

Redback Operations  
Weekly Meeting

<b>Minutes</b>	<b>Weekly Meeting 6</b>	
<b>Date</b>		
<b>Time</b>	5pm-5:15pm	
<b>Location</b>	Microsoft Teams	
<b>Chair</b>	Shashvat	
<b>Attendees</b>	TBA	
<b>Point (Item)</b>	<b>Discussion (Record main points)</b>	<b>Action (Initials &amp; due date)</b>
<i>General</i>	<ul style="list-style-type: none"> <li>EOTW</li> <li>Documentation</li> <li>Map out sprint tasks for the next couple of weeks</li> </ul>	
<i>Data Analysis</i>	<p><u>Anh Quan Hua</u></p> <ul style="list-style-type: none"> <li>Start of Sprint</li> <li>Documenting WIP projects including dashboard and contributions from other team members</li> </ul> <p><u>Gouri</u></p> <ul style="list-style-type: none"> <li>Started making procedure on finalizing documents</li> </ul>	<p><i>Documents to be submitted starting by next week</i></p> <p><i>Come up with Sprint tasks for the month of August/September</i></p>
<i>Algorithm</i>	<p><u>Chris</u></p> <ul style="list-style-type: none"> <li>Starting Sprint tasks</li> <li>Working through distributing tasks</li> </ul> <p><u>Karl</u></p> <ul style="list-style-type: none"> <li>Revising his work</li> <li>Sharing his ideas for contributing to the master file of sprint tasks</li> </ul> <p><u>Shashvat</u></p> <ul style="list-style-type: none"> <li>Finalising Cancer Detection</li> </ul>	<p><i>Keep working through documents while finalizing research outcomes and how it could be beneficial for the Red Back Operations</i></p>