

## Republic of the Philippines Department of Education

## Baguio Teachers' Camp

Baguio City
Tel. No. (074)442-3517/Telefax (074)-442-4417



## BTC HOUSE RULES

- 1. Keep your rooms clean and orderly.
- 2. Look into the safety of your personal valuables, MANAGEMENT WILL NOT BE RESPONSIBLE FOR LOST ARTICLES IN THE CAMP.
- 3. Care should be exercised in the use of property/s provided by the Baguio Teachers' Camp.
- 4. Conserve water. Guests are requested to turn-off the faucet when not on use. Likewise, they are requested to report leakage to the Management to avoid needless waste of water.
- 5. Electric Lights should be switched-off when leaving the room. All lights are to be switched-off after 10:00 o'clock in the evening EXCEPT those lighting the corridors and hallways.
- 6. SILENCE shall be observed while the other guests are sleeping or resting.
- 7. Make use of the Trash Cans. Do Not Litter inside the Camp.
- 8. Guests are to provide for their own towels and toiletries.
- 9. NO SMOKING inside the bedrooms and within 10 meters of any BTC structure.
- 10. Drinking Liquor and Gambling are not allowed in the dormitories.
- 11. The Telephones in the Camp are intended for local calls only (within Baguio City).

  Those wishing to call long distance will be assisted by our staff at the Administration Building.
- 12. The Caretakers and Dormitory Attendants are assigned to clean and watch your quarters. DO NOT SEND them outside the Camp for errands.
- 13. The flowers in the various garden areas are there for your appreciation. NO PICKING please.
- 14. Washing of clothes is not allowed in the bathrooms. Do not hang or dry clothes outside the windows or areas visible from the roads/ passageways.
- 15. COOKING and EATING inside the bedrooms are not allowed.
- 16. Guests shall inform the dormitory personnel their time of departure. This will afford the caretakers enough time to account/check the property/s used. ANY LOSS, BREAKAGE or DAMAGE are to be PAID OR REPLACED BY THE GUEST.
- 17. Guests billeted at the first floor of the Dormitories SHALL be responsible in insuring that the windows of their quarters are lock and secured before they leave the room.
- 18. BONFIRES, OPEN FLAMES AND OUTDOOR COOKING ARE STRICTLY PROHIBITED IN THE CAMP.
- 19. CHECK-OUT TIME IS 12:00 NOON; CHECK-IN TIME IS 2:00 PM
- 20. The Baguio Teachers' Camp Administration Office is located near the Main Gate along Teachers' Camp Road.

For Inquiries/ Assistance, Please Call: Telephone Nos. (074) 442-3517, (074) 442-4417(Telefax)

The Baguio Teachers' Camp earnestly requests your wholehearted cooperation by strictly adhering to the BTC House Rules and Regulations.

Thank you.

The Baguio Teachers' Camp Management