

Nisha Shrestha  
Address: Budhanilkantha, Kathmandu, Nepal  
Phone: +977-9818400500  
Email: [nesha.stha@gmail.com](mailto:nesha.stha@gmail.com)

---

A savvy Product Manager and a motivated individual, quick to ramp up with any existing development platform and lead the team to help them in design, debugging, and testing application systems. Excellent interpersonal as well as communication skills and enjoys working in a friendly team environment. Seeking opportunities to grow & evolve with an organization of high repute.

---

## Experience

### **Project Manager (2019-Till date)**

- Planning of the tasks and coordinating with teams to ensure timely delivery.
- Correspond with the production team to provide support and solution.
- Estimates time for the production tasks and tracks its progress frequently.
- Prepare monthly Retrospective Reports.
- Acted as lead, managing project manager.
- Coordinated all the requirements from executives and Data Development team
- Worked as Production Manager for Decision making with the architecture of the systems.
- Sprint Planning and Closure.
- Briefly overviewing research and development.
- Decision making for the production of features and changes to the environment.
- Responsible for testing and documentation with team member,
- Involvement on small developments such as Production dashboards, Operation Management for the organization.

### **Production Engineer (2017-2019)**

- Mentoring and guiding team members.
- Was responsible for leading the processing team.
- Planning, execution and management of File Management and Processing tasks, ● coordinating with all the different stakeholders if required.
- Worked on the OM team for ways to remove redundancy on manually arranging files ● and find a generic solution to reduce issues, stop processing.

### **Associate Production Engineer (2015-2017)**

- Analysis and identify to solve issues and anomalies regarding files.

- Make decisions regarding file management tasks.
- Working to develop and implement techniques to improve the overall work efficiency and quality.
- Monitor, supervise and motivate the Operations team, provide guidance, and conduct training as per the need.
- Conduct timely department meetings to discuss the workflow, plan and make necessary changes in the strategies when required, a delegation of tasks, and ensure timely delivery of team targets and deadlines.
- Preparing documentation of workflow briefs, guidance in preparing reports, analysis and summarized
- Conduct regular review of the Operations Management team and IT department members for automate File System
- Ensuring smooth communication and coordination within the internal teams and departments.

---

## **EDUCATION**

Ace Institute Of Management, Kathmandu  
Executive Master of Business Administration (EMBA)

**Waiting for result**

Nation College Of Computer Studies (NCCS), Kathmandu  
Bachelor in IT and Management (BIM)

**2009- 2013**

---

## **Training from Deerwalk Services Pvt. Ltd, Nepal**

- Follow organizational data processing.
  - Data Standardization Document, Quality Report and other analysis report preparation.
  - Training on Deerwalk Data Training and Data analytics
  - Training on Plan Analytic Engine Workflow, Hadoop and Spark
  - Training on Care Management / File Mapper / Scrub Engine Workflow
  - Training on Project Management Basics session
  - Training On Understanding SPT roadmap
  - Training on HIPAA & De-identification
  - One week training on US Healthcare
-

- One month courses training on Python
- One week training on Linux, Spreadsheet

## **SKILLS**

| <b><u>Organizational Skills</u></b>                                                                                                                                                                                                                                                                                                                                                    | <b><u>Technical Skills</u></b>                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>● Very good at systemizing at work ,</li> <li>● Ability work under pressure ,</li> <li>● Presentation and negotiation .</li> <li>● Be proactive in efficient in high stress situations ,</li> <li>● Emotional Intelligence,</li> <li>● Product Management,</li> <li>● Leadership,Team Working Skills,</li> <li>● File Manager Skill,</li> </ul> | <ul style="list-style-type: none"> <li>● Languages: Java, C++, PHP, Python,</li> <li>● Operating Systems: Windows, Linux</li> <li>Database: MySQL, Redshift,</li> <li>● Tools : S3 Browser, Dragon disk, Putty, AWS Console</li> </ul> |

## **Nature**

Friendly | Empathic listener | Quick Leaner | Highly adaptable | Resilient | Integrity  
 |  
 Adaptable to new exposures and experiences

## **Hobbies**

Playing with dogs - great way to unwind, destress, and keep the mind sharp

## **CERTIFICATION**

I certify that to the best of my knowledge and belief, the curriculum vitae correctly describe my qualifications, experience and me. I understand that any willful misstatement describes herein may lead to my disqualification or dismissal, if employed.

## **REFERENCES**

Sudan Khadgi (Reporting Manager)  
 9803073747

Deerwalk Admin

01-4485429

**Deerwalk Services Pvt. Ltd, Nepal,** Sifal, Kathmandu