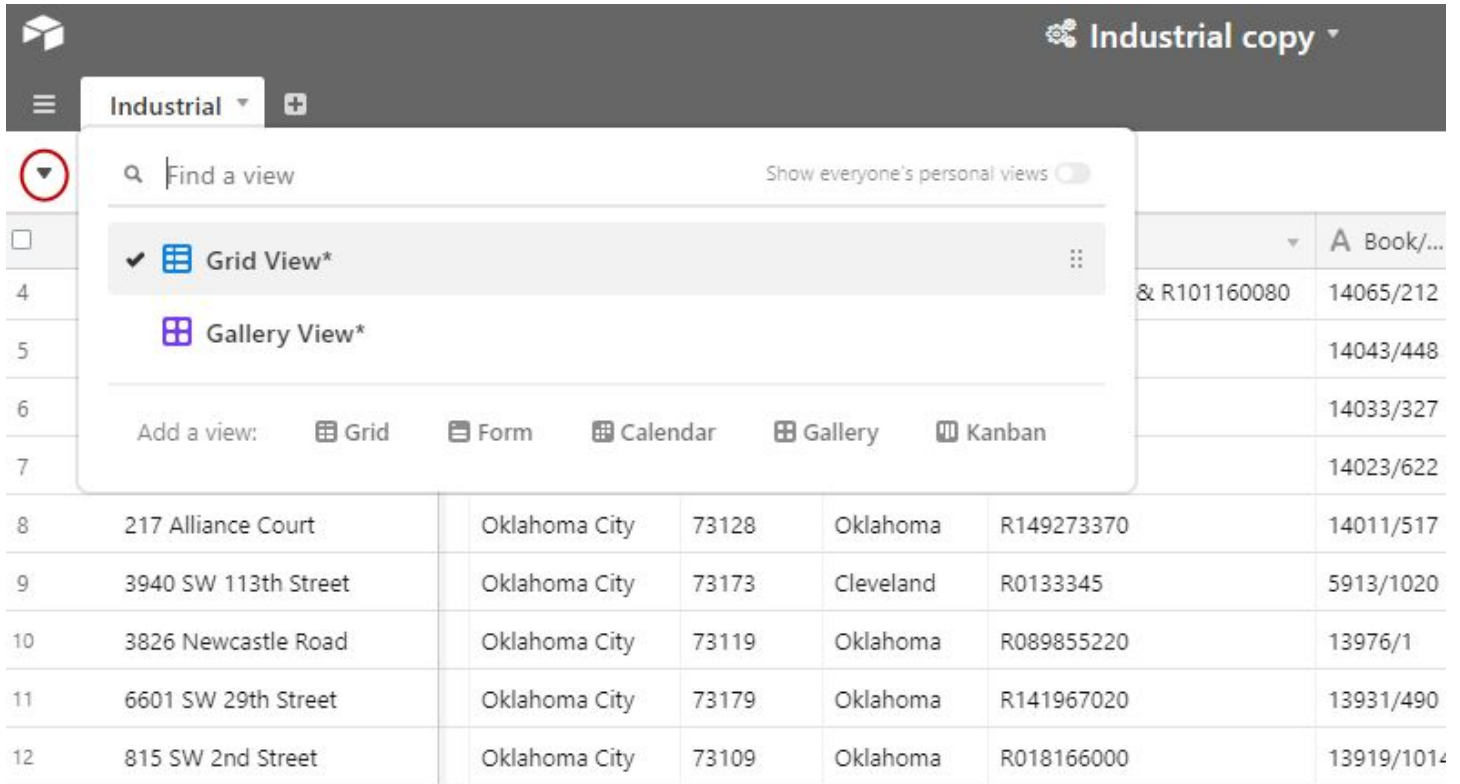
Clicking the Airtable logo will get you back to the 5 property type choices:

The screenshot shows the Airtable interface for a table named 'Industrial'. The top navigation bar includes the Airtable logo (circled in red), a menu icon, the table name 'Industrial', and a plus icon. Below the navigation bar is a toolbar with options: 'Grid view', '7 hidden fields', 'Filter', 'Group', 'Sort', 'Color', and a share icon. The main area displays a table with the following data:

	Address	Photo	Property Use	Submarket	Date
1	3120 S Meridian Avenue		Industrial Other	SW	4/27/201
2	141 NE 46th Street		Industrial Other	NE	4/30/201
3	704 & 708 Research Park Boulevard		Industrial Other	SE	4/30/201
4	6800 N Broadway Extension		Industrial Other	NW	4/30/201

## Grid View

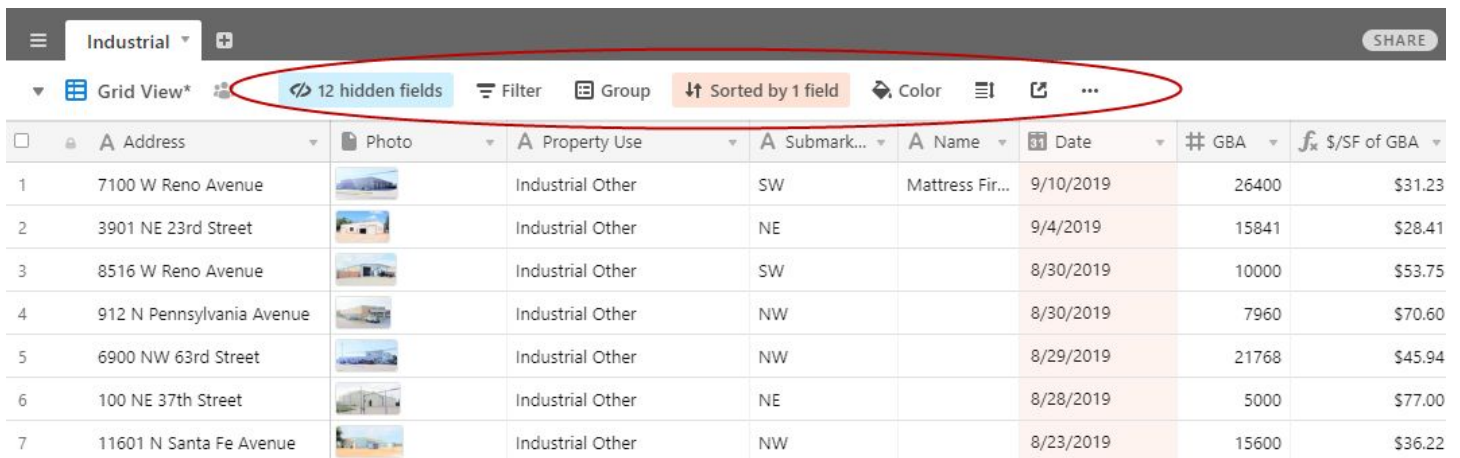
Click the View Menu to see the different views you can switch between.



The screenshot shows the 'Industrial' view menu. The menu is open, displaying a search bar 'Find a view' and a toggle for 'Show everyone's personal views'. Below the search bar, there are two view options: 'Grid View\*' (selected) and 'Gallery View\*'. At the bottom of the menu, there is a section 'Add a view:' with icons for 'Grid', 'Form', 'Calendar', 'Gallery', and 'Kanban'. The background shows a table with 12 rows of data.

4						& R101160080 14065/212
5						14043/448
6						14033/327
7						14023/622
8	217 Alliance Court	Oklahoma City	73128	Oklahoma	R149273370	14011/517
9	3940 SW 113th Street	Oklahoma City	73173	Cleveland	R0133345	5913/1020
10	3826 Newcastle Road	Oklahoma City	73119	Oklahoma	R089855220	13976/1
11	6601 SW 29th Street	Oklahoma City	73179	Oklahoma	R141967020	13931/490
12	815 SW 2nd Street	Oklahoma City	73109	Oklahoma	R018166000	13919/1014

The view toolbar shows how the view is configured. Clicking any of these will show a menu to alter how information is displayed in the view



The screenshot shows the 'Industrial' view toolbar. The toolbar is located at the top of the table and contains several icons and text. A red oval highlights the following items: '12 hidden fields', 'Filter', 'Group', 'Sorted by 1 field', 'Color', and a menu icon (three horizontal lines). The background shows a table with 7 rows of data.

	Address	Photo	Property Use	Submark...	Name	Date	GBA	\$/SF of GBA
1	7100 W Reno Avenue		Industrial Other	SW	Mattress Fir...	9/10/2019	26400	\$31.23
2	3901 NE 23rd Street		Industrial Other	NE		9/4/2019	15841	\$28.41
3	8516 W Reno Avenue		Industrial Other	SW		8/30/2019	10000	\$53.75
4	912 N Pennsylvania Avenue		Industrial Other	NW		8/30/2019	7960	\$70.60
5	6900 NW 63rd Street		Industrial Other	NW		8/29/2019	21768	\$45.94
6	100 NE 37th Street		Industrial Other	NE		8/28/2019	5000	\$77.00
7	11601 N Santa Fe Avenue		Industrial Other	NW		8/23/2019	15600	\$36.22

You can also alter the data by clicking a data column heading and choosing an item from the menu.

Industrial

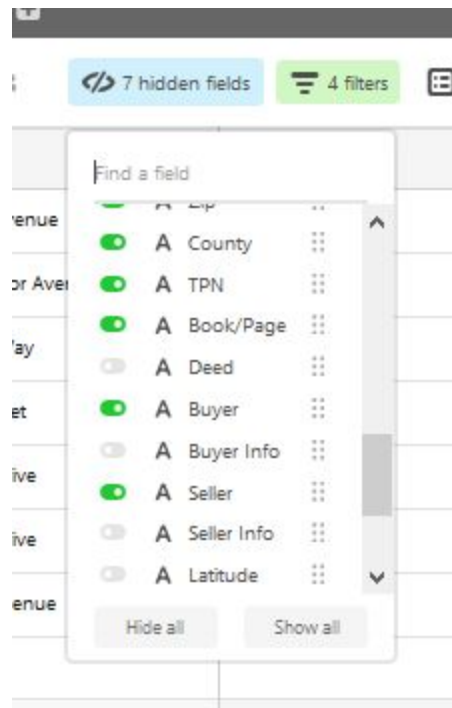
Grid View\* 12 hidden fields Filter Group Sorted by 1 field Color

	Address	Photo	Property Use	Submark...	Name	Date	GBA	\$/SF of G
1	7100 W Reno Avenue		Industrial Other	SW	Mattress Fir...		00	\$
2	3901 NE 23rd Street		Industrial Other	NE			41	\$
3	8516 W Reno Avenue		Industrial Other	SW			00	\$
4	912 N Pennsylvania Avenue		Industrial Other	NW			60	\$
5	6900 NW 63rd Street		Industrial Other	NW			68	\$
6	100 NE 37th Street		Industrial Other	NE			00	\$
7	11601 N Santa Fe Avenue		Industrial Other	NW			00	\$
8	1021 S Rockwell Avenue		Industrial Other	SW			90	\$
9	11900 N Santa Fe Avenue		Industrial Other	NE			10	\$
10	7425 SW 29th Street		Industrial Other	SW			62	\$2,0
11	2018 & 2024 SW 15th Street		Industrial Other	SW			00	\$
12	3808 E I-240 Service Road		Industrial Other	SE			00	\$
13	224 S Bryant Place		Industrial Other	SE			00	\$

Customize field type  
Rename field  
Edit field description  
Duplicate field  
Insert left  
Insert right  
Sort 1 -> 9  
Sort 9 -> 1  
Add filter  
Group by this field  
Hide field  
Delete field

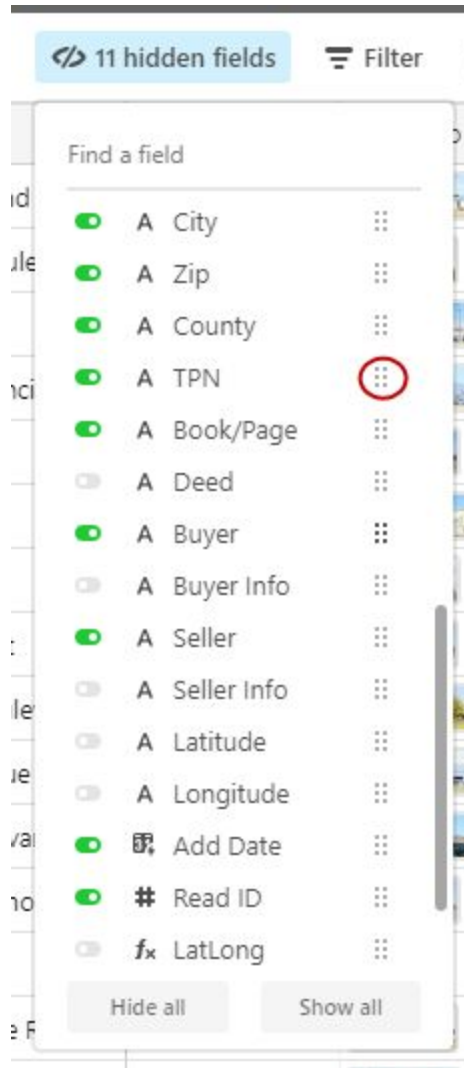
## Showing and Hiding Fields

You can show and hide fields you consider relevant with the Hidden Fields menu



You can see that Deed, Seller Info, etc are turned off.

