

Dear Hiring Manager,

As a finance professional with 4+ years of experience in financial analysis, auditing, and strategic planning—combined with advanced technical skills in Advanced Excel, Power BI, and SQL—I am confident in my ability to deliver accurate financial insights and optimize processes to support your organization's goals.

What I Bring to Your Team:

- **Financial Expertise:** Proven track record in budgeting, forecasting, and financial modeling (e.g., improved client portfolio returns by 8% at China Merchants Bank through data-driven strategies). US CPA candidate currently completing CPA Canada preparatory courses, with 9 of 14 courses finished.
- **Data-Driven Decision-Making:** Skilled in transforming raw data into actionable insights. Developed interactive dashboards (Power BI/Tableau) to automate KPI tracking, reducing reporting time by 20% and enhancing cross-departmental collaboration.
- **Technical Edge:** Master's degree in IT (GPA: 3.7) and certifications (AWS, Salesforce) enable me to bridge finance and technology—streamlining workflows through automation (e.g., SQL-driven reporting, API integrations).
- **Regulatory & Compliance Knowledge:** ACCA-qualified (13 exams passed) with hands-on experience in financial reporting (P&L, balance sheets), variance analysis, and audit-ready documentation.

With my unique blend of finance expertise and technical skills, I can both interpret financial data and develop solutions to improve its reliability. For instance, at Wax Interactive I implemented automated reporting systems that reduced month-end errors by 15% while saving 10 hours per reporting cycle. I'm particularly drawn to opportunities where I can leverage both my analytical abilities and collaborative skills to drive meaningful improvements.

I would be delighted to discuss how my background could benefit your team. Thank you for your consideration - I look forward to the possibility of speaking with you soon.

Sincerely,
Miya Dong