**Minutes of the Meeting**

Monthly Parish Pastoral Council meeting – 23 MAR 2025

Agenda

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| 1. Principles of PPC 2. Lenten Programme |
| 1. Family Census |
| 1. Welcoming Jubilee Cross |
| 1. Audit Report of 2023-24 and Account updates 2. Liturgical Schedule of Parish 3. Sacristy Update 4. Major Expenses 5. Others |

Attendees

Meeting started at 07:15PM with prayer by Parish Priest (PP), with below members,

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| **Chair** | |
| President of PPC and PFC | Fr. Mariadhas |
| **Ex Officio Members** | |
|  |  |
| **Parish Pastoral Council (PPC)** | |
| A - St. Joseph zone | Arockia Selvi, Wilson |
| B - St. Antony Zone | Lawrence, Sowri Raj |
| C - St. Alphonsa Zone | Pius, Wilfred |
| D - St. Don Bosco Zone | Martin, Jagadish |
| E - St. Mother Theresa Zone | Shantha Mary |
| F - St. Maria Di Mattias Zone | Rathinam, Rejoy |
| G - St. Paul Zone | Palani Peter, Gopinath |
| H - St. Thomas Zone | Rajesh |
| Youth Coordinators | Ericks, Suman |
| **Nominated Members** | |
| Women Cell | Maria Kavitha |

Guidelines for PPC and PFC

PPC read out the principles of the PPC - norms set by Arch Diocese. Below are the key excerpts:

PPC Principles

1. We need to have goals to achieve in the tenure of 3 years, all Goals to be in accordance with the laws and virtues of the Church
2. PPC expected to Cooperate all the activities of the PP
3. Members of PPC should be representing all different areas and comunities. However since our parish isn't that big enough, we'll have members representing only based on the areas.
4. Final decision of every discussion is to be taken by only the PP
5. Main purpose: Foster proper faith in creating Christian community, To grow it in faith and holiness and To support the underprivileged and needy in the parish
6. PP should introduce PPC to the parish community. PPC and PFC to maintain and safeguard the assets of the parish.
7. Goal to be planned – we should have an annual plan to achieve. Periodically, we need to review the effectiveness of the current programmes and plans and make effort to revive them.
8. PPC should focus on how to implement the guidelines and instructions from the Diocese

PPC- has a role of a Pastor

* PPC should reflect the intentions of the Parish and the Global Church
* PPC members are expected to assist the Parish Priest in all the initiatives in the unity of the Parish

Who's PPC

* President is the Parish Priest
* Ex Officio Members
* Assistant PP
* Manager of Schools and institutions
* Representatives Pious associations
* Superiors of Religious Communities
* Elected Members of zones
  + 1 Elected + 1 Nominated - Elected is the PP Councillor and Nominated is the Animator
  + Should contain 50% from the elected members

Eligibility

* Must be a Baptised Catholic
* Someone who participates in all activities of the church and at least 50% meetings
* Membership in parish for a minimum of 2 years
* Should be of age – 21 and above
* Should be highly esteemed by the community
* Someone who maintains a good relationship and reputed among parish community
* PPC should consist at least 40% of women

Loss of Membership

* Absence in 3 consecutive meeting without notifying PP
* Movement to another parish
* Submits resignation
* Activities contrary to the rules of Church
* Ex Officio Members - transfer. There won’t be a re-election

Term

* Term of a PPC is 3 years
* No one to have more than 2 consecutive memberships to the PPC
* In case we have to re-Elect - PP will discuss with PPC and re-elect

Amendments and Interpretations

* PP cannot dismiss/dissolve the PPC

Lenten Programme

Retreat

* Lenten retreat arranged – Fr. Richard Stanley is the preacher. All the members of the PPC are expected to be present
* Cooperation required for help Cooking, Serving, Guiding people. Don't wait for PP to tell, please volunteer yourself
* Make sure a good number of people join from your respective zones

Pilgrimage

* So far 53 members have booked
* 2 private buses have been arranged
* On the day of pilgrimage, we’ll have 3 masses in the church as usual
* Plan to start at 6:00AM and return by 6:00PM
* Venues

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| --- | --- |
| Dornahalli | 2 stations and holy mass |
| Philominas Chursh | 2 stations |
| May mother of ppor | 2 stations |
| Infat jesus shrine | 2 stations |
| Mount Carmel | 2 stations, Lunch, break, Exposition of Bl Sacrement, Adoration |
| *If time permits - Zoo* | |
| Mandya - St Josephs | 2 stations |

* For the lunch, we need to pay the church. Though they expressed to provide food for us, it’s good for us if we pay them for the food.
* Things to prepare
  + Water and juice if required
  + make sure people gather on time
  + get the list of people from Mr Rathinam and follow up

**Holy Week Programme**

As we started with the plans for the Holy Week, there was a Proposal from a PPC member to have a single mass during feast days. PP explained the need of having it 2 separate mass as we're growing parish.

* Most of the parishes in the Diocese are having mass early, not necessarily to be at the midnight.
* PP raised concerns over an instance - on Friday, 21st March in the Way of the Cross, it was only one station give to a language, that’s not acceptable. We must give equal preferences to every community.
* PPC member shared the reason that people from that language didn't respond in WhatsApp group chat, so there was no option apart from going ahead without more stations for that language.
* PP insisted that if it was a challenge in getting people from a particular language, we should approach PP to suggest a solution. We shouldn't be skipping a language for any reason.

A member suggested creating Lector's group for each language so that we can have appropriate preparations for the readings. Suggestion was accepted by the PP.

