**Minutes of the Meeting**

First Combined Meeting of Parish Pastoral Council (PPC) & Parish Finance Committee (PFC) – 8th February, 2025

Agenda

|  |
| --- |
| * Guidelines for PPC and PFC * Election of Office Bearers for PPC and PFC |
| * Meeting Cadence |
| * Lent 2025 |
| * Jubilee Year Pilgrimage * New Sacristy Construction Update * Upcoming Major Expenses and Plans * Others |

Attendees

Meeting started at 07:20PM with prayer by Parish Priest (PP), with below members,

|  |  |
| --- | --- |
| **Chair** | |
| President of PPC and PFC | Fr. Mariadhas |
| **Ex Officio Members** | |
| Sisters of St Joseph Vaz | Sr Ruby, Sr Sindhu |
| **Parish Pastoral Council (PPC)** | |
| A - St. Joseph zone | Arockia Selvi, Wilson |
| B - St. Antony Zone | Lawrence |
| C - St. Alphonsa Zone | Pius |
| D - St. Don Bosco Zone | Martin, Jagadish |
| E - St. Mother Theresa Zone | Shantha Mary, Shekhar |
| F - St. Maria Di Mattias Zone | Rathinam, Rejoy |
| G - St. Paul Zone | Palani Peter, Gopinath |
| H - St. Thomas Zone | Rajesh |
| Youth Coordinators | Ericks, Benny |
| **Parish Finance Committee (PFC)** | |
| Rathinam | |
| Maria Deivam | |
| Sebastian | |
| Vinutha | |
| Punitha Grace | |

Guidelines for PPC and PFC

PP Explained the guidelines for PPC and PFC members

* Members are expected attend all the meetings
* Meetings cannot be convoked by any individual members. If there’s a meeting required, members should raise it to the Secretary. Secretary will inform the PP and the decision will be taken by the PP
* Every agenda is to be decided with voting, PP can vote either side
* Final decision is to be taken by PP
* PP holds the rights to accept or decline the decisions taken by PPC, PFC anytime
* A member who’s not attending 3 consecutive meetings loses the membership automatically. It not something the PP would remove the member but it’s by the rule, membership becomes void automatically.

Election of Office Bearers for PPC and PFC

Office bearers of the newly formed PPC and PFC were elected by voice vote

|  |  |
| --- | --- |
| **PPC** | |
| Vice President | Martin |
| Secretary | Rejoy |
| Joint Secretary | Ericks |
| **PFC** | |
| Secretary | Rathinam |
| Joint Secretary | Maria Deivam |

Newly elected PFC Secretary – Mr Rathinam will get a new phone number and attach it to the bank account of the parish. All the transactions in this account will be maintained by the Secretary OR the President only.

Meeting Cadence

* PFC meeting should happen **once in 3 months** without fail. Date and time to be decided.
  + Secretary to finalise the accounts every 3 months, send it to Arch Bishop’s office, present the accounts in PFC meeting
* PPC – After discussing multiple options, its decided to conduct PPC meetings on **4th Saturday of Every Month at 7:00PM**
  + All the PPC MOM’s to be sent to the Arch Bishop’s office with consensus from the President

*PPC and PFC cannot demand or command each other on a decision, but can only suggest. Ultimate decision will be taken by the President only*

Lent 2025 - Planning

**Retreats:**

Decided to have 2 retreats

* One for the Catechism children and another for all the faithful in the parish
* First one will be in English and the second will be dual language retreat - Kannada and Tamil
* After considerable discussions, it was decided to conduct on a Sunday, starting around 8:30 in the morning and ending with Holy Mass in the evening
* Lunch will be provided
* Date and time will be decided based on the availability of the preacher

**Way of the Cross:**

* As usual, it’ll be in all 3 languages sharing number of stages
* All the zones and committees to have an opportunity to conduct way of the cross

**Lenten Pilgrimage:**

* Pilgrimage for fasting and prayers
* Venue: St Antony’s Basilica, Dornahalli

Jubilee Year Pilgrimage

* Planned to go for a longer pilgrimage in view of Jubilee Year celebrations
* Kanyakumari was proposed as a venue, yet to be decided
* Venue, Transport etc will be planned later

Sacristy Construction Update

* Sacristy construction is happening in full swing
* All the material expenses have been fully take care by Shishu Mandir
* Parish is bearing the Labour cost alone

Upcoming Major Expenses

* **Altar Renovation**: Since the existing Sanctuary is heavy and its pushing the concrete mould down, we need to renovate the altar as soon as possible with lightweight materials. Its roughly estimated to cost around 20Lakhs.
* **Church Roof maintenance**: There are seepages in the roof of the church, that’s very unsafe to the building and it needs to be fixed at the earliest.
* There’s funding from Minority Commission of the State; our neighbouring Malayalee Christian community has taken steps to avail this. There’s funding available up to 3 crores, for church renovations.
* PPC and PFC members to work together to initiate the paperwork following the steps of the Malayalee parish
* If we could get the funding from the government, we will be able to meet all our expenses. So members are requested to act on it immediately.
* we should aim to complete these works within the 3 years tenure of the newly elected PPC and PFC
* There was an unexpected major expense because of power fluctuation - multiple electrical equipment were damaged. The Precious Blood Congregation has taken up all the expenses with regards to this – apart from ~27K paid from parish account.
* Congregation has agreed to sponsor a helicopter fan for our church upon request from our Parish Priest

Other Agenda

* **Self Sufficient Parish**: We’ll be announced as self-sufficient parish by Arch Diocese based on the decisions taken at Bishop’s council. Current monthly expenses of 40-45K per month may grow up to 75-80K per month. Its expected to be announced in the month of April.
* **Church Cleaning**: Proposals by multiple members to stop requesting zones to clean the church and spend money from parish to hire people for church cleaning. This way, zones can only focus on liturgical preparations. However, this discussion was left with no decisions made.