

REA BERNADETTE M. INGAN

Junior Web & Mobile Developer

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PROFESSIONAL EXPERIENCE

University of Northern Philippines – Vigan, Ilocos Sur

Administrative Intern

July 2024 – August 2024

- Coordinated over 200 digital inquiries and managed scheduling for university staff and students
- Digitized and organized student records, reducing file retrieval time by 30%
- Assisted in cross-department communications and calendar management
- Gained hands-on experience in digital documentation and professional office systems

Freelance Projects – Remote

Web and Mobile Developer

2023 – Present

- Gamified Reading App (RTQLATE): Developed a Flutter-based reading app with adaptive quizzes, voice feedback, and Firebase integration for student performance tracking
- Portfolio Website: Designed and launched a responsive personal site using HTML, CSS, and JavaScript; integrated contact form and smooth navigation (hosted via GitHub Pages)

EDUCATION

University of Northern Philippines – Vigan, Ilocos Sur

Bachelor of Science in Computer Science

June 2025

ADDITIONAL INFORMATION

- Programming Skills: HTML, CSS, JavaScript, Dart, Flutter, Python, Java (basic), Bootstrap, MySQL (basic)
- Tools: Git, GitHub, Android Studio, Firebase, VS Code, WordPress, Figma, Canva, CapCut

- Admin & Remote Tools: Notion, Trello, Asana, ClickUp, Google Workspace, Slack, Microsoft Teams
- Cybersecurity Knowledge: CIA triad, secure data handling, password management, basic cryptography