

**Law Matters Management System
(LMMS)**

Reliance Group

User Manual

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Introduction

Reliance Group has developed a software application to track and manage the legal matters of Reliance Group companies and its subsidiaries called 'Law Matters Management System' in order to ensure the compliance and procedural fairness in handling of the legal matters.

System Overview

Law Matters Management System (LMMS)



Functionalities

Current Version

- Application available in two flavours. 1) Web Application 2) Mobile application
- Multi-level Access Control in order to ensure the restricted access & data security
- Home Page with Dashboard which navigates to case details
- Case Management such as Add / Update/ View the Case, Update Hearing Details shall be done
- Reports/ Trends
- Audit Trail on

Upcoming Versions

- Notice Management
- Alerts, Notifications, Reminders/ Escalations through Email & SMS
- Option to add Attachments against cases

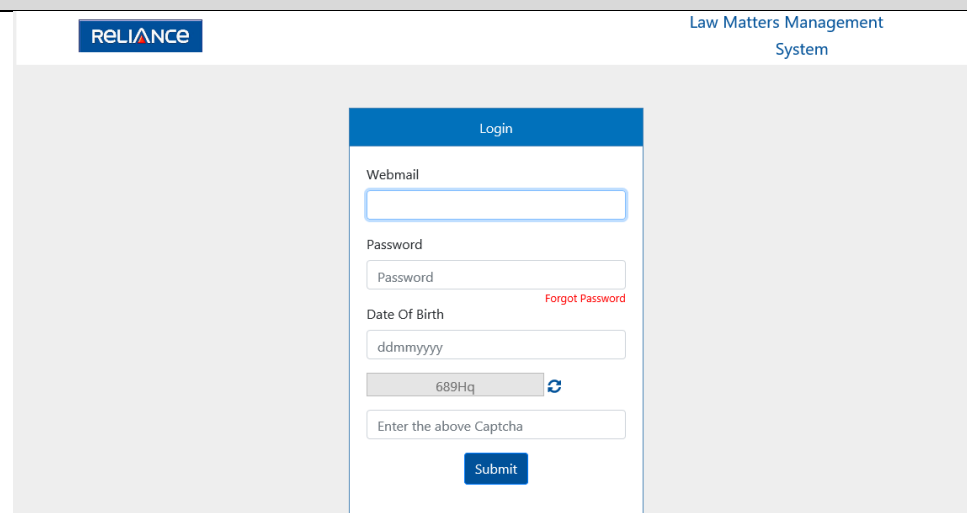
How to access the application?

Type the below given URL in the Web Browser (Preferred Browser – Internet Explorer) to access the web based application

<https://mportal.reliancepower.co.in/LMMS/#/login>

Note : You may add this URL in the Browser's Favourites list for easy access. Contact IT Help desk, if support required

