

The Drug Free Workplace Act (2 of 3)

The 5 steps to becoming a drug free workplace include:

1. Drug free workplace policy

2. Manager training

3. Employee education

4. Employee Assistance

5. Drug Testing

Program Objectives (1 of 3)

- Assess the roles that alcohol and other drugs play in your workplace.
- © Create an effective drug free policy, and successfully implement it within your organization.

Program Objectives (2 of 3)

- Learn the benefits of an Employee Assistance Program, and determine how to select the right EAP for your organization.
- Understand the methods of drug testing, and decide which variety will be the most effective in your organization.

Program Objectives (3 of 3)

- Learn the hallmarks of a successful program, and create strategies to achieve success.
- Increase productivity, lower costs from compensation claims, decrease absenteeism, and prevent accidents.



Assessing Your Workplace Alcohol/Drug Problem (1 of 13)

- Alcohol/drug abuse has been shown to negatively affect the following areas:
 - Absenteeism
 - Arbitration costs
 - Liability and insurance costs
 - Workers' compensation claims

Assessing Your Workplace Alcohol/Drug Problem (2 of 13)

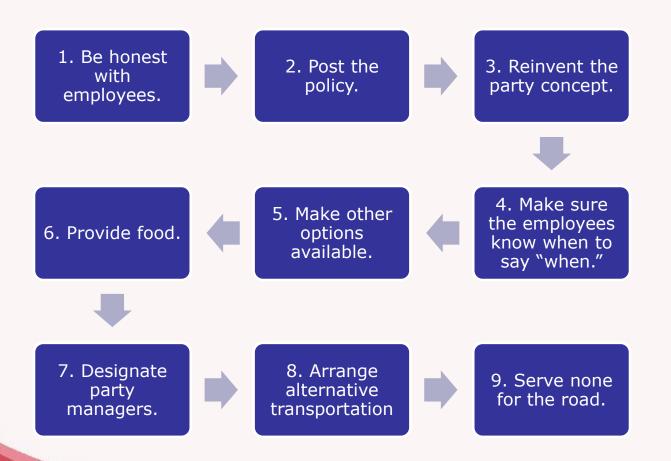
- Alcohol/drug abuse has been shown to negatively affect the following areas:
 - Accidents
 - Health care costs
 - Equipment replacement costs
 - Work spoilage costs

Hallmarks of a Successful Drug Free Program (4 of 9)

- © Emphasis is placed on the benefits of a drug free workplace.
 - This highlights the reasons behind policies and testing in order to promote understanding.
 - This will make sure that employees support the program.
 - It increases the effort and involvement in implementing the program.

Workplace Parties (2 of 11)

Nine steps for safe office celebrations:









Workplace Parties



Download

"Alcohol and Drugs in the Workplace" PowerPoint presentation at ReadySetPresent.com

in the workplace, 13 slides on how to assess your workplace drug problem, 10 slides on creating a drug-free policy, 17 slides on training supervisors, 13 slides on how to educate employees on substance abuse, 18 slides on Employee Assistance Programs, 22 slides on drug testing/methods, 9 hallmarks of a successful drug-free program, 7 points on drug abuse in small businesses, 9 steps for safe office celebrations and much more.

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