Click and hold the drag handle to the right of any field to change the order that they appear in.






The column menu also has a hide field that can be chosen

$f_x$ \$/SF of GBA ▾	# Land SF ▾	$f_x$ \$/SF Land ▾
\$31.72	477418	
\$80.00	22185	
\$21.29	202519	
\$48.39	25500	
\$41.02	1169238	
\$21.61	44867	\$9.25
\$70.79	132858	\$51.18
\$92.65	221285	\$42.48
\$33.78	21000	\$3.57
\$69.84	16500	\$14.24

## Sorting Fields

You can also click the down arrow on one of the columns to edit the view. Click the sort order from the menu.

 Industrial

Industrial

Personal View








12 hidden fields

Filter

Group

Sorted by 1 field

Color

	Address	Photo	Property Use	Submarket	Name	Date	Price	#
1	200 N I-35 Service Road		Industrial Other	NE	Industrial Buildi...	Sort 1 → 9	,000	
2	3600 S Thomas Road		Industrial Other	SW	Farwest Steel Di...	Sort 9 → 1	,000	
3	8912 NE 10th Street		Flex Space	NE		Add filter	,000	
4	5737 York Drive		Industrial Other	SE		Group by this field	,500	
5	16401 NE 23rd Street		Industrial Other	NE		Hide field	,000	
6	4210 NW 39th Street		Industrial Other	NW	B & H Paint Sup...	5/10/2019	\$385,000	
7	3925 SE 29th Street		Office Warehouse	SE		5/9/2019	\$100,000	

Now the data has resorted with the oldest sales at the top. The Sort Menu will show to let you know how the view is sorted. It is possible to apply multiple sort criteria. Click the X next to sort by to clear the sorting.

Industrial

Personal View

12 hidden fields

Filter

Group

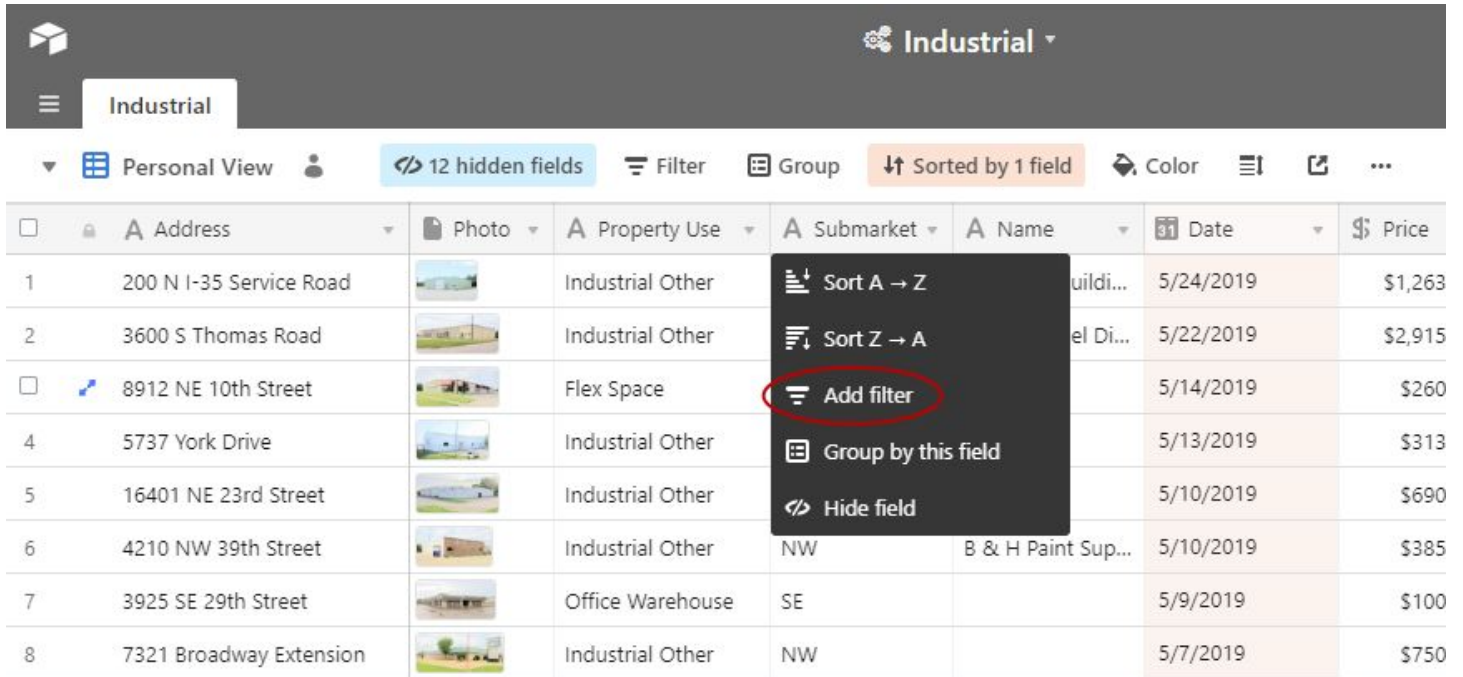
Sorted by 1 field

Color

	Address	Photo	Property Use	Subm	<div> <div>Sort by</div> <div>Date from 1 → 9 9 → 1</div> <div>Pick another field to sort by</div> <div>Keep sorted</div> </div>			
1	101 Division Street		Industrial Other	SW				374
2	3001 Pole Road		Industrial Other	SE				240
3	220 NW 59th Street		Industrial Other	NW				320
4	1646 W Main Street		Industrial Other	NW	Bill Veazeys Part...	1/8/2017	\$1,170,000	3172
5	1005 NW 4th Street		Industrial Other	CBD		1/11/2017	\$450,000	2072
6	831 W California Avenue		Industrial Other	CBD		1/12/2017	\$500,000	700
7	8528 W Reno Avenue		Industrial Other	SW		1/12/2017	\$325,000	750
8	2518 NE 30th Street		Industrial Other	NE	Connect Transp...	1/13/2017	\$395,000	150
9	408-1/2 Sigma Place		Industrial Other	Logan County		1/13/2017	\$145,000	320
10	2712 S Division Street		Industrial Other	Logan County		1/18/2017	\$650,000	1280

## Filtering

The same process will work with filtering:



The screenshot shows a data table with columns: Address, Photo, Property Use, Submarket, Name, Date, and Price. A context menu is open over the 'Submarket' column, showing options: 'Sort A → Z', 'Sort Z → A', 'Add filter' (highlighted with a red circle), 'Group by this field', and 'Hide field'. The table contains 8 rows of data.

	Address	Photo	Property Use	Submarket	Name	Date	Price
1	200 N I-35 Service Road		Industrial Other		uildi...	5/24/2019	\$1,263
2	3600 S Thomas Road		Industrial Other		el Di...	5/22/2019	\$2,915
<input type="checkbox"/>	8912 NE 10th Street		Flex Space			5/14/2019	\$260
4	5737 York Drive		Industrial Other			5/13/2019	\$313
5	16401 NE 23rd Street		Industrial Other			5/10/2019	\$690
6	4210 NW 39th Street		Industrial Other	NW	B & H Paint Sup...	5/10/2019	\$385
7	3925 SE 29th Street		Office Warehouse	SE		5/9/2019	\$100
8	7321 Broadway Extension		Industrial Other	NW		5/7/2019	\$750

This brings up the filter menu. You can now specify the filter condition. In this case the user would see only southside properties

The screenshot shows a web application interface for viewing property listings. At the top, there is a toolbar with icons for 'Fields', '1 filter', 'Group', 'Sort', 'Color', and a menu icon. Below the toolbar, a filter menu is open, showing a 'Where' filter. The filter condition is 'Submarket' contains 'S', with a red circle around the 'S' in the input field. Below the filter menu, there is a table of property listings. The table has columns for a property image, 'Industrial Other', a location code (SE or SW), and a price. The 'SW' location codes are circled in red, indicating the filtered results.

Property Image	Industrial Other	Location	Price
	Industrial Other	SE	5,
	Industrial Other	SE	5,
	Industrial Other	SE	4,
	Industrial Other	SW	4,
	Industrial Other	SW	1,
	Industrial Other	SE	1,
	Industrial Other	SW	1,
	Industrial Other	SW	1,
	Industrial Other	SW	1,

Or you can get more specific:

The screenshot shows a data table with a filter applied. The filter is 'Where Submarket contains SW'. The table has columns for an image, a description, a value, and a date. The 'SW' values in the third column are circled in red.

			8/30/
			8/9/2
	Industrial Other	SW	8/3/2
	Industrial Other	SW	8/1/2
	Industrial Other	SW	8/1/2
	Manufacturing, Light Industrial	SW	12/21
	Industrial Other	SW	11/20
	Industrial Other	SW	11/11

## Filtering Using Multiple Fields

You can filter by multiple conditions like SW submarket greater than \$100/SF (notice the record count number circled in the lower left will change)

The screenshot shows a data table with a filter overlay. The filter overlay is titled 'Where' and contains two conditions: 'Submarket contains SW' and '\$/SF of GBA > \$100.00'. The table has columns for Address, Price, Area, and Price per SF. The bottom left shows '11 records' circled in red.

	Address								
1	2951 & 2851 S Council Road								\$179.97
2	220 S Francis Avenue								\$112.50
3	3120 S Ann Arbor Avenue								\$105.37
4	11825 S Portland Avenue			\$1,100,000		10500			\$104.76
5	3301 S Gilson Way			\$3,390,000		28000			\$121.07
6	800 S Broadway Avenue			\$2,409,000		11250			\$214.13
7	418 SW 5th Street			\$528,000		4950			\$106.67
8	4001 Beacon Drive			\$1,142,000		9600			\$118.96
9	3901 Beacon Drive			\$1,055,500		9750			\$108.26
10	3900 Beacon Drive			\$3,508,500		23350			\$150.26
11	401 S Walker Avenue			\$321,000		2574			\$124.71
+									
11 records				Mdn \$1,100,000	Sum 155767				Mdn \$118.96

Now the filter is SW between \$100-125/SF

Industrial

Grid view7 hidden fields3 filtersGroupSortColor

	Address	Where	Submarket	contains	SW	Land SF	
1	220 S Francis Avenue	×	And	\$/SF of GBA	>	\$100.00	\$112.50
2	3120 S Ann Arbor Avenue	×	And	\$/SF of GBA	<	125	\$105.37
3	11825 S Portland Avenue						\$104.76
4	3301 S Gilson Way						\$121.07
5	418 SW 5th Street						\$106.67
6	4001 Beacon Drive						\$118.96
7	3901 Beacon Drive						\$108.26
8	401 S Walker Avenue						\$124.71
You can also insert a new record anywhere by pressing Shift-Enter							
8 records			Mdn \$902,750		Sum 76492		Mdn \$110.38



You can also add a filter by clicking Filter, then Add Filter and choosing a data field. In this case we chose County.

