

## **MY RESUME**

### **National Service**

Singapore Police Force

Pes: B

From: July 2009 till June 2011

- \* Rank of Corporal posted to 'A' Division Police Cantonment Complex
- \* Attached to Lock Up Unit and NPLD as a frontline officer
- \* Join CNB for Anti-Vice Raids and Major Operations.

### **Educations & IT Training**

Name of School: Pasir Ris Primary School

Year: Jan 1994 till Dec 1999

Qualifications: PSLE

Name of School: Hai Sing High School/ Hai Sing Catholic School

Years: Jan 2000 till Dec 2004

Qualifications: N- Level (6 Passes)

Name of School: ITE Collage West Balestier

Years: Jan 2005 till Dec 2007

Qualifications: NITEC Cert in Precision Engineering (AEROSPACE)

Name of School: ITE Collage East Tampines

Years: Jan 2007 till Dec 2009

Qualifications: Higher Nitec Cert in Mechanical Engineering

### **Awards & Achievements**

#### **1994 – 2000: Pasir Ris Primary School**

- \* Represented in school soccer
- \* Represented in school hockey and emerged Champion for South East Cluster
- \* Selected by school for an exchange programme to Perth for 2 weeks due to academic achievements ( 2nd Standard)

#### **2000 – 2004: Hai Sing High School / Hai Sing Catholic School**

- \* Represented school in soccer (1st Position)
- \* Represented school in bowling tournament (Champion in cluster)
- \* Awarded cert in ARMY- NCC Badge Cert (LAND)
- \* Awarded cert in East District Specialist Course
- \* Awarded with Certificate of Appreciation for contribution towards NDP
- \* Awarded with certificate of completion on Outward Bound
- \* Awarded cert in completion of Expedition to the Summit of Gunung Ledang (4187ft)
- \* Awarded rank 1st Sergeant in NCC (LAND)
- \* Awarded with Service Award for NCC (LAND)

#### **2005 - 2007: ITE Collage West Balestier**

- \* Represented school in Cage Soccer
- \* Represented school in Rock Climbing

#### **2007 – 2009: ITE Collage East Tampines**

- \* Represented school in bowling tournament (Individual Champion)
- July 2009 till Oct 2009: Accomplishment in Basic Police Training Course (SPF)
- November 2009: Accomplishment in Person In Custody Course (SPF)

### **Skills**

Language Spoken: English & Malay

Language Written: English & Malay

Conversant in Ms Office, SAP, SAM system and AutoCAD

Forklift

## **Job Experience**

### **Universal Courier Express- Operation Executive**

July 2017 (Current)

- \* Import/Export
- \* A.O.G
- \* SameDay
- \* Airport Terminal Clearance
- \* Cargo Custom Clearance
- \*Tax Permit
- \* Labeling
- \* Sorting
- \* Terminal launching
- \* Cut MAWB/HAWB
- \* Urgent Delivery
- \* Cargo Flight Booking
- \* Cargo Trackings
- \* Forking of cargo
  - stacking / unstacking
  - loading /unloading
  - hoisting component

### **Magnex Logistic Pte Ltd – Ground Supervisor**

August 2014 to July 2017

- \* Assist in sending of goods to different locations
- \* Collections of DKSH products
- \* Collection or Airplane Components (AOG)
- \* Ensure that all delivery were delivered smoothly within other locations by different drivers
- \* Assist in ad hoc delivery
- \* Prepare driver route for delivery
- \* Ensure all exchange item in good hands and conditions before all delivery.

### **Medic Ambulance – Paramedic / Ambulance Driver**

August 2014 - Sept 2014

- \* Handling patients with care.
- \* Sending patients to various appointment from locations to designated hospital.

- \* Stand by for ad-hoc duty (eg: Brisk walk, Competitions)
- \* Attending to emergency case.

### **LLMS – Delivery Driver (Courts)**

December 2012 till August 2014

- \* Installation of furniture.
- \* Disposing of furniture
- \* Verifying of product codes / quality code
- \* Quality check
- \* Charity Project

### **AJI - International Pte Ltd**

(Contracted to Eagle Services Asia Pte Ltd , Inventory Department)

(POSITION: C strata store contract operation 1st in-charge)

August 2011 – February 2013

- \* Assigned to lead a group of 5 contract store personnel
- \* Assigning daily jobs roles and responsibilities to team members
- \* Issue and load engine parts to kits and bins for engine final assembly
- \* Carry out SAP transaction for goods issue based on production manual requisitions.
- \* Crediting of excess engine parts back to inventory
- \* Receiving and binning of parts from receipt section.
- \* Liaise with receipt section in expediting urgent part requirement from production.
- \* Carry out monthly inventory stock checks for C strata
- \* Submission of monthly inventory stock checks for C strata
- \* Submission of monthly attendance, engine shipments and performance report to AJI management
- \* Work closely with C strata supervisor in maintaining quality service to production

### **(POSITION: C strata contract material planner)**

- \* Maintaining adequate inventory stock level to cater for 8 weeks of material consumption based on historical usage trend and engine forecast
- \* Raise SAP purchase requisition for parts procurement to C strata purchaser
- \* Attend thrice weekly shopfloor walk arounds with production managers, foreman and planning crew
- \* Check online IPC for APN substitute
- \* Raise APN form for submission to technical services

- \* Raise Exchange In Kind form for urgent requirement and liase with customer support representative for approval
- \* Tracking of parts arrival from vendors using given airway bill via DHL online portal
- \* Liase with receipt section in expediting urgent part requirement from production
- \* Identify parts shortage at vendor and updating CP list for higher management attention
- \* Work closely with C strata supervisor in maintaning quality service to production

### **Asian Rails**

June 2010 till Jan 2011 (Contract)

- \* Servicing/ Maintaining / Inspecting of MRT tracks

### **Rider – Pastamania (Morning)**

March 2007 – April 2009

- \* Delivery of foods to customers
- \* Handle with cash
- \* To ensure all customers received their orders correctly and at estimated time

### **Rider – McDonalds (Night)**

March 2007 – April 2009

- \* Delivery of foods to customers
- \* Handle with cash
- \* To ensure all customers received their orders correctly and at the estimated time.

### **Interests**

- \* Soccer
- \* Bowling
- \* Trekking
- \* Riding
- \* Sea Sports
- \* Fishing

### **Others**

Expected Salary: \$3000

Availability: Immediate

Reference: Available upon request

