Project Scope:

- We plan to offer Professionals (such as attorneys) fee advances for work they do with a third party. For example:

1) An Attorney does work for a third party not related to us.

2) The Attorney submits their timesheet bill to us

3) We pay the requested bill to the Attorney

4) We get paid by the third party.

- We will require a web interface with user account management for the attorneys to be able to track the status of the above transactions, with document managment to associate by uploading or downloading scanned billing sheets with each unique transaction.

- In order to give incentive for the attorney to use our service, we will offer them a website. The attorney can choose from a subset of templates that are pre determined by us, customize a few features such as clipart, and by themeselves enter personal information related to their business services. We will have another website, where all of the attorneys in our network are displayed and searchable to the public, with information from the individual websites automatically populated to the network website. We will provide hosting for the individual and network websites. The individual websites will be subdomains of our network website, or unique domains pointed to our hosting or forwarded to the subdomain.

- At each level of the web we wish to implement the ability to customize features. Some features will be customizable by the Professionals themselves, and others will be customizable by us as the administrators on our backend.

More specific features include, but are not limited to:

1) Account Management Portal

This will be where the individual User logs in to manage his account and customize his website. The admin will also log in to service all the accounts, and enable disable features for specific accounts. Aesthetics are very very important. The feel and look should be smooth and simple.

Professional will be able to:

Choose Templates

Edit Content on their website

Track account events

Upload documents

Download documents

Set Privacy, filters, customization settings relating to the interaction between their personal website, and the network website (for example, a public user on the network website may have the ability to contact multiple professionals at once, and the professional will have the ability to opt in or out of such a feature.)

There will also be an Admin back-end for us to log into to manage the user account (we will need your help in identifying what features we should build into this backend. This will be our main admin backend)

2) Individual Websites (mainly text and graphic images)

One of a subset of templates (I envision 20-40 templates)

Aesthetics are very very important. The feel and look should be smooth and simple.

Main Page

Bio Page

About Page

Services Page

FAQ Page or other info pages

All of these pages will be editable for content by the individual professional, and certain features will be open for enabling and disabling.

In the future, we may wish to implement advanced features such as video chat, and therefore should keep this in mind to leave the ability to add such a module at a later date.

3) Network Website

Will have a backend designed for us to track traffic and actual use of different features on the network website. Aesthetics are very very important. The feel and look should be smooth and simple.

Front page

Search function where the individual professionals will be classified by attributes, and the public user can use filters and search criteria to search for a professional.

The network website will offer mini pages for the Professional, which content will be directly taken from content on the individual websites

FAQ page

Contact/communication system with questionnaire form data filling and pre-defined auto responses. User will have the ability to contact or solicit one or more professionals.

Ability to post advertising.

User forum.

In the future we will likely wish to implement a video chat function, but not at this moment.