NSRP Form 2 September 2020

Republic of the Philippines Department of Labor and Employment

NATIONAL SKILLS REGISTRATION PROGRAM ESTABLISHMENT REGISTRATION FORM

INSTRUCTIONS: Please fill out the form legibly in block letters using a ballpoint pen. Check if appropriate boxes. Please do not leave any items unanswered. Indicate "NA" if not applicable. You may use extra sheet if needed. Submit Accomplished form to the Public Employment Service Office (PESO) Manager or Officer in your city/municipality.

I.ESTABLISHMENT DETAILS		
Business Name: a		
Trade Name: †		
Acronym/Abbreviation: †		
Main Office Branch Tax Identifier Number:		
Employer Type		
Public	Private	
National Government Agency	☐ Direct Hire	
Local Government Unit	Local Recruitment Agency	
Government-Owned and Controlled Corporation	Overseas Recruitment Agency	
State/Local Univesity or College	☐ D.O. 174	
Total Work Force: Micro (1-9) Small (10-99)	Medium (100-999) Large (200 and up)	
Line of Business/Industry (check BIR 2303):		
Street/Village:		
Barangay:		
Municipal/City:		
Province:		
II.ESTABLISHMENT CONTACT DETAILS		
Name of Owner/President (Full Name):		
Contact Person (Full Name):		
Position:		
Telephone Number:		
Mobile Number:		
Fax Number:		
Email Address:		

III.VACANCY DETAILS		
Position Title:		
Job Description:	Nature of Work:	
	Permanent Internship/OJT	
	Contractual Part Time	
	Project Based Work From Home / online job	
	Place of Work:	
	Salary:	
	Vacancy Count:	
IV.QUALIFICATION REQUIREMENTS		
Work Experience:		
Other Qualifications:		
Accepts persons with disabilities (PWD) Yes No		
If "yes": Visual Physical Hearing Mental Speech		
Others: (please specify)		
Accepts returning (OFWs): Yes No		
Education Level:	Course/SHS Strand:	
License:	Eligibility:	
Certification:	Language/dialect Spoken:	
certification.	Language, analect Spoken.	
V.POSTING DETAILS		
Posting Date (mm/dd/year):		
Valid Until (mm/dd/year):		