**Minutes, Board of Directors Meeting**

**Date:** Friday, Oct 07, 2016

**Time:** 7:30 PM

**Location**: 4858 NW 81st Ave, Gainesville, Florida

**Present:**Reza Nabi (Chairman), Tamjid Choudhury, Abdul Halim Miah

**Absent:** None

1. **Call to order**: at 7:35 PM by presiding officer Reza Nabi (Chair).
2. **Quorum:**Three of Three Board members present (2 required.)
3. **Reading and Approval of Minutes:** Minutes of the Aug 05, 2016 Board meeting accepted as previously published and posted on foundation website and approved by unanimous consent.
4. **Chairman’s Report**
   1. Unanimously approve grant for establishing a library for Sha academy. Also decided to give grant to ORCA-HOMES gaibandha for buying 12 beds for orphans.
   2. As the due date to fulfill the pledge is over, ask Sayeda Nahar’s help to transfer fund to Shahajalal bank to plant everlasting tree as promised..
5. **New Business**
6. Reza Nabi will communicate with Sayeda Nahar to transfer funds to Bangaldesh Shahajalal bank.
7. **Open Forum**
   1. Next annual meeting tentatively set for Dec 31, 2016.
8. **Adjournment**
   1. There being no further business, Chairman Reza Nabi declare meeting adjourned by unanimous consent.
   2. Meeting Adjourned at 8:15 PM

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| Respectfully submitted by,  /Reza Nabi/  Chairman | Adopted by the Board in the meeting  Of Oct 07, 2016  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature of the Presiding Officer) |