



# Identifying inactive devices

## Cloud Insights

Dave Grace  
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# Identifying inactive devices

Identifying the assets you have and who's using them is critical to "right-sizing" and freeing up unused infrastructure. You can easily reallocate or decommission underused resources and avoid unnecessary purchases.

Use the following steps to identify inactive assets.

## Steps

1. In the Cloud Insights menu, click **Queries > New Query**
2. In the `Search For` menu, select the asset type you want to query
3. Click **+ > Is Active**
4. Click **Any** and change it to **No**

The system displays a list of inactive assets of the device type you selected.

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