**Maarten Vermeulen**

5336 Wakefield Drive N (317)-519-5803

Greenwood IN 46142 Mvermeul@imail.iu.edu

**Education**

**Indiana University, Kelley School of Business, Indianapolis**

Bachelor of Science degree in Business

Majors: Accounting, Finance, International Studies, Human Resources, and Business Management

Minor in Economics

Expected Graduation: May, 2016 with 150 credits

Accounting GPA: 3.21/4

Language Skills:

* Primary language(Fluent): *Dutch, English*
* Secondary language(Conversational ):*French, German, Spanish*  **Work Experience**

**Endress+ Hauser,** Greenwood IN

*Accounting Internship*  Summer 2013; February 2014-August 2014

* Performed using SAP program to apply tax adjustments and search up invoices overdue and send it to different corporations
* Sales, Tax, Tax Exemptions, and CertCapture all have simplified projects
* Gained references from the Controller, and several other accountants
* Did 10+ projects that were tax related towards the company which gained several thousands in “lost dollars”.
* Created an spreadsheet with updated customer mastery list, and contacted hundreds of customers regarding their current fax and email address

**Indiana University- Purdue University Athletic Department** (2013-current)

*Secretary Assistant*

* Helped organize events, planning, and checked reimbursement statements
* Assisted coaches with writing statistics into the system, and maintained a helpful hand with whatever they needed me to do.

**Don Pablo’s,** Indianapolis IN

*Lead Service Assistant/Host, Busser, Dishwasher* (2012-2014)

* Supervised and managed new Employees to the procedures and standards of hosting and bussing at Don Pablo’s
* Oversaw the restaurant by cleaning up kitchen, and managing the host stand.

**Indiana World Skating Academy, Indianapolis** IN

*Rentals* (2011-2012)

* Applied different applications for sales software using cash registrar
* Communicated with customers to encourage various skating products

**Honors & Activities**

* *Was Born in the Netherlands; traveled to: Germany, Belgium, France, Austria, Switzerland, Italy*
* *Volunteered 20 hours at Gleaners: Doing packaging and clean-up (2010-2014)*
* *Volunteered 30 hours at NASC (National Association* o*f Student Council): Organizing the event*
* *Volunteered at Endress+Hauser for 15 hours: Cleaned a major problem with racking production*
* *Volunteered at the White River Cleanup, Downtown Indianapolis for 12 hours(2010,2011,2014)*
* *Kelley School of Business Accounting Association, and the IUPUI Ultimate Frisbee Team*