The screenshot shows a data table with a filter menu open. The table has columns for Address, Price, and Area. The filter menu shows four filters: 'Where Submarket contains SW', 'And \$/SF of GBA > \$100.00', 'And \$/SF of GBA < \$125.00', and 'And County contains okla'. The 'Add filter' button is highlighted. The table shows 7 records, with a minimum price of \$750,000 and a sum of 65992.

	Address			
1	220 S Francis Avenue			
2	3120 S Ann Arbor Avenue			
3	3301 S Gilson Way			
4	418 SW 5th Street			
5	4001 Beacon Drive			
6	3901 Beacon Drive	\$1,055,500	9750	
7	401 S Walker Avenue	\$321,000	2574	
+				
7 records		Mdn \$750,000	Sum 65992	Mdn

## Duplicating a View

Click the ellipsis and choose Duplicate view. This is helpful when you have configured many filters and want to duplicate & edit to compare data quickly.

The screenshot shows a data table with columns: Address, Photo, Property Use, Submark..., Name, Date, and three unlabeled columns with numerical values. A dropdown menu is open from the ellipsis icon in the top right, showing options: Rename view, Duplicate view (highlighted with a red circle), Copy another view's configuration, Download CSV, Print view, and Delete view. The table contains 9 rows of data.

	Address	Photo	Property Use	Submark...	Name	Date			
1	2601 Venutre Drive		Industrial Other	SE		7/1/2017			
2	1604 SE 39th Street		Industrial Other	SE		5/3/2017			
3	12100 S Sunnyside Road		Industrial Other	SE		2/22/2017			
4	2132 SE 15th Street		Industrial Other	SE	Downling ...	11/29/2017			
5	220 S Francis Avenue		Industrial Other	SW		10/12/2017			
6	2002 E Grand Boulevard		Industrial Other	SE	Spitfire Ene...	6/27/2018	20496	\$146	
7	3120 S Ann Arbor Avenue		Industrial Other	SW		12/4/2017	7118	\$105	
8	220 Industrial Boulevard		Industrial Other	SE		11/16/2017	7443	\$147	
9	11825 S Portland Avenue		Industrial Other	SW		1/24/2017	10500	\$104	

## Renaming a View

Click the ellipsis and choose Rename view.

The screenshot shows a data table with columns: Address, Photo, Property Use, Submark..., Name, Date, and three unlabeled columns with numerical values. A dropdown menu is open from the ellipsis icon in the top right, showing options: Rename view (highlighted with a red circle), Duplicate view, Copy another view's configuration, Download CSV, Print view, and Delete view. The table contains 10 rows of data.

	Address	Photo	Property Use	Submark...	Name	Date			
1	928 NW 69th Street		Industrial Other	NW		2/14/2019			
2	14921 N Lincoln Boulevard		Industrial Other	NE	Auto Gear	2/1/2019			
3	2901 NW Grand Boulevard ...		Industrial Other	NW		12/21/2018			
4	15001 Bristol Park Boulevard		Industrial Other	NE		10/11/2018			
5	2917 Cashion Place		Industrial Other	NW		7/3/2018			
6	14748 N Lincoln Boulevard		Truck Terminal, Hub, Transit...	NE	FEDEX Gro...	6/18/2018	268796	\$106.77	
7	7125 NW 80th Street		Industrial Other	NW		5/22/2018	4275	\$106.43	
8	301 Enterprise Drive		Industrial Other	NE	Baxter Elect...	5/1/2018	8644	\$124.36	
9	141 NE 46th Street		Industrial Other	NE		4/30/2018	544	\$128.68	
10	408 NE 145th Place		Industrial Other	NE		4/27/2018	9664	\$121.59	

## Summary Bar

The summary bar is at the bottom of the grid view page. It calculates the totals for each column of the data displayed in the view.

Special Purpose
 HELP ?
SHARE
BLOCKS

Car Wash SE
28 hidden fields
2 filters
Group
Sorted by 1 field
Color
...

	Address	Photo	Subtype	Subm. #	Date	Price	GBA	\$/SF of GBA	Acres	Year. #	# of Units
1	1016 SE 25th Street		Car Wash	SE	4/22/2019	\$150,000	2560	\$58.59	0.36001	1950	1
2	8801 S Sooner Road		Car Wash	SE	11/15/2018	\$850,000	3984	\$213.35	0.80000	2004	6
3	5700 E Reno Avenue		Car Wash	SE	10/11/2018	\$250,000	5491	\$45.53	1.45000	1989	10
4	900 S Sunnyslane Road		Car Wash	SE	10/10/2018	\$40,000	1495	\$26.76	0.67516	1998	4
5	5501 S Anderson Road & 16...		Car Wash	SE/NE	5/2/2018	\$1,100,000	7324	\$150.19	3.06001	2005	12
6	11601 E Maguire Road		Car Wash	SE	3/22/2018	\$30,000	2653	\$11.31	1.98999	1997	4
7	2020 S Telephone Road		Car Wash	SE	11/15/2017	\$3,600,000	5791	\$621.65	1.82000	1999	7
8	632 N Main Street		Car Wash	SE	11/2/2017	\$250,000	2672	\$93.56	0.43000	1982	5
9	261 12th Avenue SE		Car Wash	SE	10/16/2017	\$1,200,000	4896	\$245.10	0.88000	2003	10
10	800 N Eastern Avenue		Car Wash	SE	10/12/2017	\$575,000	5599	\$102.70	0.40000	1999	8
11	800 N Eastern Avenue		Car Wash	SE	5/18/2017	\$575,000	5599	\$102.70	0.40000	1999	8
11 records						\$783,636	Rng 5829	Avg \$102.70	Sum 12.26517	Avg 7	

Click one of the summary data points to change how the data is calculated

Special Purpose

SHARE

BLOCKS

Car Wash SE

28 hidden fields

2 filters

Group

Sorted by 1 field

Color

Q

	A Address	Photo	A Subtype	A Subm.:	Date			\$ \$/SF of GBA	f Acres	A Year.:	# of Units
1	1016 SE 25th Street		Car Wash	SE	4/22/2019			\$58.59	0.36001	1950	1
2	8801 S Sooner Road		Car Wash	SE	11/15/2018			\$213.35	0.80000	2004	6
3	5700 E Reno Avenue		Car Wash	SE	10/11/2018			\$45.53	1.45000	1989	10
4	900 S Sunnyslane Road		Car Wash	SE	10/10/2018			\$26.76	0.67516	1998	4
5	5501 S Anderson Road & 16...		Car Wash	SE/NE	5/2/2018			\$150.19	3.06001	2005	12
6	11601 E Maguire Road		Car Wash	SE	3/22/2018			\$11.31	1.98999	1997	4
7	2020 S Telephone Road		Car Wash	SE	11/15/2017			\$621.65	1.82000	1999	7
8	632 N Main Street		Car Wash	SE	11/2/2017			\$93.56	0.43000	1982	5
9	261 12th Avenue SE		Car Wash	SE	10/16/2017			\$245.10	0.88000	2003	10
10	800 N Eastern Avenue		Car Wash	SE	10/12/2017			\$102.70	0.40000	1999	8
11	800 N Eastern Avenue		Car Wash	SE	5/18/2017			\$102.70	0.40000	1999	8
11 records						avg \$783,636	Avg 4369	Mdn \$102.70	Sum 12.26517	Avg 7	

None

Sum

Average

Median

Min

Max

Range

Standard Deviation

Histogram

Empty

Filled

## Viewing the Property Image

Click twice on the image in the photo field to see the large version of the image

54240\_1.jpg

Industrial

Grid View\* copy

A. Address

5514 & 5512 N R

727 N Morgan R

11 NW 8th St

1815 S Agnew A

240 NW 71st St

5915 S Lindsay A

200 Trinity Indus

4680 NW 3rd St

3111 N Santa Fe

500 N Country C

7421 N Classen Boulevard

Price

\$250,000

\$660,000

\$2,017,500

\$625,000

\$225,000

\$165,000

\$1,071,026

\$5,650,000

\$630,000

\$350,000

Office Warehouse

NW

Sallie Oklahoma

1/31/2017

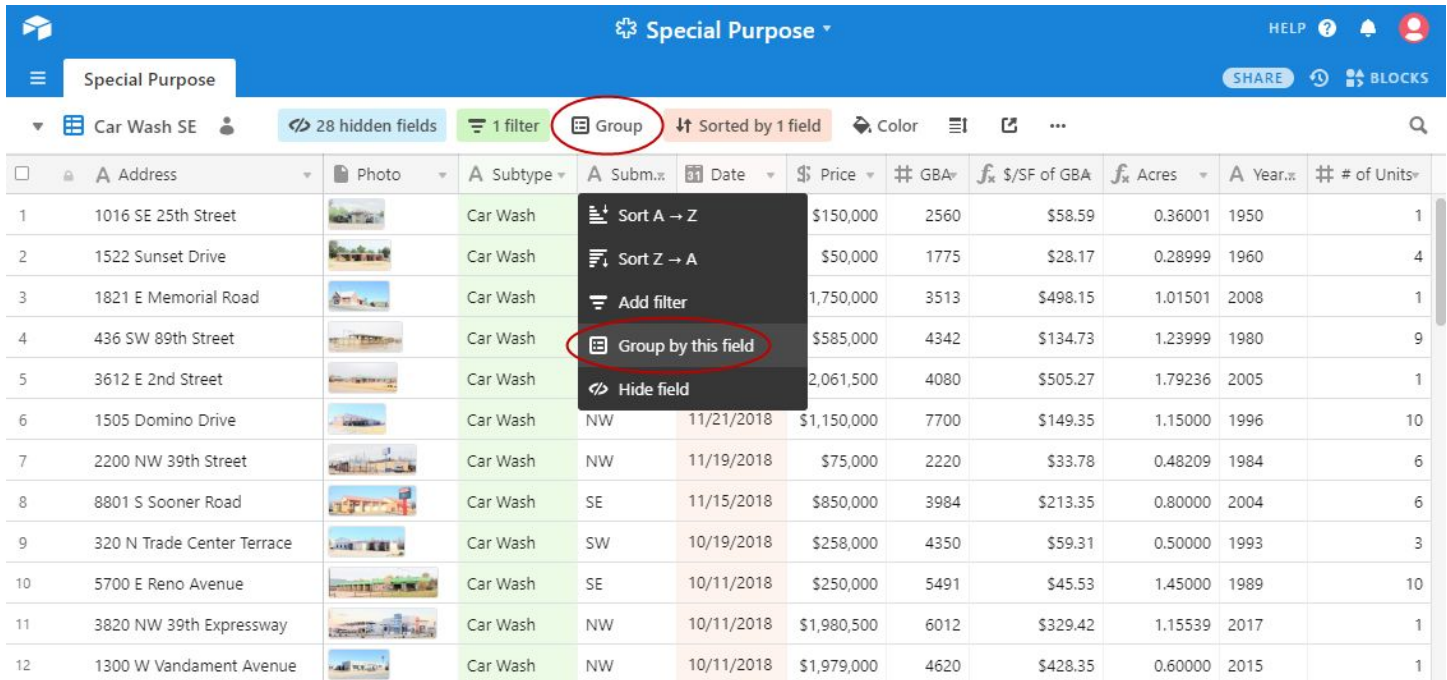
\$570,000

Min \$455,000



## Grouping Properties

Records can be grouped together by choosing the option in the column drop down menu or the Group button.

