

# REA BERNADETTE M. INGAN

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Junior Web & Mobile Developer  
Philippines • [inganrea25@gmail.com](mailto:inganrea25@gmail.com) • +63 939 244 8753  
<https://reangan.github.io/INGAN.PORTFOLIO/>

## PROFESSIONAL EXPERIENCE

### University of Northern Philippines – Vigan, Ilocos Sur

Administrative Intern

July 2024 – August 2024

- Coordinated over 200 digital inquiries and managed scheduling for university staff and students
- Digitized and organized student records, reducing file retrieval time by 30%
- Assisted in cross-department communications and calendar management
- Gained hands-on experience in digital documentation and professional office systems

### Misanorge.ph & Qualityofsweden.se – Remote

Shopify Page Designer / Developer

2025 – Present

- Designed and developed high-converting Shopify product and landing pages optimized for UX and mobile responsiveness.
- Collaborated with clients to improve store layout, product presentation, and conversion performance.
- Integrated custom sections and implemented SEO-friendly practices using Shopify Liquid, HTML, CSS, and JavaScript.

### Media & Ads Graphic Designer – Remote

2025 – Present

- Created engaging graphics and ad creatives for Meta and other platforms, maintaining consistent brand identity.

### Freelance Social Media Manager – Remote

2025 – Present

- Created, managed, and grew client Instagram and TikTok accounts with engaging visuals and captions.
- Designed and scheduled posts, reels, and stories to maintain consistent brand voice and style.
- Monitored analytics to track engagement and adjust content strategies for improved performance.
- Provided clients with creative ideas and content plans tailored to their business needs.

## **Freelance Projects – Remote**

Web and Mobile Developer

2023 – Present

- Gamified Reading App (RTQLATE): Developed a Flutter-based reading app with adaptive quizzes, voice feedback, and Firebase integration for student performance tracking
- Portfolio Website: Designed and launched a responsive personal site using HTML, CSS, and JavaScript; integrated contact form and smooth navigation (hosted via GitHub Pages)

## **EDUCATION**

**University of Northern Philippines – Vigan, Ilocos Sur**

Bachelor of Science in Computer Science

June 2025

## **ADDITIONAL INFORMATION**

- Programming Skills: HTML, CSS, JavaScript, Dart, Flutter, Python, Java (basic), Bootstrap, MySQL (basic)
- Tools: Git, GitHub, Android Studio, Firebase, VS Code, WordPress, Figma, Canva, CapCut
- Admin & Remote Tools: Notion, Trello, Asana, ClickUp, Google Workspace, Slack, Microsoft Teams
- Cybersecurity Knowledge: CIA triad, secure data handling, password management, basic cryptography