

FORM NO. 16

[See rule 31(1)(a)]

PART A
Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary paid to an employee under section 192 or pension/interest income of specified senior citizen under section 194P

Certificate No. S Q S Z Z A A		Last updated on 25-May-2024	
Name and address of the Employer/Specified Bank		Name and address of the Employee/Specified senior citizen	
AMERICAN EXPRESS (INDIA) PRIVATE LIMITED METROPOLITAN -SAKET, 7TH FLOOR, OFFICE BLOCK, DIST.CENTRE SAKET, DELHI - 110017 Delhi +(91)124-6119506 PAYROLL.INDIA@AEXP.COM		PANNEER SELVAM PREM REJOY 158, VETHAKARANKUDIERUPPU, KOTTAR, NAGERCOIL, KANYAKUMARI - 629002 Tamil Nadu	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee/Specified senior citizen	Employee Reference No. provided by the Employer/Pension Payment order no. provided by the Employer (If available)
AAACA8163F	DELA04792E	BENPP2584J	
CIT (TDS)		Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Aayakar Bhawan, District Centre, 6th Floor Room no 610, Hall no. 4, Luxmi Nagar, Delhi - 110092		2024-25	From 01-Apr-2023 To 31-Mar-2024

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QVKOJPJD	811623.00	188689.00	188689.00
Q2	QVMNWDMB	813574.00	187097.00	187097.00
Q3	QVOTBZWG	811622.00	185388.00	185388.00
Q4	QVRYFRCE	1353957.00	354597.00	354597.00
Total (Rs.)		3790776.00	915771.00	915771.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN


(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	62693.00	6390009	03-05-2023	14294	F
2	63302.00	6390009	05-06-2023	33530	F
3	62694.00	6390009	05-07-2023	36704	F
4	62694.00	6390009	03-08-2023	14215	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	62810.00	6390009	05-09-2023	45271	F
6	61593.00	6390009	04-10-2023	26053	F
7	61898.00	6390009	06-11-2023	81806	F
8	61593.00	6390009	05-12-2023	43181	F
9	61897.00	6390009	02-01-2024	12620	F
10	62201.00	6390009	05-02-2024	34956	F
11	224140.00	6390009	05-03-2024	46198	F
12	68256.00	6390009	12-04-2024	10483	F
Total (Rs.)	915771.00				

Verification

I, **ANUJ MEHROTRA**, son / daughter of **KAILASH NARAIN MEHROTRA** working in the capacity of **AUTHORIZED SIGNATORY** (designation) do hereby certify that a sum of Rs. **915771.00** [Rs. **Nine Lakh Fifteen Thousand Seven Hundred and Seventy One Only** (in words)] has been deducted and a sum of Rs. **915771.00** [Rs. **Nine Lakh Fifteen Thousand Seven Hundred and Seventy One Only**] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	NEW DELHI	
Date	28-May-2024	
Designation: AUTHORIZED SIGNATORY		Full Name: ANUJ MEHROTRA

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement