

To: Whom it May Concern

Subject: A Letter of recommendation for Reagan Wood

I have had the privilege to work at the Manhattan Kansas University Development Center of GE Aviation with Reagan Wood over the duration of his six month Co-Op. In this span of time, I have worked closely with Reagan on both KC-46 and P-8A software development projects and I have been able to observe a number of his strengths.

First and foremost, Reagan is an intelligent and capable engineer. When I assigned him a task, I could expect that he would take it seriously and get it done on time. If he was ever unsure my instructions, he would ask me to clarify; rather than wait for me to ask him what the status of his task was. I put a lot of faith in Reagan, as often time we would have to work split shifts and he would be working unsupervised. Despite this, he stayed on task and continually delivered quality items to me on time.

Another one of Reagan's prominent strengths is that he is very sociable and approachable. I have never observed Reagan act unprofessional or alienate any of his teammates. I believe that Reagan would be capable functioning in any team, no matter what the circumstances. Reagan has also shown the ability to keep a calm façade and continue to be productive, even when a project became stressful. Overall, Reagan has displayed a combination of soft and hard skills that make him a prime candidate for employment.

In my eyes, Reagan has everything it takes to be eligible for future Engineering Internships and Co-Ops. He is very intelligent, patient, team-oriented, and he constantly seeks to learn what he does not currently know. I highly recommend that that you consider Reagan for employment; I cannot think of a single reason why he does not deserve this opportunity.

Please do not hesitate to contact me for further information. I have listed my work and cell numbers, as well as my email, in my signature. I would gladly take the time to discuss any questions of concerns that you may have.

Sincerely,
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