

Redback Operations
Weekly Meeting

Minutes	Weekly Meeting 7	
Date		
Time	5pm-5:15pm	
Location	Microsoft Teams	
Chair	Shashvat	
Attendees	TBA	
Point (Item)	Discussion (Record main points)	Action (Initials & due date)
<i>General</i>	<ul style="list-style-type: none"> EOTW Documentation Map out sprint tasks for the next couple of weeks 	
<i>Data Analysis</i>	<p><u>Anh Quan Hua</u></p> <ul style="list-style-type: none"> Start of Sprint Documenting WIP projects including dashboard and contributions from other team members <p><u>Gouri</u></p> <ul style="list-style-type: none"> Started making procedure on finalizing documents 	<p><i>Documents to be submitted starting by next week</i></p> <p><i>Come up with Sprint tasks for the month of August/September</i></p>
<i>Algorithm</i>	<p><u>Chris</u></p> <ul style="list-style-type: none"> Starting Sprint tasks Working through distributing tasks <p><u>Karl</u></p> <ul style="list-style-type: none"> Revising his work Sharing his ideas for contributing to the master file of sprint tasks <p><u>Shashvat</u></p> <p>Finalising Cancer Detection – Document is about to be uoloaded at the end of the week</p>	<p><i>Keep working through documents while finalizing research outcomes and how it could be beneficial for the Red Back Operations</i></p>