

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, MARCH 19, 2025
5:30 PM, DENS A&B
2 E. MAIN STREET

1. Call to Order

Chair Poremba called the meeting to order at 5:32 PM

2. Roll Call

Members present: Denz, Muenz, Poremba, Rivard, Rosenberg, Weddell

By Teleconference: Litchfield

Others Present: Four members of the community

Absent: 0

3. Approval of Meeting Minutes dated January 22, 2025

Motion to approve by Rivard second by Muenz

Voice Vote Aye: 7 No:0

Motion carries

4. Strategic Plan

Chair Poremba received an email inquiring about a 708 Board strategic plan. Board member Weddell recalled there used to be a strategic plan with the original historical board; however, now as a home rule community, it is not required to have a strategic plan under the Mental Health Board Act.

5. Application and Rubric

Chair Poremba identified the Easter Seals application for review. March 10th at 5:00PM as previously discussed, and determined, is the hard deadline for submitting applications for funding consideration. Two applications were turned in past this deadline. Board member Muenz asked for further discussion on the topic of the deadline for submission. Roundtable discussion regarding hard deadlines, and when to give grace, who it actually affects if there was a true legitimate reason for the late submission and discussion on how to approach the two late applications.

Chair Poremba brought for discussion, components of the Easter Seals application and reviewed sections of the application and rubric for discussion by the board. Roundtable discussion about start and end dates for priority programs and identifying them in the application as it relates to use or return of funds. The board will discuss clarifying the wording of requirements for future applications.

Board member Muenz asked the city attorney for more information about the application as it's received for the support of the social worker with the police department. Round table discussion, including historical discussion from various sources ensued. Historically and current conversation includes the fact that the city supports the board and their bylaws in terms of what they choose to review and fund by way of application, including funding for this role within the police department.

6. Sub Committee Updates

Board member

7. Schedule Review

Chair Poremba discussed and reminded everyone for the balance of meeting dates for this year:

April 16th 5pm

Presentations to start at 5:30

April 23rd 5:30 PM allocation meeting

May 21st 5:30 PM New member welcome meeting and electing officers

8. Adjourn

Chair Poremba asked if there were any other items for discussion or a motion to adjourn.

Motion to adjourn by Rivard second by Muenz

Voice Vote: Aye: 7 No: 0

Meeting adjourned at 6:21 PM

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

