

Customer Application

Please complete the following details:

1. Name: _____

2. Address: _____

Post Code: _____

3. Type of documents provided:

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Passport

☐

Driving Licence

☐

Utility Bill²

☐

Bank Statement²

☐

Other

4. Name of the organisation / company that the certified copies are being sent to:

Post Office Use:

1. Scan the bar code below and enter the details provided by the Customer on Horizon.
2. Complete the tick box, sign and date stamp the section below.
3. Attach the Horizon generated receipt to this form, in the space shown above.
4. Return the certified copies, original documents and this completed form to the Customer.



9826031012345678905

☐

Original ID Seen

☐

Photocopy signed & dated

☐

Fee accepted (If applicable)

Signed: _____

Date stamp here: