

Milestone 6: Sales

Activity 1: Sales Order Creation

10:03 📶 0.00 KB/s 📶 52%

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New Sales Order

Customer Name* [View Customer Details](#)

BILLING ADDRESS [Add new address](#) SHIPPING ADDRESS [Add new address](#)

GST Treatment: Registered Business - Regular [View](#)
GSTIN: 33AAMAA000415Z [View](#)

Place Of Supply*

Sales Order#* [View](#)

Reference#

Sales Order Date*
To create transaction dated before 05/07/2017, click here

🔍 Tax Exclusive [Bulk Update Line Items](#)

ITEM DETAILS	QUANTITY	RATE	TAX	AMOUNT
Corporate Travel Add a description to your item	100	5000	GST18 (18%)	5,00,000.00
Recent Transactions				
Type or click to select an item.	1.00	0.00	GST18 (18%)	0.00

[Add another line](#)

Sub Total 5,00,000.00

Discount % 0.00

Shipping Charges 0.00
[Apply Tax on Shipping Charge](#)

CGST@ 9% 45,000.00
SGST@ 9% 45,000.00

Adjustment 0.00

Round Off 0.00

Total (₹) 5,90,000.00

Customer Notes

Activity 2: Sales Order to Sale Invoice Conversion

10:06 📶 0.15 KB/s 📶 52%

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SO-00001

Attachments Comments & History

Edit Email PDF Print

Invoice: 1

Invoice Status: INVOICED [Show PDF View](#)

TravelTrax Tours
Tamil Nadu
India
GSTIN: 33AAMAA000415Z
97868542
m.sathya17@gmail.com

SALES ORDER
Sales Order# SO-00001

Bill To:
TechWise Solutions Pvt Ltd
GSTIN: 33AAMAA000415Z

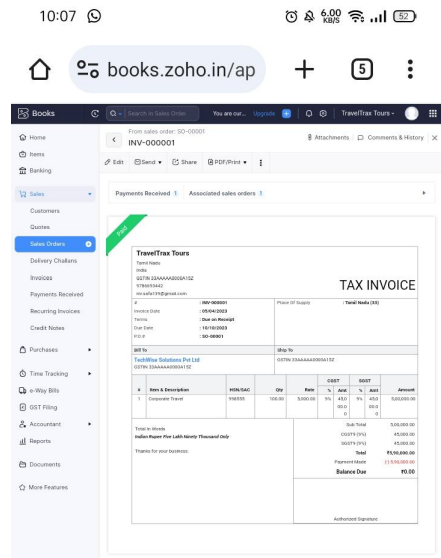
Ship To:
GSTIN: 33AAMAA000415Z

Order Date: 05/04/2023

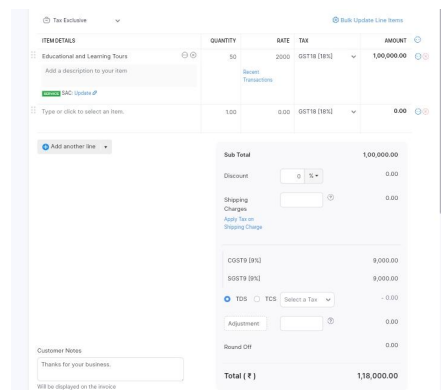
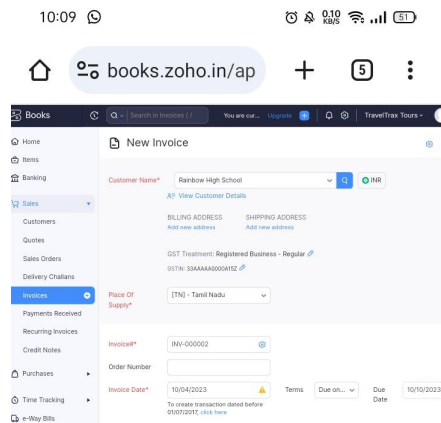
Place Of Supply: Tamil Nadu (TN)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Corporate Travel	998335	100.00	5000.00	5,00,000.00
Sub Total					5,00,000.00
CGST@ 9%					45,000.00
SGST@ 9%					45,000.00
Total					₹5,90,000.00

Authorized Signature _____



Activity 3: Direct Sale Invoices



10:12

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books

Home
Items
Billing
Sales
Customers
Quotes
Sales Orders
Delivery Chatters
Invoices
Payments Received
Recurring Invoices
Credit Notes
Purchases
Time Tracking
e-Way Bills
GST Filing
Accountant
Reports
Documents
More Features

INV-000004
Attachments
Comments & History
Edit
Send
Share
Reminders
PDF Print
Record Payment
Credits Available: ₹5,90,000.00 Apply Now
Record payment for the Invoice
If you've received a partial or full payment from your customer towards this invoice you can record it.
Get paid faster by setting up online payment gateways. Set up Now
TravelTrax Tours
TAX INVOICE
Taxpayers
GSTIN: 33AAAG0003A102
GST Name: TravelTrax Tours
Invoice Number: INV-000004
Invoice Date: 15/04/2023
Due Date: 10/10/2023
Print of Invoice
To: Secanurathan & Family
Bill To: Secanurathan & Family
Items & Description
Item Code
Qty
Rate
Tax %
Tax Amt
Amount
1. Computer Repair
100.00
5,000.00
18
900.00
5,900.00
GST
GST %
GST Amt
Amount
0.00
0.00
5,900.00
Total in Words
Five Thousand Nine Hundred Only
Total Taxable
5,900.00
Total Tax
1,062.00
Total
₹5,90,000.00
Balance Due
₹5,90,000.00
Authorized Signature

Activity 4: Reconciliation of Open Invoices

10:10

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books

Home
Items
Billing
Sales
Customers
Quotes
Sales Orders
Delivery Chatters
Invoices
Payments Received
Recurring Invoices
Credit Notes
Purchases
Time Tracking
e-Way Bills
GST Filing
Accountant
Reports
Documents
More Features

All Invoices
New
1
DATE
INVOICE#
ORDER NUMBER
CUSTOMER NAME
STATUS
DUE DATE
AMOUNT
BALANCE DUE
15/04/2023
INV-000004
Secanurathan & Family
CHQUE DUE BY 6
10/10/2023
₹5,90,000.00
₹5,90,000.00
10/04/2023
INV-000002
Sanku High School
PAID
10/04/2023
₹1,18,000.00
₹0.00
05/04/2023
INV-000001
TechWise Solutions Pvt Ltd
PAID
10/10/2023
₹5,90,000.00
₹0.00