**2016 Defense Acquisition Workforce Development Award**

**Contact Information**

**Award Category: (Large/Small Organization)**

**Organization Nominee Information**

Name of Organization:

(Note: The selected organization's name will be printed on all materials and trophies as listed above.)

Name of Organization Acquisition Executive/Senior Acquisition Leader:

Title:

Name of Nomination Submission Point of Contact (POC):

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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POC Telephone:

E-mail:

Organization number of employees:

Organization number of acquisition workforce members:

Organization Mission Statement (100 words or less):

Names and position title of key individuals responsible for acquisition workforce/talent management (often those managing initiatives cited in narrative):

**Director, Acquisition Career Management Staff Point of Contact**

Name:

Title:

Telephone:

E-mail:

**NOMINATION NARRATIVE TEMPLATE**

**Not to exceed three pages; 12-point, Times New Roman font**

Describe your organization’s exemplary efforts, innovations, and best practices to develop and improve the qualifications and professionalism of the acquisition workforce by addressing the following areas:

1. Talent management, with a focus on quality and efforts to have people with the right skills, in the right places, at the right times – with the high priority competencies for mission-critical functions. Examples of initiatives include efforts to attract, acquire, develop, promote, and retain quality talent. Additional examples include strategic recruitment of diverse and qualified candidates for the organization’s workforce. Examples also include how organization leaders, managers, and supervisors create and sustain effective working relationships with employees.

2. Organization’s leadership and knowledge transfer efforts to build the competencies of current and future leaders – initiatives and results that advance mission success; continuity of leadership; knowledge and best practice sharing across the organization; and an environment of mentoring, continuous improvement, and learning.

3. Workforce development initiatives demonstrate alignment with and support for organization, Component, and Department of Defense mission, goals, and objectives. Describe the organization’s effort to analyze and ensure an effective case for initiatives and execution measures of success.

4. Initiatives recognize and reward individual or team achievement that contributes to meeting organization mission goals or improving the efficiency and effectiveness of the organization.

5. Examples of partnering and sharing of workforce development best practices.

6. Overall assessment and examples of positive impact on organization’s team, environment, readiness, and mission results.

7. Other.

**AWARD CITATION**

**One page; not to exceed 200 words**