

# Reed Brown

Indianapolis, IN  
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2604378023

Authorized to work in the US for any employer

## Work Experience

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### **Humanities Instructor**

The Excel Center - Indianapolis, IN  
December 2018 to January 2021

I taught a variety of English, Social Studies, and Communications courses to adults ages 17 and up.

I managed large class sizes with a diverse group of students including English language learners and students with IEPs.

I helped develop curriculum to improve the Excel Center's English 6 course, which combines English 11 with US History credits.

I taught both hybrid and fully virtual classes during the Covid-19 pandemic.

### **Substitute Teacher**

Parallel Education - Indianapolis, IN  
August 2018 to December 2018

I managed classrooms for a variety of age groups and subjects.

## Education

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### **Bachelor's degree in Telecommunications**

Indiana University-Bloomington - Bloomington, IN  
August 2012 to August 2016

## Skills

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- Adobe Photoshop
- Classroom Management
- Curriculum Development
- Mentoring
- Public Speaking
- Tutoring
- Teaching
- Writing Skills

- Google Docs
- Microsoft Office
- Math
- Research
- Adobe InDesign
- Graphic Design
- Adobe Illustrator
- Presentation Skills
- Adobe Creative Suite

## Certifications and Licenses

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### **Charter School License**

February 2019 to February 2021

### **First Aid Certification**