

**Gifted Education Fund:
Off-school Advanced Learning Programmes for Gifted Students
Application Form**

Points-to-note when completing this application form

1. **Each application form is for one application.** If a student wants to apply for more than one programme, separate application forms should be used.
2. This application form consists of four parts. **Except Part B which is optional, all other parts should be completed.**
3. Please complete this form in block letters and put a tick “✓” in the appropriate boxes.
4. If you have any questions when completing this form, you may contact Ms CHOY Man-chi (Tel: 3698 3486) or Mr LI Ka-kit (Tel: 3698 3457) of the Education Bureau (EDB), or email [<cdoge10@edb.gov.hk>](mailto:cdoge10@edb.gov.hk).

Points-to-note when submitting an application

1. Please refer to the programme outlines¹ of individual programmes for the requirements set out by different programme providers. Submit the required documents (e.g. a photocopy of school report cards, evidence of other learning experiences) along with this application form to the relevant programme provider **by post (based on the postmark date on the envelope) on or before 21 April 2023 (Friday). Late applications will not be accepted.**
2. While a student may apply for more than one programme, he/she should choose to participate in only one programme if accepted by more than one programme provider.
3. Programme providers will inform applicants individually of the selection arrangements by email and all applicants will be informed about their application results.
4. If you have any questions about the details of a programme (e.g. application requirements, lesson time and venue), please contact individual programme providers. Relevant contact persons and means of contact are shown in the programme outlines.

Personal Information Collection Statement

Purpose of Collection

- The personal data provided in the application (including the information provided on the application form and all other supporting documents for the application) will be used by programme providers of off-school advanced learning programmes for the purpose of processing applications for the programmes. For successful applications, such data will also be used for programme monitoring, promotion and publicity purposes.
- The provision of personal data in the application is voluntary. The lack of essential information may affect the assessment of the application.

Classes of Transferees

- Personal data provided in this application may be disclosed by the programme providers, if necessary, to persons responsible for the administration and implementation of the programmes, the Gifted Education Fund Secretariat of the Education Bureau as well other Government departments.

Access to Personal Data

- Applicants have the right to access and correct the personal data provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Their right of access includes the right to obtain a copy of their personal data provided in the application.

Enquiries

- Enquiries concerning the personal data collected by means of the application, including access and corrections, should be addressed to the respective programme provider(s) via email or telephone stated in the programme outlines.

¹ https://www.edb.gov.hk/en/curriculum-development/curriculum-area/gifted/ge_fund/gef/osalp.html

PART A – BASIC INFORMATION (to be completed by student/ parent/ guardian)

(1) Programme Information

Programme number:	2022-__ __
Title of programme:	
Programme provider:	
Other applications submitted:	<input type="checkbox"/> This is the only programme I am applying for. <input type="checkbox"/> In addition to this programme, I am also applying for __ other programme(s). Programme number(s): _____

(2) Student's Information

Surname:	(English) _____ (Chinese) _____	Given name:	(English) _____ (Chinese) _____
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Age:	
Name of current school:			
Class level (2022/23 school year):			
Member of the Hong Kong Academy for Gifted Education (HKAGE):	<input type="checkbox"/> Yes (Student Member No.: _____) <input type="checkbox"/> Pending application result from HKAGE <input type="checkbox"/> No		
Contact number:			
Address:			
Email:			

(3) Student's Self-introduction (to be completed by student; approximately 100 words [for primary students] / 300 words [for secondary students] in Chinese or English unless otherwise specified by the programme provider)

Reason(s) for applying for the programme and other relevant information:
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(4) Information of Parent / Guardian

Relationship with student	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian
Name:	
Contact number:	
Email:	
Emergency contact person (if different from the above):	Name: _____ Contact number: _____ Relationship with student: _____

PART B – RECOMMENDATIONS (to be completed by parent/ guardian/ teacher)

Recommendation from Parent / Guardian (optional)

Reason(s) for recommending the student for this programme (Please explain why the student is suitable for the programme; how he/ she would benefit from the programme; in which area(s) he/ she displays talent, or any other relevant information):

Completed by _____ (name of parent/ guardian)

Recommendation from School (optional)

Reason(s) for recommending the student for this programme (Please explain why the student is suitable for the programme; how he/ she would benefit from the programme; in which area(s) he/ she displays talent, or any other relevant information):

Completed by _____ (name of teacher)

PART C – ACKNOWLEDGEMENT FROM SCHOOL (to be completed by school)

If parents / guardians have difficulty seeking the school's assistance in completing this part in time, they may first submit the form directly to the programme provider. The programme provider will help to verify the information provided in the form with the school and obtain the school's acknowledgement at a later stage.

I acknowledge that this student is applying for the above-mentioned off-school advanced learning programme funded by the Gifted Education Fund.

Name of teacher-in-charge: _____

Email of teacher-in-charge: _____

Name of principal: _____

Principal's signature: _____

Date: _____

School contact number: _____

School email address: _____

School chop

**PART D – DECLARATION AND SIGNATURE
(to be completed by student and parent/ guardian)**

I declare that the information given in this form is true and accurate to the best of my knowledge. I understand that if I give false or inaccurate information, I will be disqualified from being considered for the programme I am applying for, and if an offer were granted, the admission to the programme would be cancelled.

Student's signature: _____

Date: _____

Parent/ guardian's
signature: _____

Date: _____

-END-