

**Minutes, Board of Directors Meeting**

**Date:** Sunday, December 28, 2014

**Time:** 7:30 PM

**Location**: 4858 NW 81st Ave, Gainesville, FL 32653

**Present:** Reza Nabi, President & Secretary

Mohammad AH Miah, Vice President

Tamjidur Choudhury, Treasurer

**Absent:** None

1. **Call to order**: at 7:35 PM by presiding officer Reza Nabi.
2. **Quorum:** three of three Board members present (2 required.)
3. **Reading and Approval of Minutes:** Minutes of the December 09, 2014 Board meeting accepted as previously published and posted on foundation website and approved by unanimous consent.
4. **Treasurer’s Report**
   1. Annual financial report is presented and posted on foundation website and approved by unanimous consent.
5. **New Business**
   1. Overseas secretary, a voluntary position is created to help the foundation to distribute funds to recipient in Bangladesh. Mahafuza Khatun, who has been helping the foundation for almost a year has been appointed to take care of overseas activities and transaction.
   2. Making plans for annual get-together and fundraising dinner event scheduled on January 18, 2015. Distributed works among the community members.
   3. Scholarship application for student Ria and Tofatul has been granted unanimously.
6. **Open Forum**
   1. Next annual meeting tentatively set for 31st December 2015.
7. **Adjournment**
   1. There being no further business, President Reza Nabi declare meeting adjourned by unanimous consent.
   2. Meeting Adjourned at 8:35 PM

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| Respectfully submitted by,  /Reza Nabi/  Secretary | Adopted by the Board in the meeting  Of December 28, 2014  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of the Presiding Officer) |