Member Request Regarding Chapter Housing Residency Requirement
for <u>California Beta</u> Chapter of Pi Beta Phi

PART 1: MEMBER REQUEST TO *LIVE-IN* CHAPTER HOUSING

Name of Member or New Member: _____ (Please print)

This letter serves to notify the Alumnae Advisory Committee (AAC) of my desire to live in the Pi Beta Phi chapter facility on this campus for the __2017-2018__ academic year.

Member or New Member: _____ (Signature)   Date _____

PART 2: MEMBER REQUEST TO *LIVE-OUT* OF CHAPTER HOUSING

Name of Member or New Member: _____ (Please print)

This letter serves to notify the Alumnae Advisory Committee (AAC) of my desire to seek housing arrangements outside of the Pi Beta Phi chapter facility on this campus for the _____ academic year. I understand, in accordance with the procedures outlined below, I may not make other arrangements until granted a waiver of my residency requirement by my chapter's AAC. I further acknowledge this request may or may not be approved by AAC.

Reason for request: ☐ Financial   ☐ Medical   ☐ House Points   ☐ Study Abroad

☐ Transferring   ☐ Resident Advisor (RA)   ☐ Student Teaching

(Please attach additional documentation to this request when submitting to the AAC Chairman.)

Member or New Member: _____ (Signature)   Date _____

In accordance with the Statutes of Pi Beta Phi, Article X, Section 8B, "So far as college regulations permit, all collegiate members shall live in chapter house or other residential facilities provided for chapter use. Exceptions are permitted only when written authorization has been obtained from Alumnae Advisory Committee (AAC) before arrangements to live elsewhere are made." This policy is binding on all chapters that maintain living accommodations for their members and New Members, whether the chapter-approved housing is a house, a residence hall, a dormitory floor or other approved university housing specified for use by Pi Beta Phi.

This is further reinforced by the Pi Beta Phi Housing Requirements for Members Statement signed annually, which states that as a member or New Member, "you assume an obligation to reside in the Chapter House for all of the years in which you are an undergraduate student…unless granted written permission by AAC to live elsewhere."

This document serves as written authorization from the AAC that the member or New Member listed above has been released from her housing obligation as stated in the Statutes of Pi Beta Phi and the Housing Requirements for Members Statement for the _____ academic year only. It also releases the member or New Member listed above from her signed housing contract with the _____ Chapter of Pi Beta Phi for the period _____.

☐ Request Granted   ☐ Request Denied

AAC Representative Printed Name and Signature: _____ Date _____

Copies of this document shall be given to the member or New Member and the Vice President of Administration to be included in the Member Contract Files.

Reasons Explained: