

Jordan Greer

Mount Vernon, IL 62864

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Work Experience

TT Set-Up Technician

Continental Tire-Mount Vernon, IL

February 2023 to Present

Verify that machines are set up to run stock at the correct size with the corresponding components being applied at the right measurements. Update records of stock size changes, cleaning of grease trays, machine downtime and verifying the angle of the stock coming into the machine. Utilize machine and mechanical knowledge to repair and keep the machines running or contacting the necessary parties to get the machine fixed and running.

Wire Cutter

Continental Tire-Mount Vernon, IL

April 2021 to February 2023

Cut wire to the size that is needed by the tire builders and keep the machine running with quality product.

SW8 (Office Lead)

Ingles distribution-Black Mountain, NC

November 2018 to November 2020

In this position I mainly make sure things are running smooth in the distribution end of things in perishable department, making sure order selectors have work, loaders are getting the pallets on the trailers, and that the trailers look nice for the store.

Bagger

Ingles Markets-Black Mountain, NC

November 2015 to November 2016

I bagged groceries for customers, helped them out to their cars, got buggies from the corrals and cleaned if needed. I also filled in as a cashier when needed.

Volunteer

MANNA FoodBank

Education

High school diploma

Reynolds High School - Fairview, NC

2012 to 2015

Skills

- Office Experience

- Pallet Jack
- Office Management
- Data Entry
- Microsoft Outlook
- Cash Handling
- Typing
- Warehouse Experience
- Manufacturing
- Cashiering