**Palm Sunday**

* We’ll have 2 mass – in Kannada and Tamil
* Kannada at 7:00AM and Tamil at 9:00AM
* For Kannada mass procession will start from Ashram
* For Tamil mass procession will start from Piarist Seminary
* Responsibilities
  + Palms – Ericks
  + Decoration - All Council members

**Maundy Thursday**

* Tami Mass at 5:00PM
* Kannada Mass at 7:00PM
* washing feet - we need to find a total of 24 people
  + 2 people from each zone - 1 for Kannada, 1 for Tamil
  + at least 2 ladies - better to have elderly Women
* Responsibilities
  + Supper table and second Altar – Youth Group
* Sponsorships
  + Big buns for the disciples – St Mother Theresa and St Don Bosco zones
  + Towel - Emily Sophia and Family
  + Flowers – Sowri Raj and Family
  + Felicitation of the priests – St Joseph and St Maria Di Mattias zones

**Good Friday**

* Way of the Cross to start at seminary ground at 9:00AM - Timings are as it was in the last year
* Enactment by Youth Group
* Veneration of the Holy Cross to start at 2:45PM
* Corpus Christi procession to start at 6:00PM
* Responsibilities
  + Police permission – **Martin**
  + prepare the car for Corpus Christi procession – PPC Members
  + For buttermilk/juice/ganji – planned to announce in the church for any volunteering sponsors.

**Saturday Night vigil**

* Kannada Mass to start at 9:00PM
* Tamil Mass to start at 11:00PM
* Responsibilities
  + Water arrangements – Suman
  + New Fire – Jagadish
  + Flowers –
  + Decorations – Youth Group
  + Resurrection Tomb – PPC members with the help of Youth Group
  + Outside lightings - Youth Group
  + Church General Cleaning – on Saturday Morning starting at 10AM – by all the parish faithful (PPC members to approach families to participate)
* Sponsorships
  + Pascha candles are sponsored by Pious and Arockia Selvi
  + Easter Eggs – Martin
  + Tea for night vigil mass – St Thomas and St Paul zones
  + Flowers – St Anton and St Alphonsa zones

**Easter Sunday**

* Only one mass in English at 8:00AM

Family Census

* PPC Members to collect all the details of families by visiting each of them
* Census is present with the PP, members can take a copy of it and fill the details when they visit the families

Jubilee Cross

* Jubilee Cross will be handed over to us from Our Lady of Lourdes parish
* We’ll need to receive it with all due respect
* Will stay in our parish for 2 days and should hand it over to Devine Mercy parish, Anagalpura
* PP will get the details of Jubilee programmes from the diocese and share it with us

Audit Update 2024-25

* We had about 10L in had at the start of the year
* We now have about 7L after the major expenses of below,
  + 2L for the Sacristy construction
  + Over 80K for the unexpected Electrical Expenses
* 1st of April onwards PFC will take over the accounts, PP will hand over all accounts to them

Parish Programmes update

* Sunday mass – 7AM in English, 8:15AM in Kannada and 9:30 in Tamil
* Monday and Thursday – Mass in English at 6AM
* Tuesday – Mass in Kannada at 6AM
* Wednesday – Novena of St. Gaspar and Mass in Kannada at 5:30PM
  + PP informed that we’re stopping Novena in Tamil as there’s not enough participation for Tamil readings and responses on Wednesdays
* Friday – Eucharistic adoration and Mass in Kannada at 6PM
* Saturday – Mass in Tamil
* Marian Devotion on 1st Saturday of every month
* Legion of Mary meeting on 2nd Saturday of every month
* Precious Blood Devotion at 11AM on every 2nd Sunday of the month
* Charity Sunday – on every 2nd Sunday after the mass
* Communion to the Sick – Every Sunday
* Sacrament of Reconciliation - Every Friday and Saturday in the evening
* PPC meeting – Every 4th Saturday at 7PM
* PFC meeting – once in 3 months
* Women Cell meeting – Every 3rd Sunday at 11AM
* Youth Association meeting – Every 1st Sunday at 11AM
* Altar Service Children meeting – Every Saturday at 6PM
* Catechism Teachers’ meeting - once in 3 months
* Catechism classes - Every Sunday at 8:30AM

Sacristy Update

* Sacristy construction is happening in full swing, hoping to complete as soon as possible and get it blessed by the Bishop when they visit us
* We’re reminded once again that we’re spending only for the labour expenses.

Major Expenses

* We have 3 major expenses to meet as soon as possible
  + Fixing issues with the Ceiling of the Church: ~20Lakhs.
  + Altar Renovation: ~20Lakhs.
  + Cemetery – Need to purchase land and acquire approvals
* There’s a sponsor who has come forward to add printed glasses to the windows in the altar. However, since we’re already planning for altar renovation, we’re not sure about how many windows will be visible. Hence decided to check with the sponsor if they can sponsor for the other windows of the church
* Infant travels owner is willing to sponsor for churches, PP requested us to make an effort to approach him for sponsorship

Others

**Announcement**: Enactment Passion of Christ (Light show) is planned in St Antony’s Church on Palm Sunday. There are seepages in the roof of the church, that’s very unsafe to the building and it needs to be fixed at the earliest.

Action Items pending from previous meeting:

* PPC and PFC members to work together to initiate the paperwork following the steps of the Malayalee parish to get funding from the state government
* Make task based committees for planning and executing specific tasks like
  + Approaching Sponsors
  + Following up with government agencies