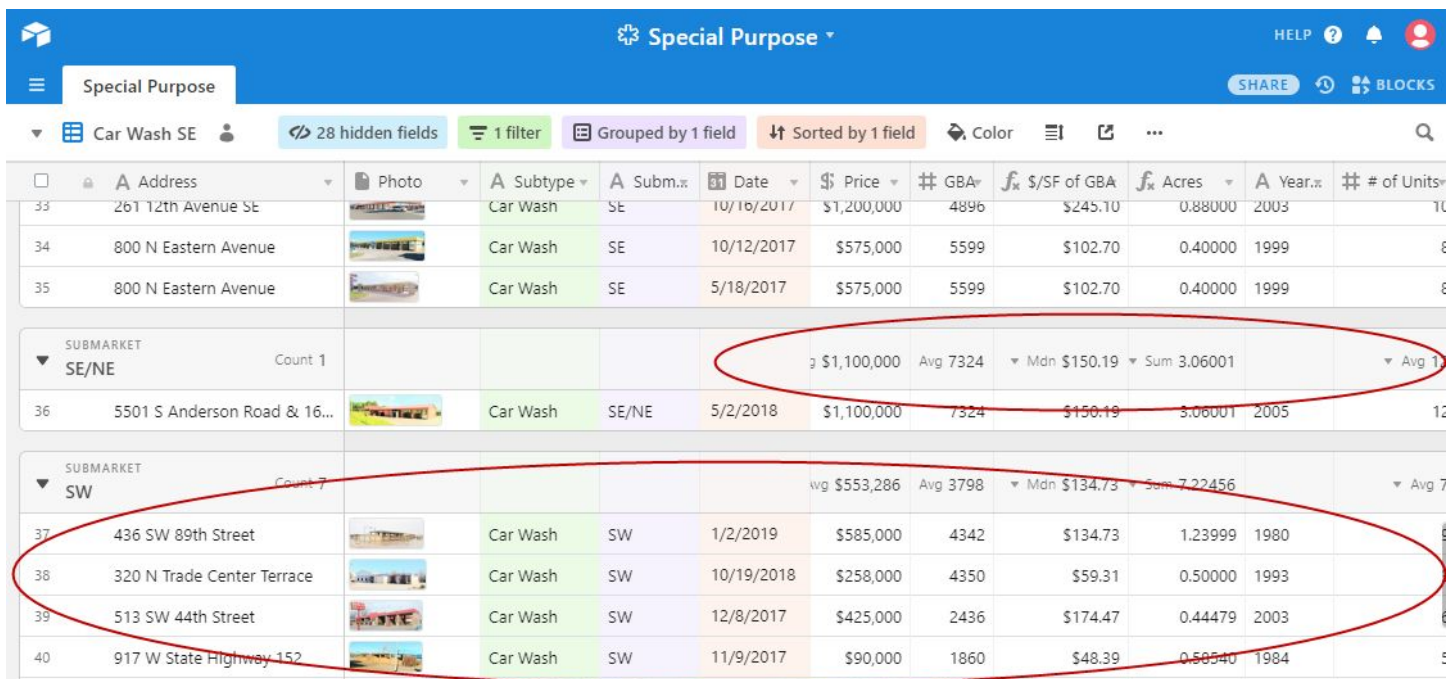


Special Purpose

Car Wash SE 28 hidden fields 1 filter Group Sorted by 1 field Color

	Address	Photo	Subtype	Subm.x	Date	Price	GBA	\$/SF of GBA	Acres	Year.x	# of Units
1	1016 SE 25th Street		Car Wash			\$150,000	2560	\$58.59	0.36001	1950	1
2	1522 Sunset Drive		Car Wash			\$50,000	1775	\$28.17	0.28999	1960	4
3	1821 E Memorial Road		Car Wash			1,750,000	3513	\$498.15	1.01501	2008	1
4	436 SW 89th Street		Car Wash			\$585,000	4342	\$134.73	1.23999	1980	9
5	3612 E 2nd Street		Car Wash			2,061,500	4080	\$505.27	1.79236	2005	1
6	1505 Domino Drive		Car Wash	NW	11/21/2018	\$1,150,000	7700	\$149.35	1.15000	1996	10
7	2200 NW 39th Street		Car Wash	NW	11/19/2018	\$75,000	2220	\$33.78	0.48209	1984	6
8	8801 S Sooner Road		Car Wash	SE	11/15/2018	\$850,000	3984	\$213.35	0.80000	2004	6
9	320 N Trade Center Terrace		Car Wash	SW	10/19/2018	\$258,000	4350	\$59.31	0.50000	1993	3
10	5700 E Reno Avenue		Car Wash	SE	10/11/2018	\$250,000	5491	\$45.53	1.45000	1989	10
11	3820 NW 39th Expressway		Car Wash	NW	10/11/2018	\$1,980,500	6012	\$329.42	1.15539	2017	1
12	1300 W Vandament Avenue		Car Wash	NW	10/11/2018	\$1,979,000	4620	\$428.35	0.60000	2015	1

We can now see how the data is grouped together and each grouping has its own summary



Special Purpose

Car Wash SE 28 hidden fields 1 filter Grouped by 1 field Sorted by 1 field Color

	Address	Photo	Subtype	Subm.x	Date	Price	GBA	\$/SF of GBA	Acres	Year.x	# of Units
33	261 12th Avenue SE		Car Wash	SE	10/16/2017	\$1,200,000	4896	\$245.10	0.88000	2003	10
34	800 N Eastern Avenue		Car Wash	SE	10/12/2017	\$575,000	5599	\$102.70	0.40000	1999	8
35	800 N Eastern Avenue		Car Wash	SE	5/18/2017	\$575,000	5599	\$102.70	0.40000	1999	8
SUBMARKET SE/NE Count 1						\$1,100,000	Avg 7324	Mdn \$150.19	Sum 3.06001	Avg 1	
36	5501 S Anderson Road & 16...		Car Wash	SE/NE	5/2/2018	\$1,100,000	7324	\$150.19	3.06001	2005	12
SUBMARKET SW Count 7						\$553,286	Avg 3798	Mdn \$134.73	Sum 7.22456	Avg 7	
37	436 SW 89th Street		Car Wash	SW	1/2/2019	\$585,000	4342	\$134.73	1.23999	1980	9
38	320 N Trade Center Terrace		Car Wash	SW	10/19/2018	\$258,000	4350	\$59.31	0.50000	1993	3
39	513 SW 44th Street		Car Wash	SW	12/8/2017	\$425,000	2436	\$174.47	0.44479	2003	1
40	917 W State Highway 152		Car Wash	SW	11/9/2017	\$90,000	1860	\$48.39	0.58340	1984	5

Click the arrow to collapse or expand the groups and easily compare the group summaries.

	Address	Photo	Subtype	Submarket	Date	Price	GBA	\$/SF of GBA	Acres	Year	# of Units
▶	NE					Avg \$1,128,313	Avg 3870	Mdn \$191.12	Sum 9,98726		Avg 5
▶	SUBMARKET NW					Avg \$1,029,618	Avg 4199	Mdn \$209.92	Sum 12,99759		Avg 5
▶	SUBMARKET SE					Avg \$752,000	Avg 4074	Mdn \$98.13	Sum 9,20517		Avg 6
▶	SUBMARKET SE/NE					Avg \$1,100,000	Avg 7324	Mdn \$150.19	Sum 3,06001		Avg 12
▶	SUBMARKET SW					Avg \$553,286	Avg 3798	Mdn \$134.73	Sum 7,22456		Avg 7
37	436 SW 89th Street		Car Wash	SW	1/2/2019	\$585,000	4342	\$134.73	1.23999	1980	9
38	320 N Trade Center Terrace		Car Wash	SW	10/19/2018	\$258,000	4350	\$59.31	0.50000	1993	3
39	513 SW 44th Street		Car Wash	SW	12/8/2017	\$425,000	2436	\$174.47	0.44479	2003	6
43 records						Avg \$907,512	Avg 4116	Mdn \$150.19	Sum 42,47459		Avg 6

Printing a Grid View

Printing your grid view can be accomplished by clicking the ellipsis and choosing Print view.

	Date	Price	Land SF	\$/SF Land	Acres	\$/Ac
h Street, E of ...	5/30/2018	\$1,020,000.00	980000	\$1.04	22.4977	\$45
nty Line Road,...	8/1/2017	\$2,332,000.00	2218480	\$1.05	50.9293	\$45
son Avenue	7/31/2018	\$114,500.00	108029	\$1.06	2.4800	\$46
entry Club Terr...	9/25/2017	\$155,000.00	144650	\$1.07	3.3207	\$46
Avenue, W of ...	3/28/2019	\$150,000.00	135684	\$1.11	3.1149	\$48
Street	10/5/2017	\$250,000.00	217965	\$1.15	5.0038	\$49,000.00
ee Avenue	8/11/2017	\$35,000.00	30000	\$1.17	0.6887	\$50,820.00

This will bring up the Print settings dialog box. Adjust the Layout, Column sizing, and Text wrap setting to your preferences and click the Print button.

The screenshot shows a data table with columns: #, Land SF, \$/SF Land, Acres, and \$/Acre. The table contains 18 rows of data. A 'Print settings' dialog box is open, allowing users to customize their print output. The settings are as follows:

- Paper size: Letter (8.5" x 11")
- Layout: Landscape
- Column sizing: Fit to page width
- Font size: Normal
- ☒ Include row numbers
- ☒ Wrap long text onto multiple lines

At the bottom of the dialog box, there is a link to 'Create completely custom print layouts with the [page designer block](#).' and two buttons: 'Cancel' and 'Print'.

#	Land SF	\$/SF Land	Acres	\$/Acre
0.00	980000			
0.00	2218480			
0.00	108029			
0.00	144650			
0.00	135684			
0.00	217965			
0.00	30000			
0.00	892980			
0.00	96098			
0.00	461056			
0.00	490000			
0.00	596772			
0.00	297064			
0.00	327955			
0.00	21000			
0.00	327955			
0.00	1619168	\$1.54	37.1710	\$67,256.76
0.00	357756	\$1.60	8.2129	\$69,524.37



This will bring up the browser's Print dialog box.

Print

Total: 2 sheets of paper

Print

Cancel

Destination

HPB945A1 (HP Ofi)

Pages

All

Copies

1

Color

Color

More settings

Print using system dialog... (Ctrl+Shift+P)

#	Address	Date	Price	Land SF	\$/SF Land	Acres	\$/Acre
1	S of SW 15th Street, E of S Mustang Road	1/18/2018	\$750,000.00	1447063	\$0.52	33.2200	\$22,576.76
2	11400 S County Line Road	2/22/2019	\$150,000.00	289143	\$0.52	6.6378	\$22,597.81
3	17460 SW 104th Street	1/28/2019	\$1,150,000.00	2186364	\$0.53	50.1920	\$22,912.01
4	5411 W Rock Creek Road	3/29/2019	\$125,000.00	217818	\$0.57	5.0004	\$24,997.93
5	S of SW 15th Street, W of S Meridian Avenue	8/8/2018	\$425,000.00	685199	\$0.62	15.7300	\$27,018.43
6	N/S of SW 15th Street, Between S Mustang Road & S Sara Road	1/13/2017	\$9,050,000.00	12757417	\$0.71	292.8700	\$30,901.08
7	NW/C of SW 44th Street & S MacArthur Boulevard	5/18/2017	\$850,000.00	964418	\$0.88	22.1400	\$38,392.07
8	E/S of Ann Arbor Avenue, S of W Reno Avenue	4/11/2018	\$635,000.00	653400	\$0.97	15.0000	\$42,333.33
9	SW/C of SW 8th Street & S Morgan Road	1/16/2018	\$1,800,000.00	1778149	\$1.01	40.8207	\$44,095.29
10	S/S of SW 59th Street, E of S Council Road	5/30/2018	\$1,020,000.00	980000	\$1.04	22.4977	\$45,337.96
11	W/S of S County Line Road, S of SW 59th Street	8/1/2017	\$2,332,000.00	2218480	\$1.05	50.9293	\$45,788.97
12	4407 S Robinson Avenue	7/31/2018	\$114,500.00	108029	\$1.06	2.4800	\$46,169.27
13	W/S of N Country Club Terrace, N of SW 74th Street	9/25/2017	\$155,000.00	144650	\$1.07	3.3207	\$46,676.81

# Gallery View

Click the View Menu to switch the view to Gallery View

All changes saved

Industrial

Industrial

Find a view

Show everyone's personal views

Grid View\*

Personal View

Gallery View\*

Add a personal view: Grid Calendar Gallery Kanban

	Submarket	Name	Date
1	NE	Industrial Building & Office...	5/24/20
2	SW	Farwest Steel Division	5/22/20
3	NE		5/14/20
4	SE		5/13/20
5	NE		5/10/20
6	NW	B & H Paint Supply	5/10/20
7	SE		5/9/20

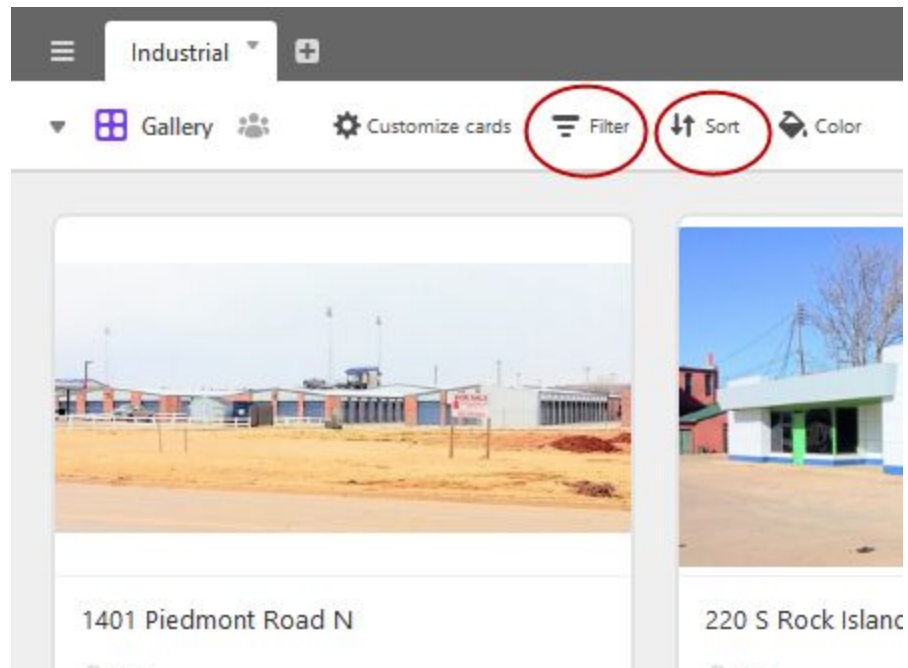
## Showing and Hiding Fields

Users can customize the data fields just like in the Grid view.

The screenshot shows a web application interface for an 'Industrial' gallery. A 'Customize cards' menu is open, allowing users to toggle the visibility of various data fields. The menu includes a 'Cover field' dropdown set to 'Photo' and a 'Find a field' search bar. Below the search bar, a list of fields is shown with checkboxes and icons. Green arrows indicate the mapping between the menu items and the fields on the card for '220 NW 59th Street'.

Field	Price	GBA	Office SF	Date
101 Division Street	\$10,000	3744		1/4/2017
220 NW 59th Street	\$190,000	3200	225	1/9/2017

Users can filter and sort the Gallery View just like the Grid View.



## Exporting Data

Data can be exported as a CSV (Comma Separated Values) file. The file will export the data fields that are visible in that view. This file type can be imported into any spreadsheet program such as Excel or Numbers. Click the ellipsis in the menu bar and choose Download CSV.

The screenshot shows a data application interface. At the top, there is a blue header bar with a logo, the text "Special Purpose", and a "HELP" link. Below the header, there is a navigation bar with a "Special Purpose" tab, a "SHARE" button, and a "BLOCKS" button. The main area displays a table of records. The table has columns for "Address", "Photo", "Subtype", "Submarket", and "Date". The "Date" column is highlighted in orange. A menu is open over the "Date" column, showing options: "Rename view", "Duplicate view", "Copy another view's configuration", "Download CSV" (highlighted with a red circle), "Print view", and "Delete view".

	Address	Photo	Subtype	Submarket	Date	
1	450 S Ranchwood Boulevard		Self-Storage, Mini-Storage ...	NW	6/30/2018	
2	501 E Memorial Road		Automobile Service and Re...	NE	10/30/2018	
3	2103 SE 44th Street		Self-Storage, Mini-Storage ...	SE	11/19/2018	
4	917 W State Highway 152		Car Wash	SW	11/9/2018	
5	309 & 311 E Lincoln Avenue, 906 N Boulevard Street		Senior Housing Other	NE	2/22/2019	
6	704 N Council Road		Self-Storage, Mini-Storage ...	NW	4/16/2018	\$415,000 19200 \$/SF of GB...
7	930 E 2nd Street		Hotel	NE	8/20/2018	\$6,800,000 96053 \$/SF of GB...
8	4300 SW 3rd Street		Motel	SW	10/5/2018	\$9,400,000 101460 \$/SF of GB...
9	2200 NW 39th Street		Car Wash	NW	11/19/2018	\$75,000 2220 \$/SF of GB...
10	1720 N Portland Avenue		Automobile Service and Re...	NW	6/21/2019	\$235,000 3365 \$/SF of GB...
10 records						
					Sum	\$29,790,000 573597 Em

## Deleting a View

Click the Ellipsis and select Delete View from the menu.

Special Purpose

HELP ?

SHARE

BLOCKS

Personal Grid18 hidden fields1 filterGroupSorted by 1 fieldColor

...

Rename view

Duplicate view

Copy another view's configuration

Download CSV

Print view

Delete view

	Address	Photo	Subtype	Submarket	Date				
1	450 S Ranchwood Boulevard		Self-Storage, Mini-Storage ...	NW	6/30/2018				
2	501 E Memorial Road		Automobile Service and Re...	NE	10/30/2018				
3	2103 SE 44th Street		Self-Storage, Mini-Storage ...	SE	11/1/2018				
4	917 W State Highway 152		Car Wash	SW	11/9/2018				
5	309 & 311 E Lincoln Avenue, 906 N Boulevard Street		Senior Housing Other	NE	2/3/2019				
6	704 N Council Road		Self-Storage, Mini-Storage ...	NW	4/16/2018	\$415,000	19200		
7	930 E 2nd Street		Hotel	NE	8/20/2018	\$6,800,000	96053		
8	4300 SW 3rd Street		Motel	SW	10/5/2018	\$9,400,000	101460		
9	2200 NW 39th Street		Car Wash	NW	11/19/2018	\$75,000	2220		
10	1720 N Portland Avenue		Automobile Service and Re...	NW	6/21/2019	\$235,000	3365		
10 records						m \$29,790,000	Sum 573597		Em

## Viewing the Property on Google Maps

Click the Hidden Fields menu and ensure that Map Link is toggled on.

The screenshot shows the 'Special Purpose' interface. At the top, there is a blue header with a menu icon and the text 'Special Purpose'. Below this, there is a navigation bar with 'Personal Grid' and a button labeled '18 hidden fields' (circled in red). To the right of this button is a '1 filter' button. The main content area is divided into two columns. The left column is a table with 10 rows, each containing a number and an address. The right column is a 'Find a field' menu. This menu lists various fields with toggle switches and three-dot icons. The 'Map Link' field, which is preceded by 'fx', is highlighted with a red circle and has its toggle switch turned on (green). Other fields include 'Zip', 'County', 'TPN', 'Book/Page', 'Deed', 'Buyer', 'Buyer Info', 'Seller', 'Seller Info', 'Read ID', 'Latitude', 'Longitude', 'LatLong', 'Map Cache', and 'Add Date'. At the bottom of the menu are 'Hide all' and 'Show all' buttons.


	Address
1	450 S Ranchwood Boulevard
2	501 E Memorial Road
3	2103 SE 44th Street
4	917 W State Highway 152
5	309 & 311 E Lincoln Avenue
6	704 N Council Road
7	930 E 2nd Street
8	4300 SW 3rd Street
9	2200 NW 39th Street
10	1720 N Portland Avenue

Find a field

- ☐ A Zip
- ☒ A County
- ☒ A TPN
- ☐ A Book/Page
- ☐ A Deed
- ☐ A Buyer
- ☐ A Buyer Info
- ☐ A Seller
- ☐ A Seller Info
- ☒ A Read ID
- ☐ A Latitude
- ☐ A Longitude
- ☐ fx LatLong
- ☒ fx Map Link
- ☐ A Map Cache
- ☐ Add Date

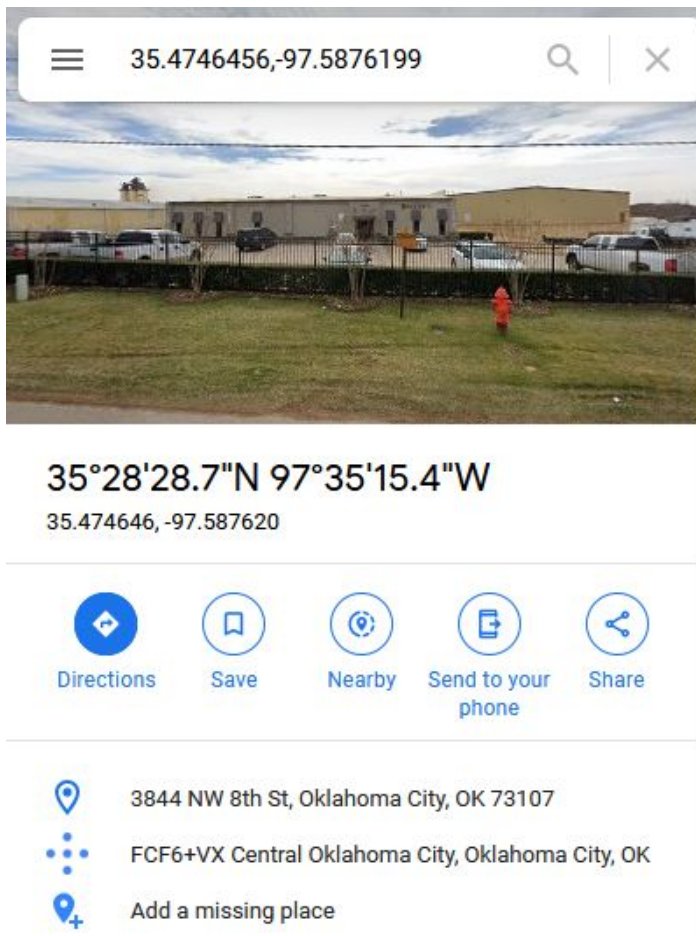
Hide all Show all

The Maps Link column contains links that when clicked, will open the location on Google Maps.

	 Map Link
	<a href="https://maps.google.com/maps?q=35.5085,-...">https://maps.google.com/maps?q=35.5085,-...</a>
6199	<a href="https://maps.google.com/maps?q=35.474645...">https://maps.google.com/maps?q=35.474645...</a>
7983	<a href="https://maps.google.com/maps?q=35.604529...">https://maps.google.com/maps?q=35.604529...</a>
6078	<a href="https://maps.google.com/maps?q=35.630353...">https://maps.google.com/maps?q=35.630353...</a>
7052	<a href="https://maps.google.com/maps?q=35.463301...">https://maps.google.com/maps?q=35.463301...</a>
8735	<a href="https://maps.google.com/maps?q=35.471773...">https://maps.google.com/maps?q=35.471773...</a>
037852	<a href="https://maps.google.com/maps?q=35.420042...">https://maps.google.com/maps?q=35.420042...</a>
6854	<a href="https://maps.google.com/maps?q=35.478862...">https://maps.google.com/maps?q=35.478862...</a>



The property is now showing on a Google Map.



You can now use google street view to look around the vicinity of the property and use the history to look at older google street view images.



