EXECUTIVE SUMMARY

Proactive, customer-oriented IT Project Engineer with more than 10 years' experience in Infrastructure and network experience. Certified Network Defender and Certified Ethical Hacker with knowledge in IITL, CCNA, PMP, CISA, CISSP, CRISC. Skilled in Project Management, Team building and Planning with ability to attract and secure solid working relationships at the strategic level. Excellent interpersonal and communication skills. Ability to work under stress to accomplish project timeline.

Significant Achievements
- Shortlisted vendor for Integrated Club Management Project for Warren Golf & Country Club
- Involved in sourcing, negotiating, and managing the vendor for the installation of CCTV cameras for the company van and site office. Was also involved in the planning and coordinating for Office Shift for Malca-Amit Singapore Pte Ltd.
- Involved in the Project Meetings for Baan/ERP Project for Amcor Tabacco Packaging Singapore Pte Ltd. Oversaw the request for quotations as well as negotiating with IT Vendors for IT equipment pending to the Baan/ERP Project.
- Source and negotiated for the replacement for the network printers at Amcor Tabacco Packaging Pte Ltd.
- Most Outstanding Orange Employee (2012) – TNT Asia Pacific Regional Office

KEY SKILLS

Infrastructure & Network
- Maintaining the IT Infrastructure (Servers Active Directory (AD), File & Print, Internal Application, DHCP). Patching of security patches, troubleshooting issues.
- In-charge of Systems backup on the Synology NAS, restoration of backups when necessary.
- Managed Internet Service Provider (Singtel & Starhub)
- Managed the FortiGate firewall, troubleshooting and patching (100D).
- Managed the Symantec End-point Management System (SEPM Server), Antivirus Server. As well as generating reports for internal and external audits.

Technical
- Operating Systems: Windows Server 2003/2008/2012 R2, Windows 7/10 Professional, Mac Operating System, Linux.
- Email Applications: Lotus Notes, Microsoft Outlook, Office 365.
- Backup software: Symantec Backup Executive,
- Virtual software: Parallel Virtual and VMWare Fusion. VMware Workstation, vSphere.
- Microsoft Office Applications: Office 2013 and 2016.
- Hardware: Dell Sonic-wall (Firewall), Sophos Firewall.

Operations Management & Support
- Manage the day to day of IT Operations.
- Involved in Management meeting.
- Assisted in the management of Office 365, which included the creation of Office 365 emails accounts for onboarding staff.
- Assisted in the management of Microsoft SharePoint
- Supported various in-house applications

- Involved in the process of purchasing IT Equipment and software
- Create IT Security and Procedures

People & Asset Management
- Managing IT Staff
- Communication with Senior Management
- Managing IT vendors
- Involved with End-User Support for both local and overseas users

PROFESSIONAL EXPERIENCE

Senior IT Engineer   Oct 2019 to Jan 2019
Synesys Technologies Holding Pte Ltd

Senior Information System Analyst   Jan 2018 to Jun 2018
Warren Golf & Country Club

IT Manager / Data Protection Officer   Feb 2016 to Jan 2018
Malca-Amit Singapore Pte Ltd

IT Manager (3 months contract)   Sept 2015 to Nov 2015
PMG ASIA Pacific Pte Ltd

IT Executive   Sept 2013 to Dec 2014
Amcor Tobacco Packaging Pte Ltd

PREVIOUS IT EXPERIENCE
Companies: TNT Express Worldwide N.V, Abbott Laboratories(s) Pte Ltd, Electrolux SEA Pte Ltd, MAS, CPIB, National Computer Systems Pte Ltd, Unisys and Gateway Computers Pte Ltd.
Total years of experience: 17

EDUCATION

BSc in Information and Communication Technology (Currently Pursuing)
Singapore University of Social Sciences

Diploma in Infocomm & Digital Media   **2019**
(IT Network and System Administration)
Nanyang Polytechnic

Diploma in Business Computing   **2018**
Informatics Computer School

CERTIFICATIONS & COURES
- Certified Network Defender By EC-Council (Certification).
- Certified Ethical Hacker By EC-Council (Certification).

Courses
- ITIL   Service Framework – Foundation.

- PMP   Project Management Professional.

- Cyberwar Games Training by SingTel.

- CCNA   Cisco Certified Network Associate.

- CISA   Certified Information System Auditor.

- CISSP   Certified Information System Security Professional.

- CRISC   Certified in Risk & Information Systems Control