

**THE MANAGEMENT CORPORATION STRATA TITLE NO. 2544**  
**B2-01 Thomson Imperial Court, 200 Upper Thomson Rd, Singapore 574424**

Application for House Moving

Unit #:

Name:

Phone:

Type Move In or Move out

Date Moving:

- 1) This is a editable pdf. Please type in details and save pdf. MCST must be notified 2 working days before the actual move. Please email this form to MCST early.
- 2) A deposit of \$500, cheque payable to mcst 2544 is required.
- 3) Moving times. Mon – Sat, 8am to 6pm. Sundays & public holidays, 10am to 3pm.
- 4) Moving company must ensure that move is quiet and not bother other residents.
- 5) Any damage to the common property and the person named above must make good repairs. MCST may use this deposit to offset any damages caused.
- 6) MCST will take pictures of the areas before and after move. It is advisable the applicant do likewise. Please protect the lift you are using.

Instructions to follow on moving day;

- a) write cheque payable to mcst 2544 and give to our concierge Lobby C.
- b) concierge will take pictures of lift applicant is going to use and the surrounding areas. Please ensure that our lifts are protected.

Once, concierge is satisfied that there are no damages, the cheque will be returned to the applicant. If there is suspected damage, the cheque may not be returned until we can assess the damages.

MCST2544  
t.court2544@gmail.com  
6354-2758