
PROFILE

Procurement, Sales & Operations Team lead with over 5 years of experience in the Automotive Industry. In charge of procurement of cars, leading car sales segment & handles wide scope of operations related matters.

EXPERIENCE

Lumens Auto Pte Ltd | 2016 - December 2021 | SG\$4,000

Procurement & Sales Team Lead (2019 - 2021)

- Sources suppliers and negotiates car prices
- Analyse car purchase price pertaining to car depreciation
- End to end sales and business administration
- Leading of Various Team (PHV Leasing Operations, Corporate Leasing Operations & Car Sales Operations)
- Liaising with Partners and Suppliers that is incorporate with the Company
- Sources and maintain good relations with Car Insurance Partners

Operations Team Lead (2017 - 2019)

- Manage overall operation and maintenance of the fleet
- Manage a team of 8 staffs to run daily operational activities
- Handles escalations relating to vehicle, accident, breakdown
- Build & maintain close relationship with business partners
- Corresponding with authorities - LTA, STA, VICOM
- Provide approvals / solutions in escalations matters
- Manage purchasing and selling of cars

Operations Executive (2016 - 2017)

- Performs daily operations activities
- Provide smooth and on-time delivery of services
- Took part in major project - Grab Pay Operations
- Deployments of QR code at Merchant Location
- Planning daily appointment routes and manpower

EDUCATION

Bachelor of Commerce in Management and Marketing (Double Major)

Murdoch University

2013 - 2015

Diploma in Media and Communication Technology

Temasek Polytechnic

2008 - 2011

GCE 'O' Levels, 'N' Levels

Pei Cai Secondary School

2003 - 2007

PSLE

Yang Zheng Primary School

1997 - 2002

SKILLS

PROFESSIONAL

Leadership

Teamwork

Time management

Problem solving

Communication

Analytical

Responsibility

COMPUTER



LANGUAGE

SPOKEN

English

Mandarin

Hokkien

WRITTEN

English

Chinese

EXPERIENCE

OCBC Bank Singapore | 2016 - 2016 | SG\$3,000

Personal Financial Consultant

- Underwent 1.5 months of structured PFC training
- Attained certification; M5 -Rules & Regulations For Financial Advisory Services, HI - Health Insurance, M8A Collective Investment Schemes II, M8 - Collective Investment Schemes, M9A Life Insurance & Investment-Linked Policies II, M9 Life Insurance & Investment-Linked Policies

REFERENCE

EXPECTED SALARY

- Current Salary: SG\$4,000
- Expected Salary: SG\$3,800