

Redback Operations  
Weekly Meeting

<b>Minutes</b>	<b>Weekly Meeting 3</b>	
<b>Date</b>	14 September 2022	
<b>Time</b>	5pm-5:15pm	
<b>Location</b>	Microsoft Teams	
<b>Chair</b>	Shashvat	
<b>Attendees</b>	TBA	
<b>Point (Item)</b>	<b>Discussion (Record main points)</b>	<b>Action (Initials &amp; due date)</b>
<b>Data Analysis</b>	<p><u>Gouri</u></p> <ul style="list-style-type: none"> <li>Finalizing Sprint 2 documentations as all members have uploaded their bits to the master file</li> </ul> <p><u>Anh</u></p> <ul style="list-style-type: none"> <li>Revisiting the dashboards and making final adjustments</li> </ul>	<i>All documents are due by 22 Sept 2022</i>
<b>Algorithm</b>	<p><u>Karl</u></p> <ul style="list-style-type: none"> <li>Waiting for Chris to upload the master file to combine documents</li> </ul> <p><u>Chris</u></p> <ul style="list-style-type: none"> <li>Currently working on combining all the useful documents into a master file</li> </ul>	<i>C All documents are due by 22 Sept 2022</i>