

### Summary:

*Possessing 8 years of experience in several fields, with supporting certifications and licenses. Willing to take any opportunity to learn, extremely cheerful and will easily get along with co-workers. On the job, I am extremely meticulous, fast-paced and self-driven. Hence, I'm looking for a job to utilize my skills and experiences to the fullest to better enhance the company whilst outdoing myself.*

### Particulars

Languages Spoken & Written: English, Tamil

## Experience

February 2021 – Present

Associate Engineer (NEA Project)

ST Electronics | Singapore

SGD 2,500

- Repairs
- Maintenance
- Servicing
- Troubleshooting
- Electrical Repair
- Replacing of Electrical Components
- Changing of Batteries
- Replacing damaged parts
- Check for faults in mechanical parts
- Read faults in Electrical Components via tests
- Monitoring Data Collected by Equipments (e.g : Solar Radiation, Humidity, Waterspec, Rain Water)

- Customer Service
- Attend to Customer enquiries
- Quality Inspection on site Equipments
- Quality Checks (Inspection)
- Driving/Riding to site
- Report submission on Equipments on site
- Scheduling
- Monitoring Inventory
- Reporting to Manager & Client on Updates of Faults and Rectifications

September 2019 – January 2021

Technician (Military Vehicles)( Computer Components)

ST Engineering Land Systems Ltd | Singapore

SGD 2,000

- Repairs
- Maintenance
- Servicing

- Troubleshooting
- Electrical Repair
- Replacing of Electrical Components
- Changing of Batteries
- Replacing damaged parts
- Repainting
- Maintenance/repair and service Vehicle Aircon
- Replacing vehicle electronic Cameras system
- Check for faults in mechanical parts
- Read faults in Electrical Components via tests
- Driving to on site to for vehicle recovery, maintain preserved vehicles
- Corrective maintenance for vehicles on site.
- Report faulty parts to Supervisor
- Working at height
- Replacing Computer components
- Troubleshooting System with military Software

May 2017 – August 2019

Warehouse Supervisor

TASCO NYK Group Company | Singapore

SGD 2,500

- Control and plan daily Operations
- Liase with admin stuff and warehouse assistants
- Ensure Safe work procedure
- Assign jobs to warehouse assistants
- Keep track of inbound and outbound
- Oversee if correct goods are given to the delivery drivers
- Ensure warehouse assistants put goods in their designated area
- Attend meeting with Boss and give feedbacks and suggestions to improve the operations.
- Brief newcomers about the job and their respective roles
- Segregate goods as per customer's orders
- Loading and Unloading of goods with Forklift
- Interact and collect feedbacks from fellow colleagues on places to improve
- Ensure Documentations are correct
- Assign fellow Workers on their job for the day

May 2016 - May 2017

Delivery Supervisor

VKS Transportation | Singapore

SGD 2,000

- Ensure Goods are delivered in good condition and on time.
- Liase with Customer, Boss, Colleagues, Warehouse Assistants and Admin stuff
- Assign adhoc duties to Drivers evenly based on their routes and loads for the day.
- Ensure New employees are well aware of the job.
- Brief the new employees about the Rules and Regulations
- Plan routes and jobs for each truck
- Update Boss about day by day operations, attendance and planning

March 2014- May 2016

Delivery Assistant

VKS Transportation | Singapore

SGD 1,400

- Deliver Goods in good condition.

- Liase with Customer, Boss and colleagues
- Deliver goods on time
- Support adhoc duties assigned by Boss

#### March 2012- March 2014

Automotive Technician (Military Vehicles & Generators)

National Service | Singapore

- Repairs
- Maintenance
- Servicing
- Troubleshooting
- Basic Electrical Repairs
- Replacing damaged parts
- Checking and Servicing hydraulic System

#### Education

Jan 2022-Apr 2022 **(Present)**

Exena Learning Institute

Diploma | Singapore

Diploma in Leadership & People Management

May 2021-Nov 2021

Lithan Academy

IT Support Course – Advanced Certificate in IT Services (Infrastructure Support)

2010-2012

ITE College West

Nitec | Singapore

Major

Nitec in Multimedia Technology

2005-2009

Fuchun Secondary School

Secondary School/"N" Level | Singapore

GCE N LEVEL



1999-2004

Primary School | Singapore

Qihua Primary School

PSLE

### Skills & Courses

1. Technician certification
2. Workplace safety certification
3. Supervisor in Confined Space certification
4. Work at Height (Worker Level)
5. IT Infrastructure

### Licence

1. Class 3 Driving Licence

2. Class 2B

3. Forklift Licence

### Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written
English	10	10
Tamil	10	10

### Additional Info

Expected Salary:

SGD 3,500 (negotiable)

Notice Period:

Able to start work from 1<sup>st</sup> March 2022

Thank you for taking your time to go through my resume. Hope to hear from you soon.

All information provided by me herein, are accurate and true to my knowledge.