

DANIELLE VANSIA

Technical Writer & Open Source Contributor

@ daniellevansia@gmail.com

908-415-2277

daniellevansia.com

daniellevansia

vansia43

EXPERIENCE

Technical Writer

Cerner Corporation

December 2018 – Present Malvern, PA

- Creates end-user release notes, reference pages, and help pages on Cerner's Confluence wiki space
- Leads regulatory documentation review team for quarterly publications
- Creates training activities and trains new writers on company processes
- Received multiple division awards for outstanding work and dedication

Season of Docs Technical Writer

Learning Equality

August 2019 – February 2020 Remote

- Made contributions through the first Google Season of Docs (GSoD) program
- Created a set of video tutorials for installing the Kolibri Learning Application on multiple operating systems
- Created an animated explainer video about local area networks and the Internet to help with users' technical literacy
- Developed a new manual for content creation best practices using a variety of internal resources
- Developed an internal documentation style guide

Project Specialist

The College of New Jersey

March 2018 – July 2018 Remote

- Created and maintained internal student and contract tracking databases in Microsoft Access
- Provided remote training for the incoming Program Specialist
- Created a suite of internal training videos to document office procedures

Data Specialist

West Chester University

July 2016 – November 2018 West Chester, PA

- Created training documentation and videos in Camtasia for students, faculty, and external users of the college's assessment software system
- Ran live and virtual training sessions for faculty and students
- Created business process documentation for semester and yearly reporting

Professional Services Specialist

The College of New Jersey

January 2013 – June 2016 Ewing, NJ

- Created summer and winter course marketing plan and worked with outside vendors to run department advertisements
- Maintained office's website on WordPress
- Developed office's business process manual and hired, trained, and evaluated student workers

VOLUNTEER

Open Source Contributor

Getting Things GNOME! (GTG)

March 2020 – Present

- Rewrote and updated the application's user manual for the 0.4 release
- Learned Mallard XML syntax to update documentation
- Updated all screen images for user help
- Contributes and responds to assigned issues through the project's GitHub repository

Freelance Copyeditor

Opty

June 2019 – December 2019

- Reviewed ad copy, website text, and packaging text
- Held review sessions with creator to determine content strategy and reviewed all outgoing advertising content

SKILLS

Microsoft Office Suite

Snagit

Camtasia

Confluence

Markdown

Adobe Creative Suite

Git

HTML/CSS

Jira

WordPress

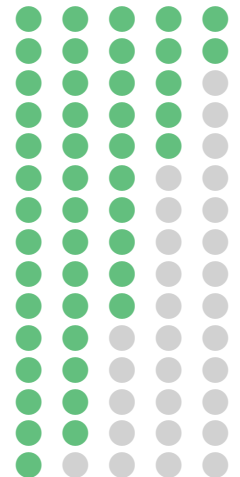
Arbortext

Jekyll

Linux shell

XML

Javascript



EDUCATION

M.A. in English

The College of New Jersey

September 2013 – May 2016

B.S. in Business Administration & Marketing

The College of New Jersey

Sept 2008 – May 2012