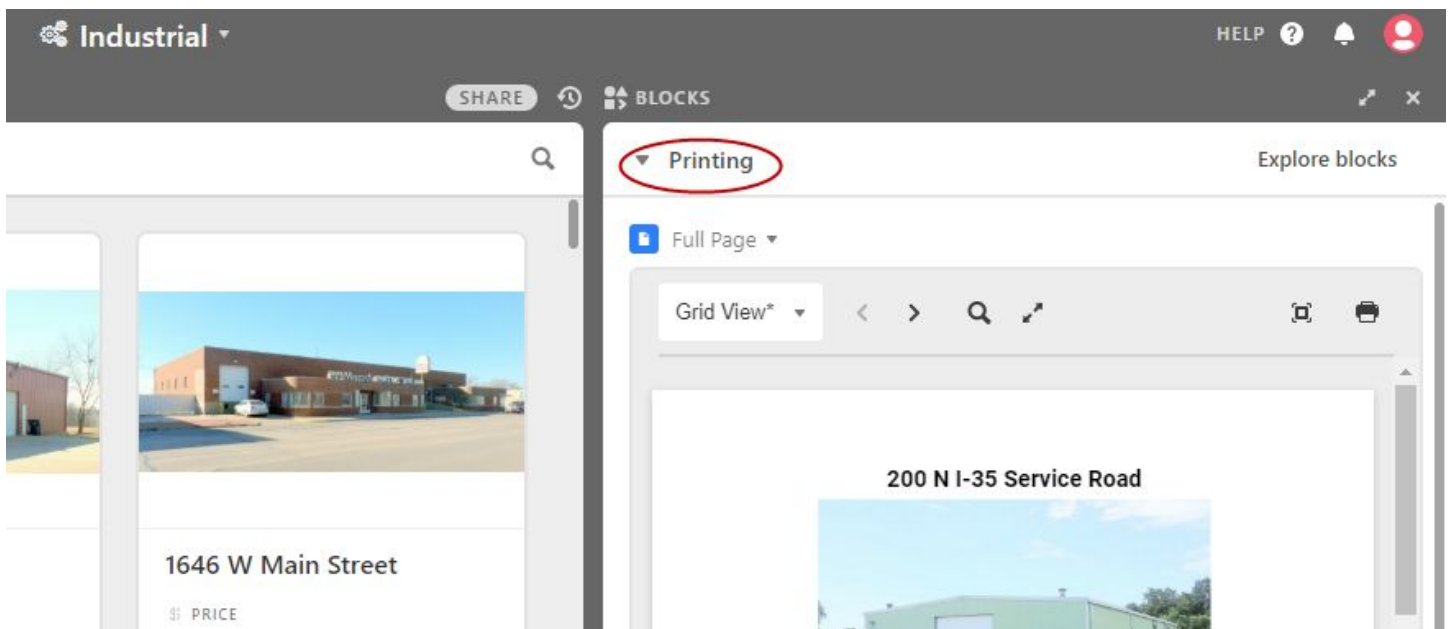
## Blocks

Click the BLOCKS to bring up additional information



## *Print Block*

Click the Block title to make sure it is set to Printing




The Present button will bring up a full screen letter sized data sheet. The Print button will print a single or all of properties in a view.

Full Page

My Gallery

## 200 Trinity Industrial Court



### Property Details

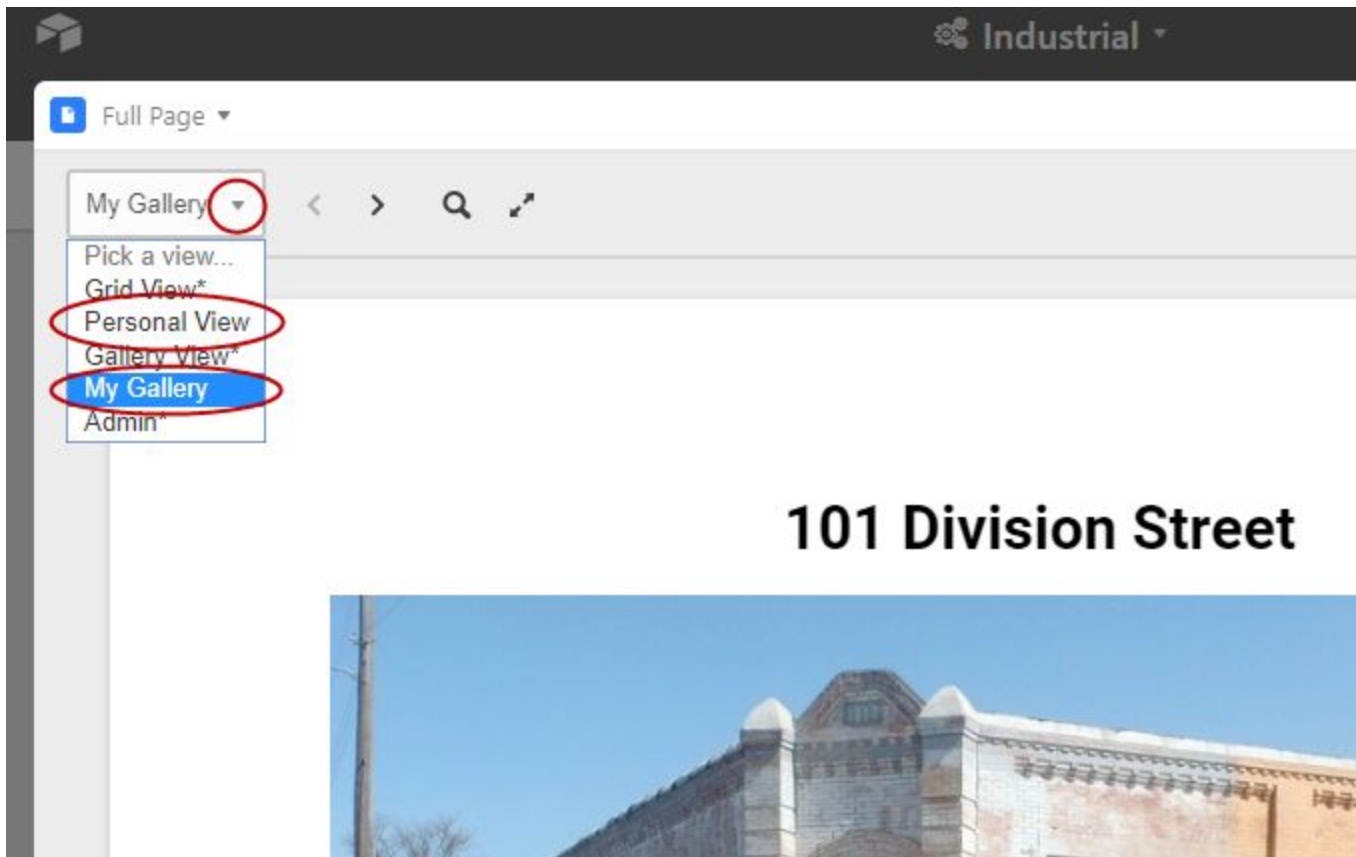
200 Trinity Industrial Court  
Oklahoma City, OK 73099  
Canadian County

### Sale Details

**Buyer** Monomoy Properties OK 2 SPV LLC  
60 S 6th Street, Ste 3720, Minneapolis, MN  
55402



You can choose which of your views will be displayed in the Printing Block.



Navigation arrows are at the top

Industrial


Full Page

My Gallery

<

>

# 727 N Morgan Road



## Property Details

727 N Morgan Road  
Oklahoma City, OK 73107

## Sale Details







**Buyer** MidCentral Energy Services LLC  
614 N Broadway Ste 220, OKC, OK 73109

The search button will bring up a quick list to browse through and find a specific property.

Full Page ▾

My Gallery ▾ < >

Find a record ×

<b>512 N Douglas Avenue</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	NW	IBT	
<b>4820 N Santa Fe Avenue</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	NE	J R Henderson Co	
<b>5301 SW 25th Street</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	SW	Cox Machine & Tool	
<b>5001 SW 36th Street</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	SW		
<b>108 NE 48th Street</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	NE		
<b>9209 SE 29th Street</b>			
PROPERTY USE	SUBMARKET	NAME	
Industrial Other	SE	1/2 Interest Sale	

Proper

727 N Morgan Road

Buyer MidCentral Energy Services LLC

Start typing to narrow the choices

6th

Industrial Other

SW

5500 SW 36th Street

PROPERTY USE

Industrial Other

SUBMARKET

SW

NAME

Centek Group

1041 SE 26th Street

PROPERTY USE

Industrial Other

SUBMARKET

SE

NAME

4601 SW 36th Street

PROPERTY USE

Industrial Other

SUBMARKET

SW

NAME

7 & 11 NE 6th Street

PROPERTY USE

Industrial Other

SUBMARKET

NE

NAME

Proposed Central Exchange

14820 NW 36th Street

PROPERTY USE

Industrial Other

SUBMARKET

NW

NAME

1701 & 1725 NW 6th Street

PROPERTY USE

SUBMARKET

NAME

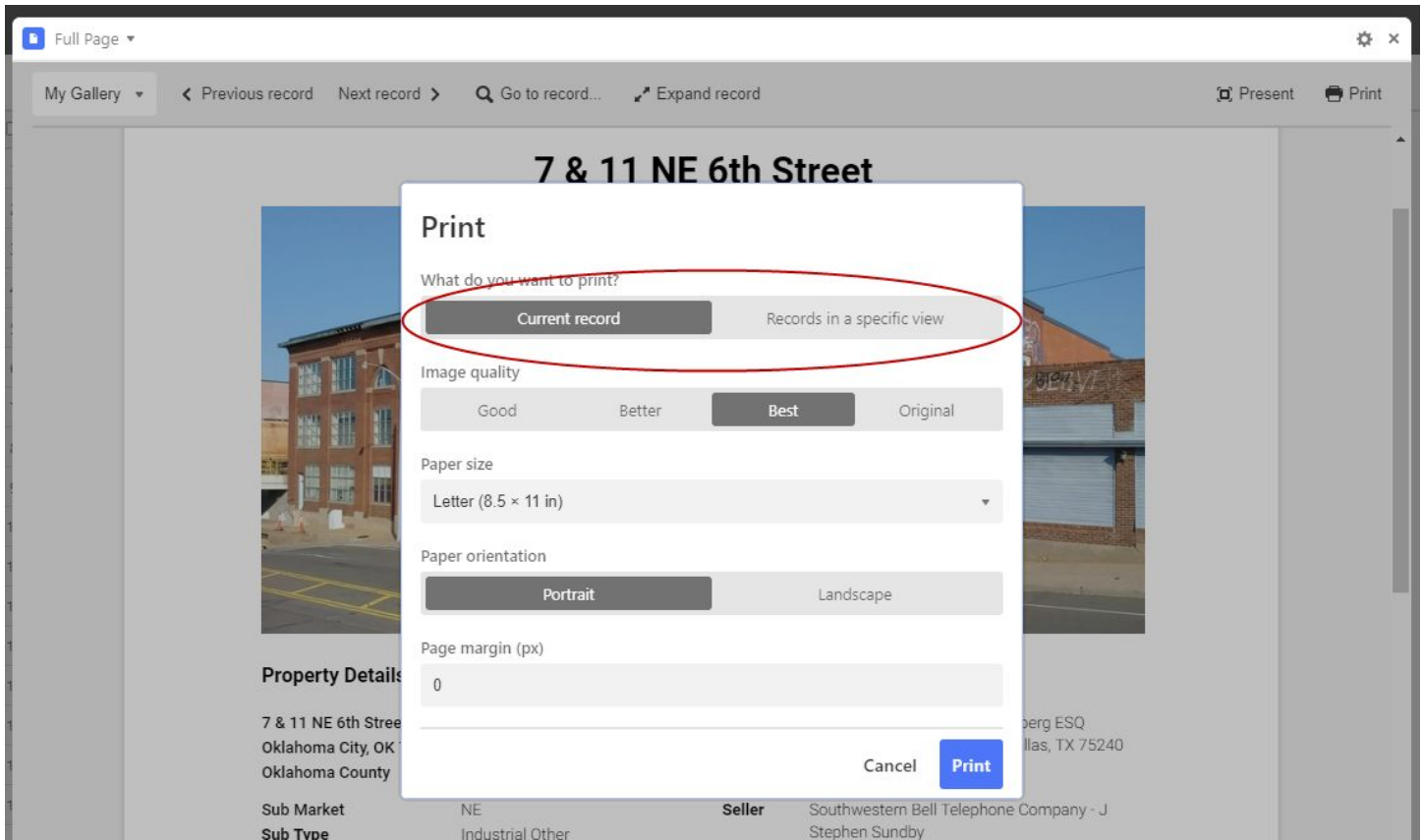
Morgan Road

Buyer

MidCentral Energy Services LLC

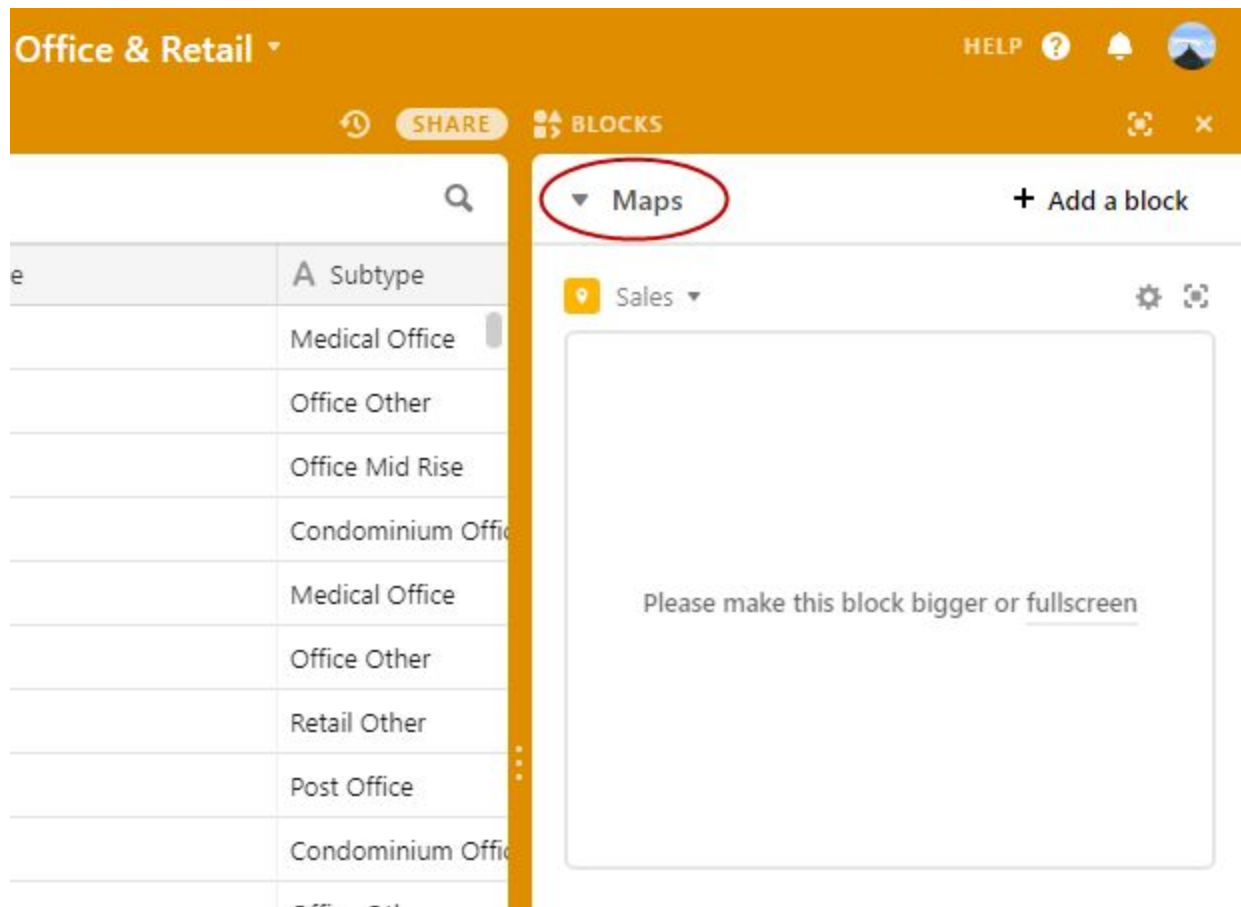


Select current record or all records to print.



## Map Block

Select the Maps dashboard to view the maps.



Click the expand arrows to make the map full screen.

The screenshot shows a software interface with an orange header bar. The header contains the text "Office & Retail" on the left, and "HELP", a question mark icon, a bell icon, and a user profile icon on the right. Below the header, there is a navigation bar with a "SHARE" button and a "BLOCKS" button. The main content area is divided into two sections. On the left, there is a list of office subtypes under the heading "A Subtype". The list includes: "Medical Office", "Office Other", "Office Mid Rise", "Condominium Office", "Medical Office", "Office Other", "Retail Other", "Post Office", and "Condominium Office". On the right, there is a "Maps" section with a "+ Add a block" button. Below this, there is a "Sales" block. The "Sales" block contains a large white area with the text "Please make this block bigger or fullscreen". A red circle highlights this text, and another red circle highlights the expand arrows icon in the top right corner of the "Sales" block.

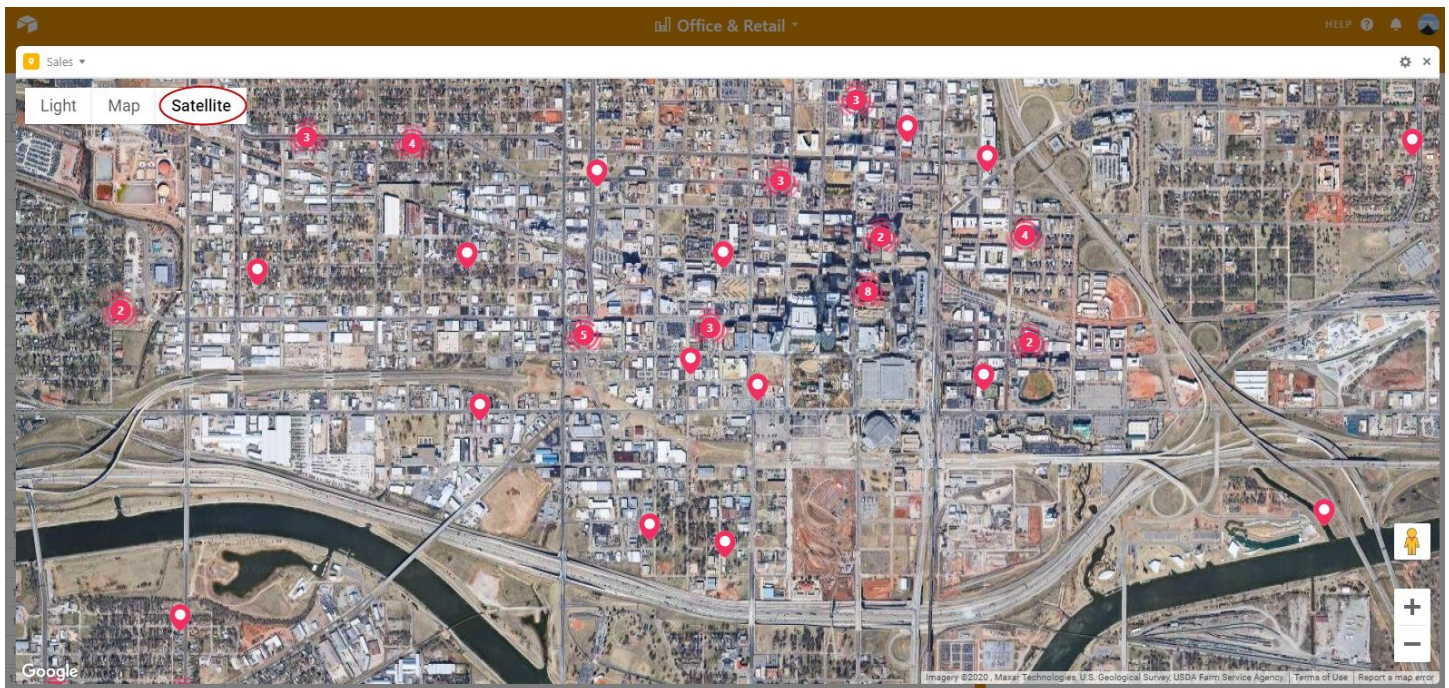
	A Subtype
	Medical Office
	Office Other
	Office Mid Rise
	Condominium Office
	Medical Office
	Office Other
	Retail Other
	Post Office
	Condominium Office

Maps + Add a block

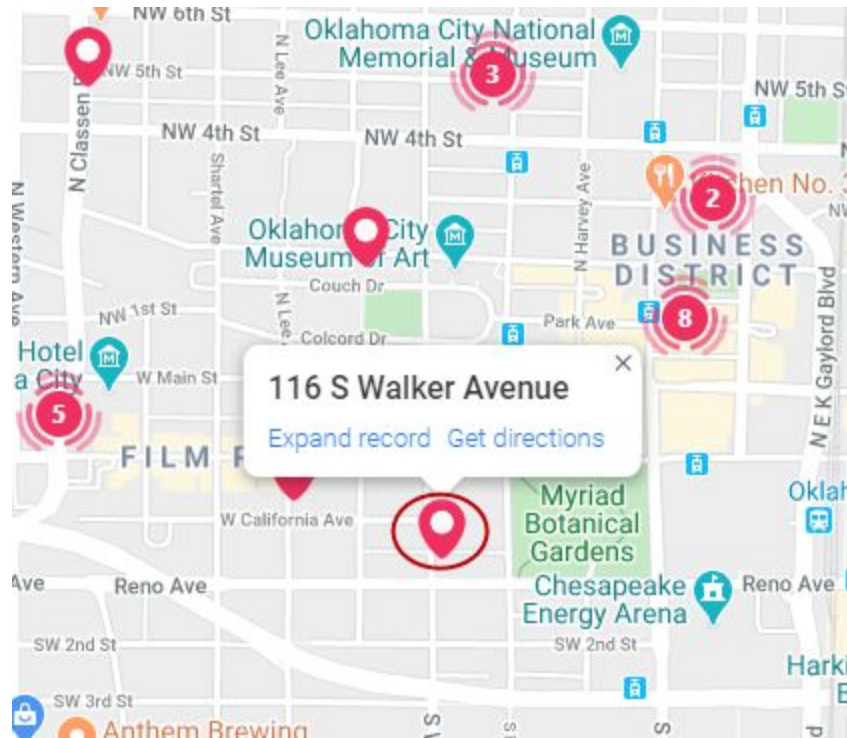
Sales

Please make this block bigger or fullscreen

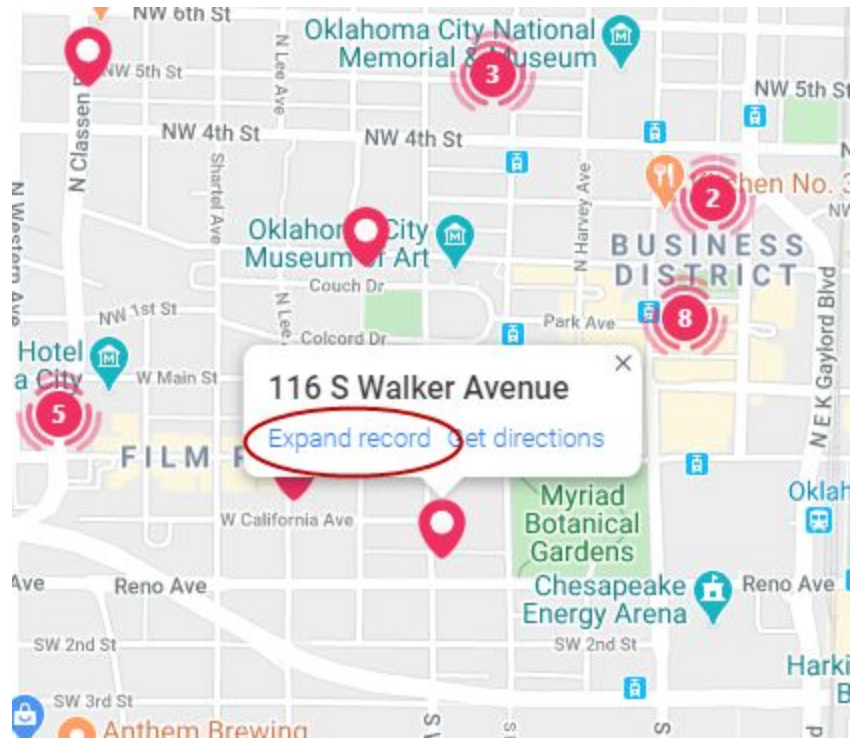
Select the type of map you would like to use in the upper left hand corner.



Every sale is marked with a pin. Click a pin to see the address.

