

Experience

2021 - Present
(Temp. Contract)

Hub Coordinator

GAC (Singapore) Pte Ltd

Industry	Maritime
Specialization	Vessel Management / Operations / Coordination
Role	Hub Coordinator
Position Level	Non-Executive

Hub Coordinator

- Manage and handle multiple oil major accounts.
- Monitor of vessel port calls/daily operations/vessels compliance check.
- Liaise with ship operators for voyage orders and port agency appointments.
- Single point of contact for all Proforma Disbursement Account (PDA) funding across Asia-Pacific region.
- Analyse and negotiate PDAs to fund port agent, achieving high-cost savings
- Generate monthly reports such as port call statistics.
- Build and maintain strong relationships with existing customers.

2020 - 2021

Assistant Engineer

SGS Testing & Control Services Singapore

Industry	Environment / Health / Safety
Specialization	Engineering - Environmental/Health/Safety
Role	Assistant Engineer
Position Level	Non-Executive

Assistant Engineer

- Provided technical and administrative support for Environmental, Health and Safety projects.
- Collaborated with vendors and agents via email on a day-to-day basis to ensure smooth operation of services.
- Liaised with clients, ship owners and vessel masters, pre- and post-service, to ensure satisfactory customer service and maintain a reputable SGS-client relationship.
- Achieved a seniority role, with ample experience and competency to train junior colleagues, within months of joining the company.
- Generated departmental profit of over 200% from total revenue in the year 2020.
- Spearheaded over 65 IMO BWMS Commissioning as per regulation-D2; leading and coordinating teams of 3-4 surveyors.
- Independently conducted over 140 surveys and obtained samples on board vessels for laboratory analysis as per US EPA VGP requirements.
- Analysed and determined the required sampling methodologies for each sampling project.
- Coordinated with laboratory analysts for quality testing and meeting the client's requirements.
- Compiled lab and field reports to generate the final report using Microsoft Word and Microsoft Excel and delivered the final reports to clients within the TAT period.

2018 - 2020

Automotive Technician

Singapore Armed Forces

Industry	Automotive
Specialization	Vehicle Maintenance / Servicing / Repair
Role	Automotive Technician / Mechanic
Position Level	Non-Executive

Automotive Technician

- Conducted automotive diagnostics, repair and maintenance.
- Conducted monthly minor/major servicing on various types of vehicles.
- Managed overall workshop maintenance and cleanliness to encourage a safe and productive work environment.
- Promoted an environment of teamwork and learning via leadership and cross collaboration on daily workloads.
- Awarded the BSM Coin in recognition of achieving the Best Section Award in the November 2019 Maintenance Field Training.
- Awarded the promotion to the rank of Corporal First Class for the dedication put into tasks given and exceptional capabilities in terms of skills and leadership qualities.

2015 - 2016

Deck Cadet

Pacific International Lines (Pte) Ltd

Industry	Maritime
Specialization	Navigation / Deck Operations / Maintenance
Role	Deck Cadet
Position Level	Fresh / Entry Level

Deck Cadet

- Performed navigational duties and managed routines on the bridge, including port arrival, departures, anchoring and mooring.
- Planning of the stowage and segregation of dangerous cargoes in compliance with international regulations with reference to the IMDG code.
- Inspection of hatch covers and cargoes before loading/discharging of cargoes and properly record and report any damages or findings.
- Monitor and ensure proper loading, discharging, stowage and securing of cargoes with accordance to the cargo plan.
- Conducted inventory and inspection of cargo gear, firefighting and lifeboat equipment.
- Assisted deckhands with daily interior and exterior vessel maintenance tasks.
- Responsible for various admin duties as instructed by the Master or Chief Officer of the vessel.

Completed one year sea time and gained ample experience onboard two container vessels as a deck cadet.

Education

Sep 2017

Singapore Polytechnic

Diploma in Maritime Studies | Singapore

Graduated from Singapore Maritime Academy (Singapore Polytechnic) with a Diploma in Nautical Studies.

Skills

Advanced
Intermediate

Excellent Communication, Analytical, Organisational

Microsoft Excel, Microsoft Office, Microsoft Word

Languages

Proficiency level: 0 - Poor, 10 - Excellent

Language	Spoken	Written
English	10	10
Bahasa Melayu	10	10

Additional Info

Date of Availability: One month notice required.

Objective: Eager to learn and pick up new skills to better improve myself; Currently looking for a position better suited to my skills and long-term career goals within a company where I can contribute and grow.