*Submission of Late Assessments*

The Science Department at Huron Heights is committed to ensuring fairness in our evaluation procedures. The WRDSB has determined policy relating to the submission of late/missing assessments. The Assessment, evaluation and reporting handbook grades 9 to 12 : WRDSB, c2013 informs:

*Many experts in the field of assessment and evaluation discourage deducting marks or giving zeros for late and missed assignments, arguing that such measures do not motivate students to change their behaviour. Students must understand that there may be consequences for not completing assignments for evaluation or for submitting those assignments late. Lateness is an issue of student responsibility and time management, as well as academic fairness. It must be made clear to students early in the school year that they are responsible for providing evidence of their achievement of the overall expectations within a time frame negotiated with the teacher. Marks may not be deducted for assignments that are handed in late; rather, instances of lateness can be reflected in the student's Learning Skills and Work Habits.*

This has lead to the development of the following expectations by the HHSS Science Department:

1. *All work will be assigned a "Due Date". This is the date that student work is to be submitted. The advantage for the student who meets the "Due date" will be the opportunity of their work to receive feedback from their teacher as well as receiving a grade.*

2. *If a student misses the "Due Date" then they will be given a 1-week extension in which they may still submit the work. This work may receive feedback and will be assigned a grade.*

3. *If the 1-week extension is missed, the student is still required to submit the work. They will receive no feedback and no grade. The teacher will record the work as "complete". The student has missed an opportunity to earn a mark through demonstrating their knowledge.*

*By signing below you agree that you have read and understood the above expectations.*

**Student Signature:** _____

**Parent/Guardian Signature:** _____