

IT MANAGEMENT

OBJECTIVE

I am looking for a job in IT. I am versatile and expert in several domains. I have been a project manager and team manager for more than fifteen years.

PERSONAL INFO

Date of Birth:

03/12/1964

Highest Career Level:

Management

Total years of experience:

25 years

Email:

rejeanpion@gmail.com

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EXPERIENCE

I have held several positions in the various companies I have worked for as a team leader and project manager. At Hydro-Quebec, I participated in the creation of the Antivirus Expertise Center, the technical documentation center (SharePoint) and the migration of several corporate platforms such as Exchange, migration of OS server and workstations.

In the last several years I have been working as a freelancer Web Designer, Accounting system development, Social Networking, and marketing assistant for various clients.

In the past few months, I successfully completed the IBM Data Analysts Professional Certification, and I am finishing the Google Data Analytics certification.

ENTERPRISE OWNER • OM CREATION AGENCY• APRIL 2014 - NOW

Jimbaran, Bali

Owner with my Indonesian Wife. I am in charge of Web development and hosting, accounting, marketing, social networking etc. We also have a Hair Salon and Spa (Iris Spa & Salon).

Before the pandemic, we had a small restaurant and in 2016-2018 we managed and operated a Homestay.

PROJECT MANAGER • HYDRO-QUEBEC • 2013 - 2014

Automation project of the Windows and Unix servers (1200 servers) - project of automation of the tasks of delivery of new server for the company. Several tasks have been scripted and automated under both environments. Resource management (25), activity management and issues. Production of project monitoring reports, progress reports, management committees, budget management (\$ 300K in resources).



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SOFT SKILLS

Rigorous, methodical, dedicated, respect for others, team spirit, able to take decisions, autonomous

PROJECT BUDGET MANAGER • HYDRO-QUEBEC • 2012 - 2014

BYOD (Bring your own device) project of mobility. This project was the introduction of the Afaria platform of SAP for the control of the mobile devices of the management staff of the company. As project manager I was responsible for the project activities, resources, deliverables, production reports, establishing test strategies. Supplier and external resource management. Management of the budget (700K \$) including acquisitions).

PROJECT BUDGET MANAGER • HYDRO-QUEBEC • 2012 - 2014

I have managed systems implementation projects such as; Google Earth, Domain Controllers Migration to Windows 2008, IT Support technical document center (SharePoint), Automated delivery of office servers and several other smaller mandates. I led teams of more than 20 employees from different structural units.

TEAM LEADER • HYDRO-QUEBEC • 2006 - 2011

I managed the Antivirus Expertise Center, The Electronic Mail Expertise Center, The Desktop Evolution Team, The SharePoint Expertise Center. During all these years these centers of expertise have undergone platform evolutions and increased their resources throughout their mandates.

TECHINAL ADVISER • HYDRO-QUEBEC • 2000 - 2006

Production of technical advice (more than 2000) of office automation products. This is introductory test, writing procedure for installation.

MIGRATION AGENT • HYDRO-QUEBEC • 1998 - 2000

Migration Windows 95

• Migration of PCs from Windows 3.1 to Windows 95.

JURIVOX ACCOUNTING SYSTEM IMPLANTATION • SWABEY, OGILVY, RENAULT • 1993 - 1996

Technical support to accounting migration from handbooks to computerized Jurivox system.



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CERTIFICATIONS

IBM DATA ANALYST - AUGUST 2021

Credential ID:

9SDD4K56LEU3

Credential URL:

https://www.coursera.org/account/accomplishments/specialization/certificate/9SDD4K56LEU3

GOOGLE DATA ANALYTICS – IN PROGRESS

EDUCATION

BACHELOR'S DEGREE IN INFORMATION TECHNOLOGY

Université du Québec à Montréal - Montréal, QC September 1996 to December 1998

TECHNIQUAL ABILITIES

Spoken / written languages: French, English (fluent)

<u>ACCOUNTING (20 years exp.)</u>: Accounting software migration, Budget control, Budget management

<u>DATA ANALYSIS (20 years exp.)</u>: Excel, Access, Google Sheet, Visual Studio, Power BI, IBM Cognos, Jupyter Notebook, IBM Studio, Pandas, BeautifulSoup, Numpy, SQL Query, Power Query, Python, Tableau

<u>MANAGEMENT (15 years exp.)</u>: Team management, Personnel management, Problem management, Subcontractor management, Technical team leader,



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Contract management, Project management, MS Project, Proposal process management, Project coordination

<u>TECHNICAL (20 years exp.):</u> Software deployment, Computer implementation, MS Word, MS PowerPoint, IOS, Wireless network, Local network, Project support, Firewall configuration, Adobe Photoshop, Adobe Lightroom, Application software migration, Technical documentation, MS SharePoint, Technical translation, McAfee ePO, Anti-virus protection, SQL Server, Server deployment, Adobe XD

<u>WEB (15 years exp.)</u>: Content management, Web server, Web services, Web development, WordPress, Web hosting services, Page builder (Elementor), Google AdSense, GitHub