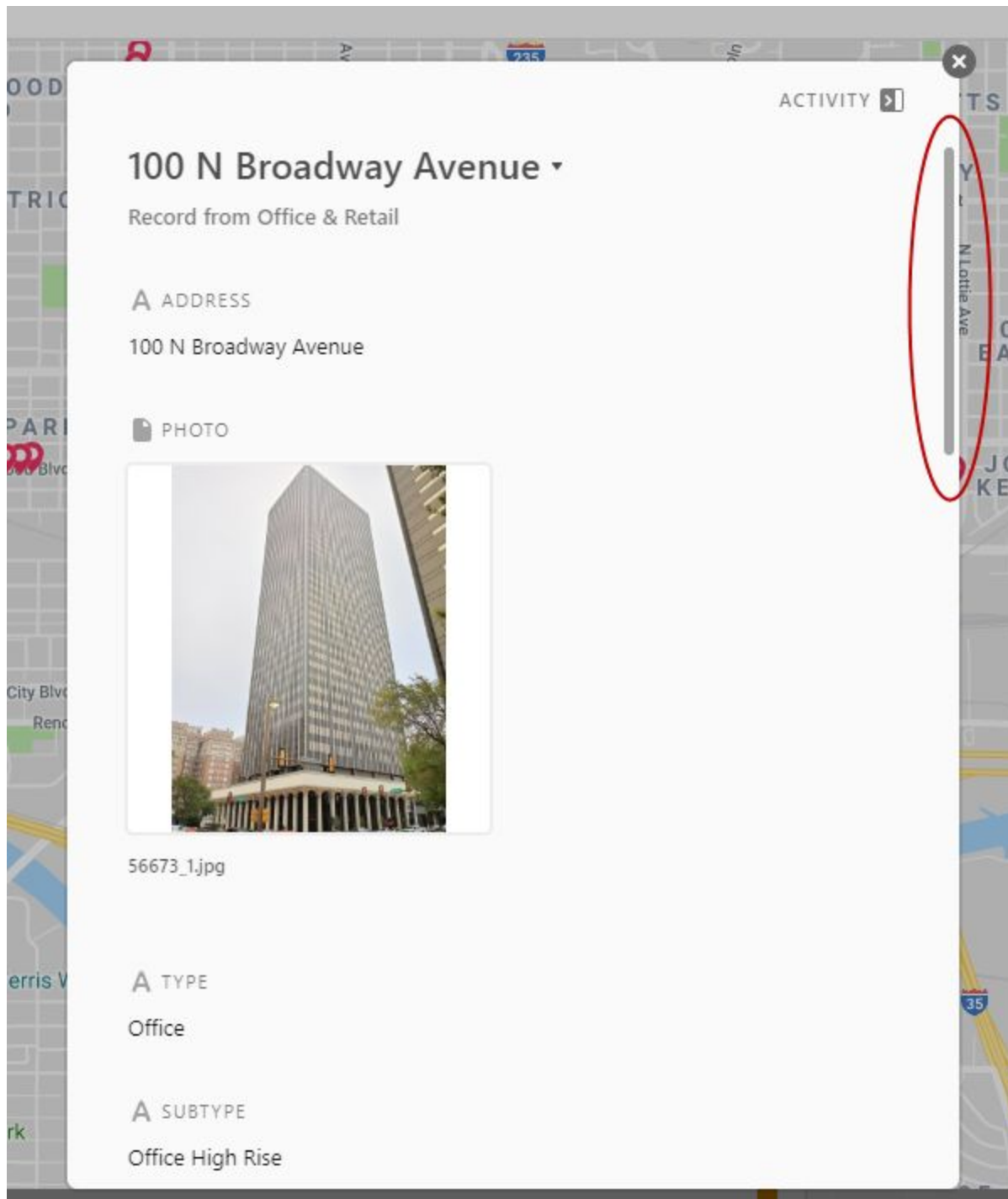


Click Expand record to see all of the fields





Now the record has been expanded. Scroll down to see additional fields.



## Filtering & Pins

Maps are configured to display the properties from one of the views. The default view of the map block uses is the Grid View. Filtering that view will affect the pins that are displayed on the map.

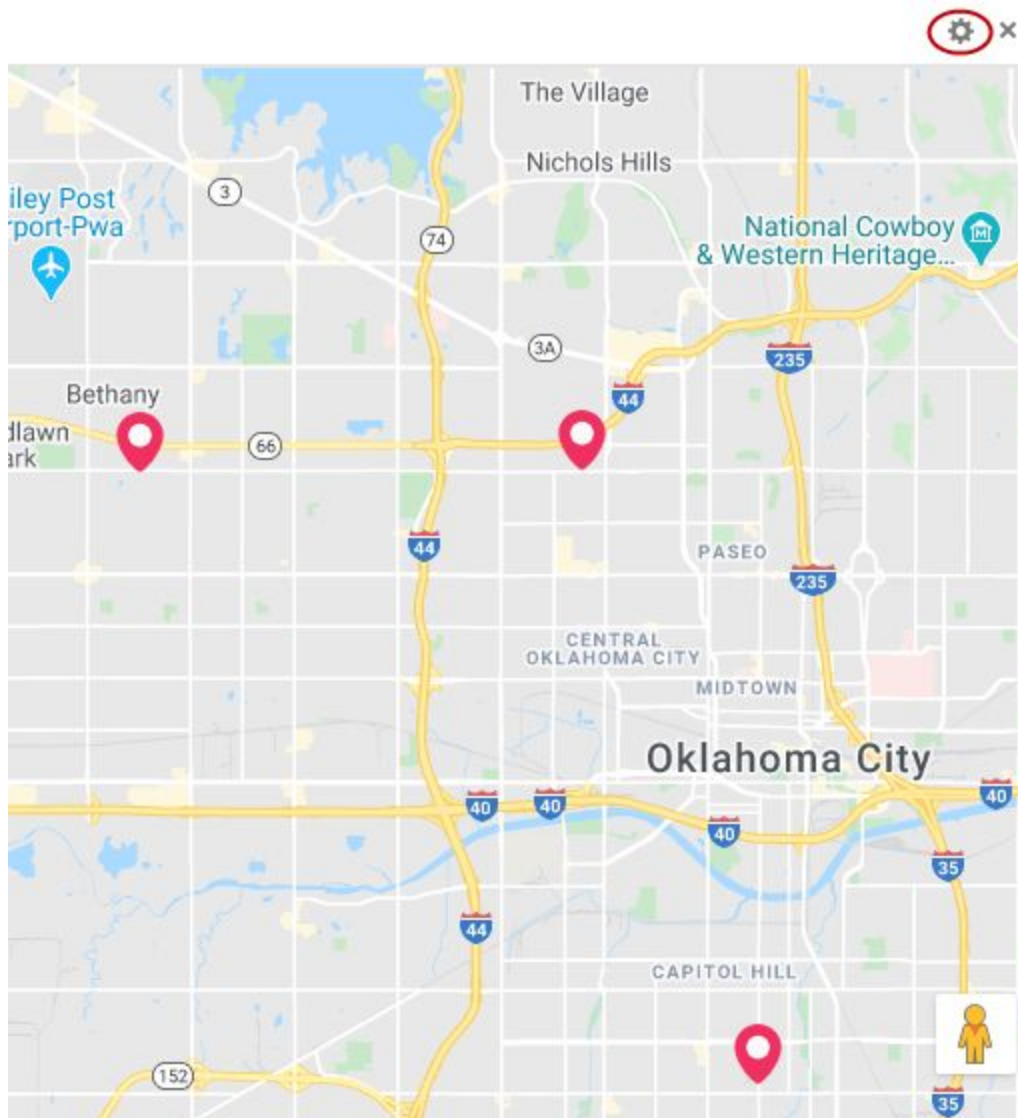
The screenshot displays a software interface with two main panels. The left panel shows a data table with the following columns: Address, Type, Subtype, Submarket, and Name. The table contains three rows of data, all of which are highlighted in green and circled in red. The right panel shows a map of Oklahoma City with three red pins corresponding to the circled rows in the table, also circled in red.

	Address	Type	Subtype	Submarket	Name
1	2261 NW 36th Street	Retail	Laundromat-Self Service	NW	Douglas Cl
2	4333 S Walker Avenue	Retail	Laundromat-Self Service	SW	Western Hi
3	6534 NW 36th Street	Retail	Laundromat-Self Service	NW	



## Changing Map Information Source

Click the settings icon to change the map configuration.

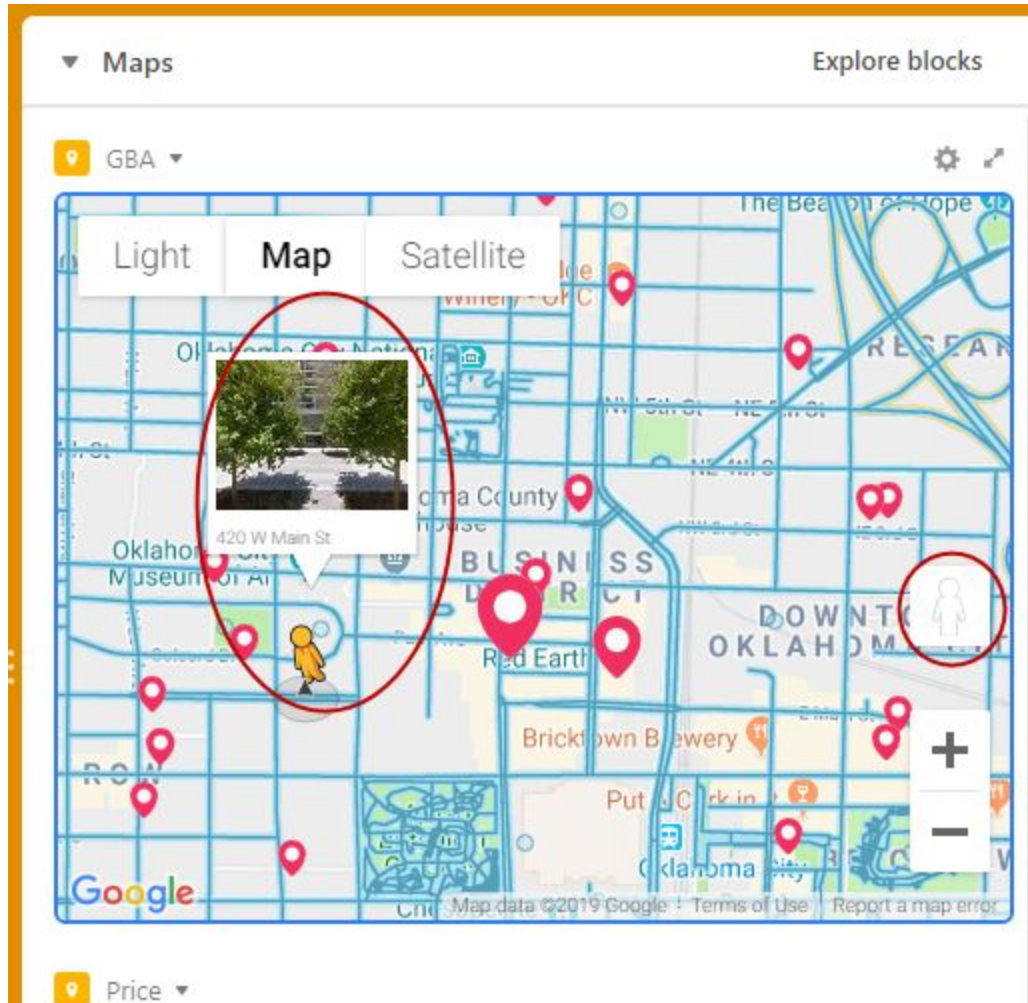


Click one of the views in the drop down menu to display pins based on the different view.

The screenshot shows a map application interface. On the left is a map of Oklahoma City with two red pins. The right sidebar is titled 'Map settings' and contains several sections: 'Table' with a dropdown set to 'Office & Retail'; 'View' with a dropdown menu open showing options like 'Grid View', 'Pick a view...', 'Grid View', 'Client X' (highlighted in blue), 'Gallery View', and 'Admin View\*'; 'Geocode cache' with a description and a 'Map Cache' dropdown; and 'Marker color'.

## Street View

Drag the orange pegman on the right and drop it on the map to look at the area with Google Street View.



Now we see the Street View of the area.

