

## TABLE OF CONTENTS

GENERAL INFORMATION	3
HISTORY OF THE COMPANY	5
COMPANY BACKGROUND	7
OUR COMMITMENT	9
MESSAGE	11
DTI CERTIFICATION	13
LIST OF CLIENTS	22
LIST OF EQUIPMENTS	29
GENERAL POLICY	36
TABLE CHART OF SAFETY POLICY	38
ORGANIZATIONAL CHART SAFETY DEPARMENT	40
SAFETY POLICY MANUAL	42

## **GENERAL INFORMATION**

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Name:

R DE JUAN CONSTRUCTION AND

DEVELOPMENT SERVICES

Main Office Address: Camia St. Brgy. Bubukal Sta. Cruz,

Laguna

Type of Partnership: Singe Proprietorship

#### PERSON MANAGING THE AFFAIRS OF THE ORGANIZATION

Engr. Rodulfo A. De Juan President/General Manager

Marifel B. Pabilonia Vice President

Gian Idwaly P. Limuaco Project Manager

Engr. Albert Bathan Project Manager

Engr. Alfred Santos Project Engineer

Engr. Megan P. Madla Site Engineer

Colegio S. Gascon Sales Marketing

Novie B. Pabilonia Sales Marketing

Arch. Jeferson Padian Architect Designer

Engr. Ledor l. Ducusin Surveyor

Atty. Balagtas Ilagan Legal Consultant

Atty. Wilfredo Alvendia

Legal Consultant

## **HISTORY OF THE COMPANY**

## **HISTORY**

R DE JUAN CONSTRUCTION AND DEVELOPMENT SERVICES was opened for business last January, 2005. It was connected in the quarrying and supplying all kinds of construction materials in nearby cities and nationwide. The company is being operated by its general manager Engr. Rodulfo A. De Juan.

R DE JUAN CONSTRUCTION AND DEVELOPMENT SERVICES had thirty employees including drivers, helpers, office staffs, and messengers. It also has different equipment's for quarrying and dump trucks for delivery of different materials.

This company was established to links either domestic or international institutions of known credible goodwill and pronounced reputation. These infrastructures carefully developed through the year, now serves as a firm foundation that support the company to attain its reputations as one of the trusted construction firms in the country today.

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## **COMPANY BACKGROUND**

### **COMPANY BACKGROUND**

The company, R DE JUAN CONSTRUCTION & DEVELOPMENT SERVICES, has committed itself to engage in general construction and other allied business including the constructing, enlarging, repairing, removing, developing or otherwise engage in any work in buildings, roads, highways, manufacturing bridges, piers, mines, shafts water-works, railroads, railways structures, and among others.

Participate in all facets of constructions, development, promotion and growth of government and private infrastructure program.

R DE JUAN is a domestic company duly registered with the Department of Trade & Industry (DTI)

## **OUR COMMITMENT**

#### **OUR COMMITMENT**

As a Business Entity, we sought to open doors of opportunity to the enhancement of human life by providing basic services to both in private and public sectors. As a Construction Company, we aim to serve our clients with commitment and honestly utilizing the best resources and technology available.

As a Realty Company, we are conscious of our social responsibility to become a unique provider of "Homes" we have always understood that homeless society is without foundation and will disintegrate info nothingness law enforcement cannot safeguard the country if too many people are left homeless.

As an Employer, we recognize that people are best assets. We aim to develop skills and abilities by giving them opportunities for professional growth and satisfaction.

## **MESSAGE**

**MESSAGE** 

Setting a company in the midst of financial in the 2000 s necessitates not only

enormous capital but also more importantly gigantic resolve.

Nevertheless, because it has always been in our heart to do business not only for

profit but likewise contribute to nation building and to provide business

opportunities to many Filipinos nationwide. We strengthen our company's outlook

to carry on, entering this exciting realm despite going against all diversity.

As a business entity, we hope to achieve the thrust of many having the status of a

company known for its COMMITMENT AND HONESTY.

In defiance of the odds of economic suffering, the business continues to prosper,

fitting to our partner's continuing trust on us and the unceasing dedication and hard

work of our worthy employees.

Our achievements shall be measured not on the number and size of projects, we

shall undertake. Neither on the number of profits gained, on how we behave with

our projects to the contentment of our customers. With our highly trained

professional and technical staff, we are more than ready to face extra challenges.

Thus, in our desire to provide viable business opportunities, we guarantee to

continually work maintaining a reputable image and services in the field of

construction, which R DE JUAN offers to a growing list of clients.

These we do for.....ONE SIMPLE REASON-- at R DE JUAN "We do our best

and GOD will do the rest".

ENRG. RODULFO A. DE JUAN

PRESIDENT

## **DTI CERTIFICATION**



This certifies that

## R. DE JUAN CONSTRUCTION & DEVELOPMENT SERVICES

(Regional)

REGION 3 (CENTRAL LUZON)

Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

#### RODULFO AZARCON DE JUAN

is valid from 21 February 2019 to 21 February 2024 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled.

In testimony whereof, I hereby sign this

## Certificate of Business Name Registration

and issue the same on this 21st day of February 2019 in the Philippines.

RAMON M LOPEZ

## Certificate No. 05863003

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

TRN 9511830



#### Republic of the Philippines Province of Laguna Municipality of Pagsanjan BARANGAY PINAGSANJAN



Control No. 0002

#### OFFICE OF THE BARANGAY CAPTAIN

#### **BUSINESS CLEARANCE**

To Whom It May Concern;

The applicant Pabilonia, Marifel Ballarbare Pinagsanjan Pagsanjan, Laguna, 61 years old, Single , is in Good Moral Character, requested a BUSINESS CLEARANCE for the purpose of his/her Const. Devt. Services

Since the applicant has never violated any Ordinance or any Regulations of this Barangay his/her requested Barangay Clearance is hereby granted.

Given at Barangay Pinagsanjan, Pagsanjan, Laguna thi3rd day of January 2022



Right thumbmark

#### KAGAWAD

Hon. Ma. Corazon Q. Caballes

Hon. Carlos Plavidel M. Sacluti

Hon. Emelita S. Caballes

Hon. Amante E. Maceda

Hon. Arnel R Allano

Hon. Mica Carla A. Guerrero

Hon. Enrico J. Agawin

SK CHAIRWOMAN

Hon. Kyra Leigh C. Ablis

Verified by:

Angelita F. Villanueva Secretary

Isabelita B. Esclete

Paid Under O.R.

9880702

Amount Paid

pHP 1,050

CTC No.

5154587

Place of issue

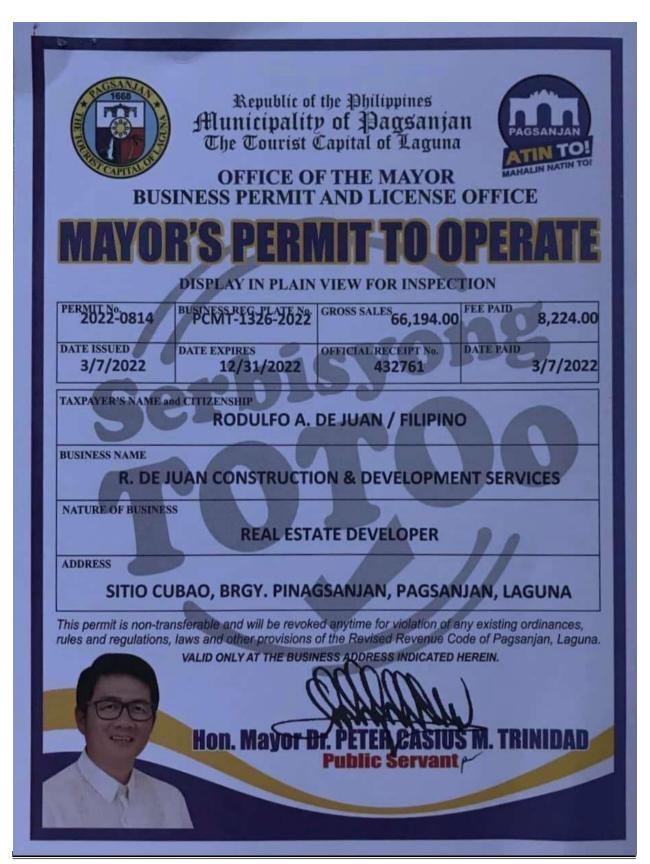
Pagsanjan,, Laguna

Date issued

01/03/22

Approved by

Note: Not valid without OR and Official Seal.





	Taxpayer's Copy
	CDR CHECKLIST OF DOCUMENTARY F1101 - REQUIREMENTS QF-11-04,2020,00
	APPLICATION FOR REGISTRATION
	SELF-EMPLOYED INDIVIDUALS, ESTATES AND TRUSTS
	IMPORTANT:
	Processing of transactions commences only upon submission of complete documents. INCOMPLETE REQUIREMENTS WILL BE RETURNED TO APPLICANT/WILL NOT BE PROCESSED.  Mark To Complete the Complete transaction of the Complete tran
	for submitted documents and "X" for lacking documents.
	FOR SOLE PROPRIETOR, PROFESSIONALS, MIXED INCOME EARNERS  1 BIR Form No. 1901 version January 2018 (2 originals);
	. 2 For Sole Proprietor/Professionals not regulated by the Professional Regulation Commission (PRC):
• = = = = = = = = = = = = = = = = = = =	<ul> <li>Any government-issued ID (e.g. Birth Certificate, passport, driver's license, Community Tax Certificate) that shows the name, address, and birthdate of the applicant, in case the ID has no address, any proof of residence or business address; (1 photocopy) or</li> </ul>
	In case of the practice of profession regulated by PRC:  Valid PRC ID and government ID showing address or proof of residence or business address. (1 photocopy)
	Note: IDs shall be presented and should be readable, untampered and contains consistent information with the documents submitted upon application.
	3 ☐ BIR Printed Receipt/Invoice (Available for sale at the New Business Registrant Counter); or ☐ Final & clear sample of OWN Principal Receipts
	(Sample layout is also available at the New Business Registrant Counter);
	Note: In case taxpayer-applicant will opt to print its own receipts/invoices, taxpayer-applicant should choose an Accredited Printer who will print the receipts/invoices.  4 Payment of PS 20 00 15.
, E	Payment of P530.00 if applicable for the following: P500.00 Registration Fee (RF); P30.00 Loose Stamp/s (DST) to be affixed on the Ceruficate of Registration.
	Note: If the Registration Fee of P500.00 was already poid, the proof of payment (1 photocopy) shall be submitted.
	1 If transacting through a Representative
	Special Power of Attorney (SPA); (1 original)     Any government-issued ID of the authorized representative; (1 photocopy)
	2 DTI Certificate (if with business name); (1 photocopy)
-	Work Visa (9g) for Foreign Nationals; (1 photocopy)
	Franchise Documents (e.g. Certificate of Public Convenience) (for Common Carrier); (1 photocopy)
	5 Trust Agreement (for Trusts); (1 photocopy) 6 Death Certificate of the deceased (for Fetate under
	7 Certificate of Authority, if Baraneau Micro Business
	Enterprises (BMBE) registered entity: (1 photocopy)  8 Proof of Registration/Permit to Operate BOI/BOI-ARMM, PEZA, BCDA, TIEZA/TEZA, SBMA, etc. (1 photocopy)
	Submitted by: Marke Pahilom Date: 3/4/22
	Name of Taxpayer/Representative
	Officer  Return of Document/s
	Upon preliminary evaluation of the completeness of the application and its supporting documents, the applicant has been informed of the identified lacking documentary requirement/s (marked "X") above for completion or resubmission of application.
	Evaluator/Officer Return Date of Document/s:
	Acknowledgment by the applicant:
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	process deficient or incomplete applications or requests.

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41C Name of Employer	41D.TIN.of Employer.	
<ol> <li>Declaration         I declare, under the penalties of perjury, that this         Internal Revenue Code, as amended, and the regulations is         No. 10173) for legitimate and lawful purposes.</li> </ol>	s application has been made in good faith, verified by me and to the best of my knowledge and belief, is true and cornect, pursuant to the provisions of the N issued under the authority thereof. Further, I give my constant to the processing of my information as contamplated under the "Data Privacy Act of 2012 (R.J. Scripts yet/Authorizes Representative (Signature over Printed North).	
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## LIST OF CLIENTS

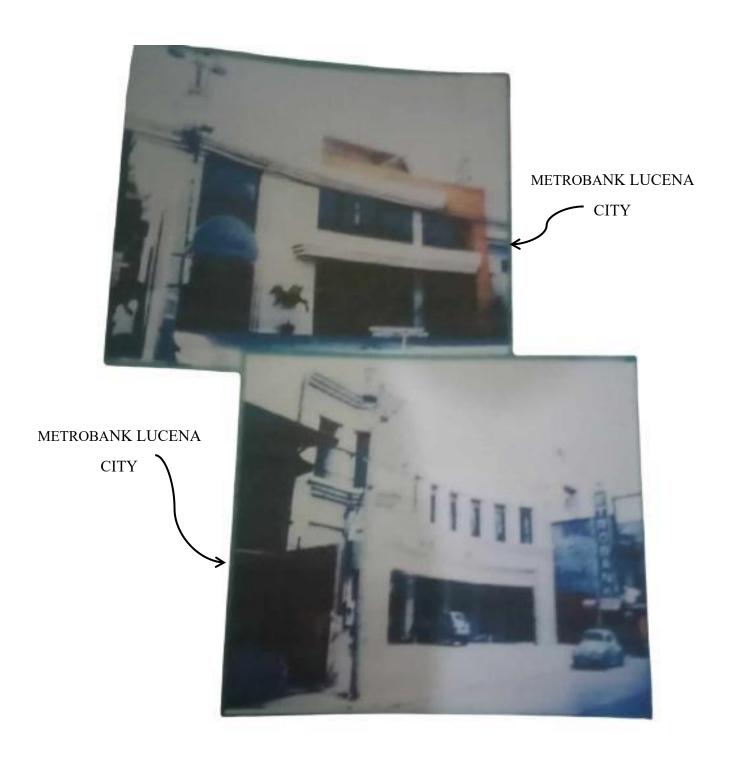
## LIST OF CLIENTS

- A. FIL-ESTATE
- B. STA. LUCIA
- C. NHA HOUSING PROJECT
- D. DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS (DPWH)
- E. SILANG CAVITE QUARRYING
- F. COASTAL, CAVITE RECLAMATION PROJECT
- G. MALABON RECLAMATION PROJECT
- H. COUNTRYSIDE PABAHAY FOUNDATION INC.
- I. LEGASPI TOWER
- J. TPLEX
- K. MANILA WATER



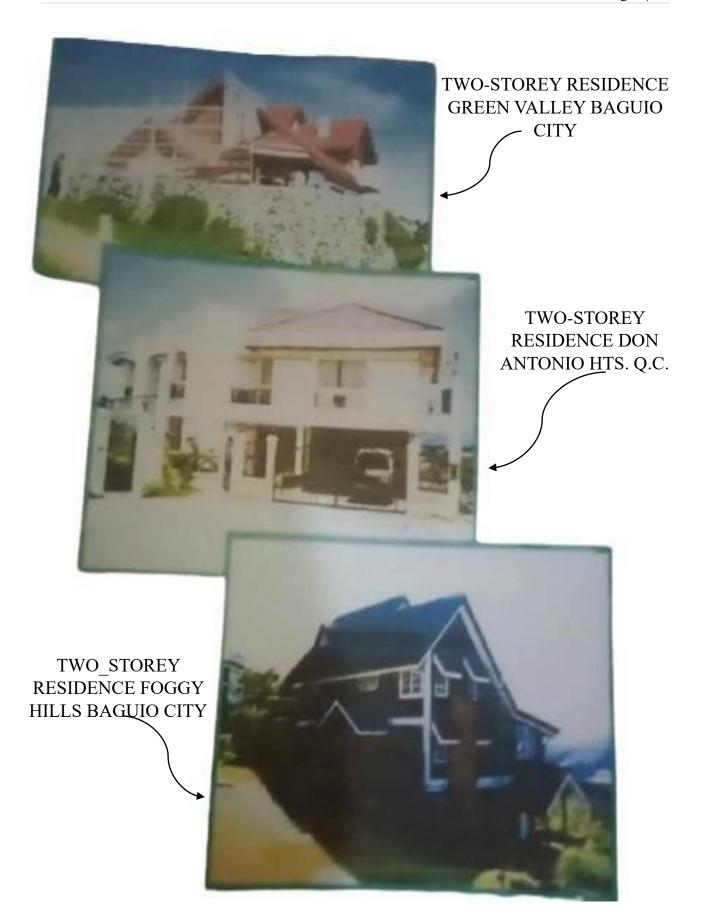








CLUBHOUSE IN MARILAO BULACAN AND STA. ROSA CITY LAGUNA



## LIST OF EQUIPMENTS

## LIST OF EQUIPMENTS

- BACKHOE
  - 2 UNITS OF KOMATSU PC-200
  - 2 UNITS OF KUBELCO YUTANI
- BULLDOZER
  - 2 UNITS OF CATERPILLAR D&H
- LOADER

75B TCM

DUMPTRUCKS

15 UNITS ISUZU

- MOTORIZED GRADERS
   MITSUBISHI LG2H 125
- VIBRATORY COMPACTORS SA 25
- BAGGER CONCRETE
- DRILLING & BREAKER HAMMER







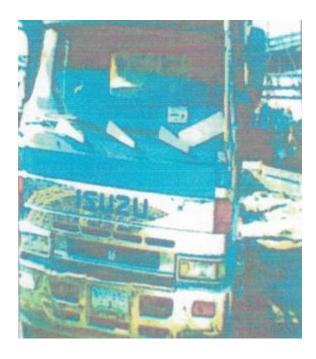


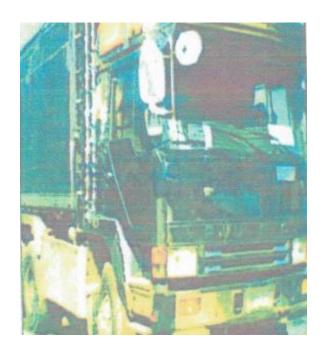








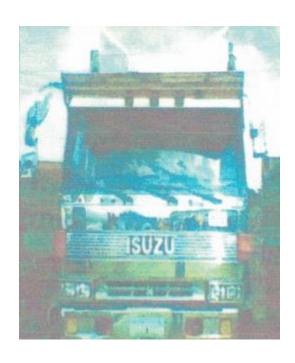












## **GENERAL POLICY**

### STATEMENT OF GENERAL SAFETY POLICY

It is the company policy to ensure the health and safety of all employees and workers in the office and construction site. To this measure, the company will always abide the rules and regulations of safety procedures and manuals applicable in this area.

Every employee or worker will be oriented about the hazards of the operations/construction and the company will provide all the necessary equipment and materials in order that they may perform their duties and responsibilities safely.

The company adopts the policy of SAFETY FIRST in any undertaking and shall all other works be structured around this factor.

That all employees should strictly implement and follow the SAFETY-FIRST policy set forth by the company so as not to expose oneself to danger and not to be a danger to others as well

# TABLE CHART OF SAFETY POLICY

## **TABLE CHART OF SAFETY POLICY**

#### SAFETY POLICY MANUAL

INTRODUCTION

CONSTRUCTION SAFETY AND HEALTH PROGRAM

**OBJECTIVES** 

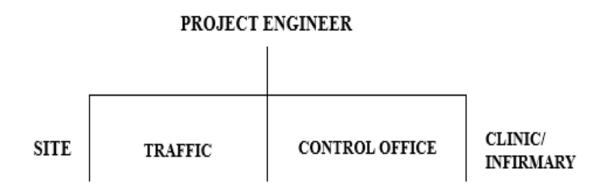
APPLICATION AND RESPONSIBILITY

SITE SAFETY/SECURITY RULES AND REGULATIONS

SAFETY VIOLATION REPORT

# ORGANIZATIONAL CHART SAFETY DEPARTMENT

## **ORGANIZATIONAL CHART SAFETY DEPARTMENT**



RESIDENT NURSE

SUPERVISOR/FOREMAN

FLAG MEN

MEDICAL SEC
(RECORD)

SAFETY OFFICER

ELECTRICIANS
 TRAFFIC AIDE

MEDICAL AIDE

## **SAFETY POLICY MANUAL**

## SAFETY POLICY MANUAL INTRODUCTION

#### I. INTRODUCTION

The management of R De Juan Construction and Development Services considers no phase of its operations or administration of greater importance than accident prevention. To accomplish this goal, it is therefore necessary that an effective and understandable safety policy be stated and enforced.

The company places the responsibility for workplace safety at all levels of management and on each employee. Each member of the group team must work towards achieving the goa) of a safe and healthy workplace.

It is in the interest of safety that we dedicate ourselves to providing the highest levels of performance in safety, fire protection, and occupational health consistent with the Occupational Safety and Health Standards (OSHS) and nationally recognized standards.

Safety shall be an integral part of each job and each personnel shall be responsible for the safety phase of his work just as much as any other people.

The success of R DE JUAN Construction and Development Services program requires the combined efforts of the management supervisions teams and employees. We want our operations to be among the SAFEST and ZERO LOST AN HOUR in the construction industry. That goal can only be achieved if every person contributes to this team effort.

## II. CONSTRUCTION SAFETY AND HEALTH PROGRAM COMPANY POLICY

A. The company believes that the safety policy manual will serve as guide to every employee and other concerns related to the company in maintaining safe attitude by including safety consciousness and impose corresponding penalties for violation of construction safety program as embodied in the manual.

It is the basic responsibility, therefore, of every employee to ensure the safety of fellow individuals as part of their daily activities,

B. The Project Manager plays the key role in the overall implementation of safety practices and policies in the site. He will be responsible in observing and maintaining specific safety policies on the construction site, including the frequency of any person responsible for conduction toolbox and gang meeting. Persons responsible for orienting, instructing and training all workers at the site regard to construction safety and health program.

C. Zero accident on a particular site means man-hour lost, thus safety award is given to this to compensate their initiatives in safeguarding the contents of the program.

## III. OBJECTIVES

- A. To make every employee to understand the importance of Construction Safety and Health Program by introducing and promoting various guidelines, methods and procedures.
- B. Organize and conduct seminars about the Construction Safety and Health Program.
- C. Create and establish Safety and Health Committee responsible for the implementation of this program for the needs of every employee as well as the concern of the surrounding environment.
- D. Protect the public from any accident and the hazard of construction practices throughout the duration of the project.
- E. To fulfil the commitment of providing and maintaining a clean and safe working environment at all times.

#### IV. APPLICATION AND RESPONSIBILITY

- A. Every employee shall be responsible for the strict adherence to the rules as contained in the manual particularly to those in line to his duties. Ignorance or unawareness will not be accepted as an excuse for any violation resulting from non-practices of the Safety Rules and Regulations.
- B. The Project Management Team shall be given a copy of the Safety Policy Manual where it should be kept and be accessible by every employee for their information and guidance when lost or damaged, it should be reported to the Committee.

## V. SITE SAFETY/SECURITY RULES AND REGULATIONS

A. PURPOSE AND SCOPE

- 1. To provide instructions on Site Safety/Security Rules and Regulations that shall apply to all construction personnel, subcontractors, etc., during the project implementation period.
- 2. To define responsibilities of concerned individuals and departments towards the effective implementation of these rules.