

# Office 365 setup for Android

Please be aware there are subtle differences with Android phones but this should point you in the right direction:

1. Go to Settings
2. Accounts/Sync
3. Add an account
4. Choose Exchange ActiveSync
5. Enter email address (ex. [jdoe@lc.edu](mailto:jdoe@lc.edu))
6. Use your Blazernet password
7. Hit Next
8. Enter Server Address: m.outlook.com
9. Domain <leave this blank>
10. Username [jdoe@lc.edu](mailto:jdoe@lc.edu)
11. Password <Blazernet Password> is probably already filled in
12. Click Next
13. Click Next on Select the data to synchronize
14. Give the Account any Name you want or take the default name
15. Click Finish Setup
16. Go back to your home screen and choose "Mail". It will give you an option to choose which mail you would like to access.
17. Done