

Minutes	Weekly Meeting 4	
Date	22 April 2022	
Time	1pm – 2pm	
Location	Microsoft Teams	
Chair	William	
Attendees	TBA	
Point (Item)	Discussion (Record main points)	Action (Initials & due date)
<i>General</i>	<p>William</p> <ul style="list-style-type: none"> • Introduction on Sprint • Specific tasks assigned to each team • Detailed breakdown of what you are doing • Put all info into Trello 	
<i>Data Analytics</i>	<p>Anh:</p> <ul style="list-style-type: none"> • Fitbit data tracker (good progress) • Results are posted 	<p><i>Finish ongoing project and if can, start a new one</i></p> <p><i>Split the team into two; two works on current, other two work on future</i></p> <p><i>Start building on interesting Dashboards</i></p>
<i>Prototype</i>	<p>William:</p> <ul style="list-style-type: none"> • Working on the incentive problems <p>Shashvat:</p> <ul style="list-style-type: none"> • Introduced research machine learning algorithm to improve efficiency on incentive programs, web app and game development team, designing health games with the ideas of rewarding users with coins and using them to buy items in an in-game store. 	Detailed plans to be added and to be executed
<i>Prototype - GAM</i>	<p>Chris</p> <ul style="list-style-type: none"> • Absent but currently working in align with web development & game development teams 	<p><i>Get sprints planned and have Jack onboard to get sprints done</i></p>