Login Screen

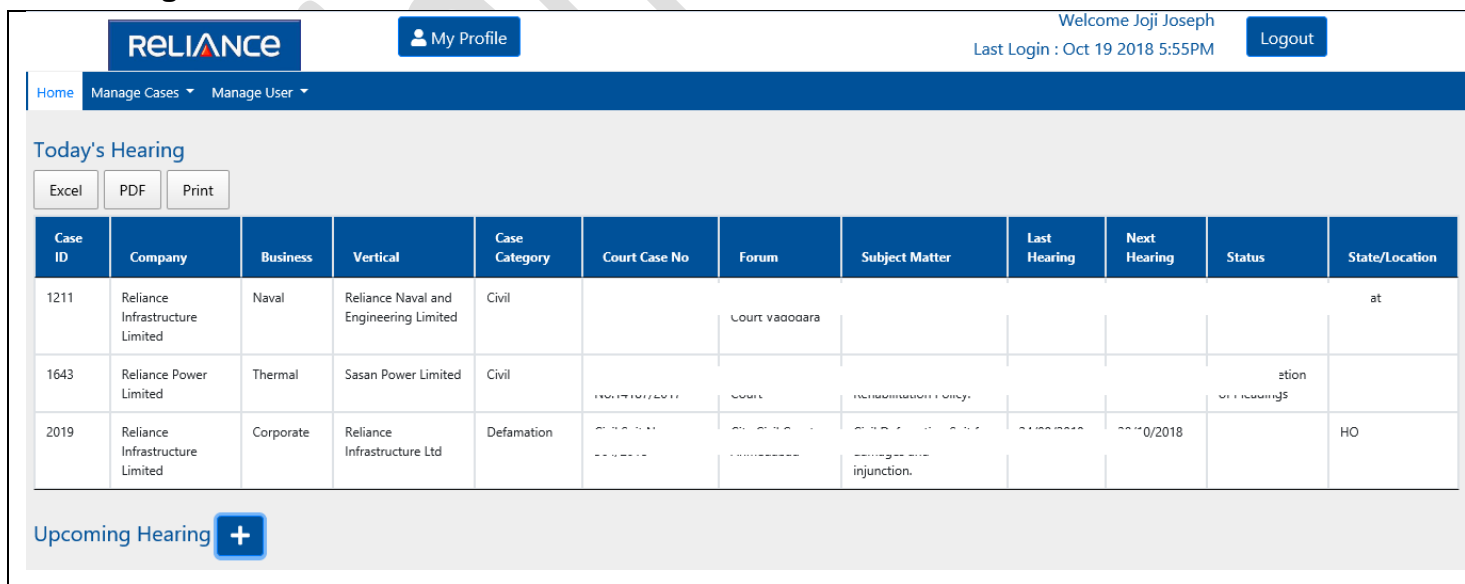


Type your Webmail ID / Password , Date of Birth and the dynamic Captcha appearing on the screen.

Click on 'Submit' to login to the application

Note: Those who want to set / Reset their Webmail ID/Password, click on the 'Forgot Password' link in the Login screen.

Home Page

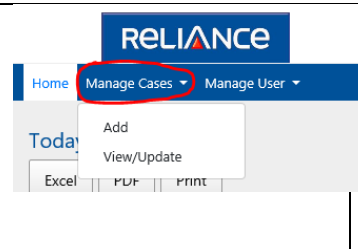


Case ID	Company	Business	Vertical	Case Category	Court Case No	Forum	Subject Matter	Last Hearing	Next Hearing	Status	State/Location
1211	Reliance Infrastructure Limited	Naval	Reliance Naval and Engineering Limited	Civil		Court vadodara					at
1643	Reliance Power Limited	Thermal	Sasan Power Limited	Civil							ation
2019	Reliance Infrastructure Limited	Corporate	Reliance Infrastructure Ltd	Defamation					2018/0/2018		HO

Home Page have Two sections:

- 1) Today's Hearing
- 2) Upcoming Hearing

Manage Cases

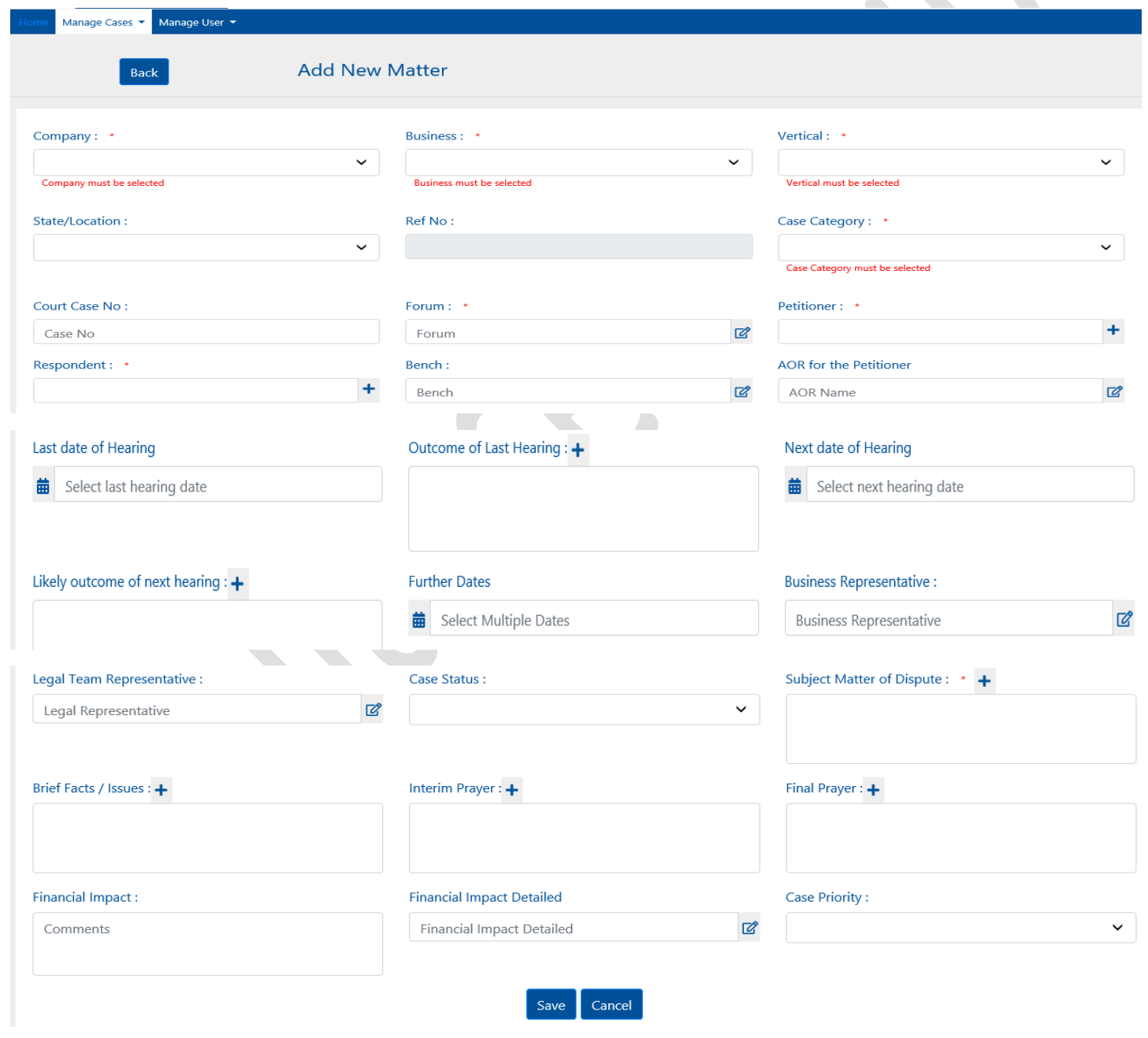


'Manage Cases' in the Top Menu of the application has the below given features:

- 1) Add new cases
- 2) Search Case and do any of the below actions
 - a. View the case
 - b. Edit Case Details
 - c. Add 'Hearing Update' to any case which is already available in the system

Add Cases

Click on **Manage Cases → Add**



Home **Manage Cases** **Manage User**

Back **Add New Matter**

Company : * Company must be selected

Business : * Business must be selected

Vertical : * Vertical must be selected

State/Location :

Ref No :

Case Category : * Case Category must be selected

Court Case No : Case No

Forum : * Forum

Petitioner : * +

Respondent : * +

Bench : Bench

AOR for the Petitioner AOR Name

Last date of Hearing Select last hearing date

Outcome of Last Hearing : +

Next date of Hearing Select next hearing date

Likely outcome of next hearing : +

Further Dates Select Multiple Dates

Business Representative : Business Representative

Legal Team Representative : Legal Representative

Case Status :

Subject Matter of Dispute : * +

Brief Facts / Issues : +

Interim Prayer : +

Final Prayer : +

Financial Impact : Comments

Financial Impact Detailed Financial Impact Detailed

Case Priority :





Save **Cancel**

While adding any case, data mentioned in the below table need to be selected / filled.


Notes:

* Marked fields are mandatory.

Field Types are as mentioned below:

	Select the value from the Drop Down list		Clicking on the symbol will open a window, type the value. If it is available in master, it will be displayed and user shall select the same. Otherwise, system will allow saving the new value in the master for selection. Based on the field, it will allow single or multiple values
	Clicking on the symbol will open a window, type the value and Add. Multiple values are allowed		Clicking on the symbol will open a window for typing large amount of text.

Company*	Group companies such as RPower, Rinfra, RCap, Rent, RCom or Madke Group
Business*	Eg: For RPower, it is Thermal, Gas, Wind, Hydro, Coal, etc For Rinfra, it is GTD, EPC, Metro, Roads, etc and so on. Corporate as business would be there for all Group companies, which is to be used for cases at Group company level.
Vertical*	Eg: For Group Company RPower Thermal Business, Verticals shall be Rosa Power Supply Company Ltd, Sasan Power Ltd, etc
State/Location	State or Location from which the case is being handled
Ref No	This Reference Number which is an auto increment field based on the Vertical Selection. This can be used for future reference of cases in the system
Case Category*	This is a list of Case categories being used by system, which are as mentioned below: <ol style="list-style-type: none"> 1) Arbitration 2) Defamation 3) Criminal 4) Civil 5) Labour and Service 6) Regulatory 7) Corporate Laws 8) Consumer 9) Direct Tax 10) Service Tax 11) Sales Tax 12) Entry Tax 13) GST 14) Excise 15) Customs 16) Foreign Trade Policy

Court Case No	Original Court case number provided by court
Forum*	
Petitioner*	
Respondent*	
Bench	
AOR for the Petitioner	
Counsel for the Petitioner	
AOR for the Respondent	
Counsel for the Respondent	
Last Date of Hearing	
Outcome of Last Hearing	
Next Date of Hearing	
Likely outcome of Next Hearing	
Further Dates	This field is applicable only for 'Arbitration' case category
Business Representative	
Legal Representative	
Case Status	
Subject Matter of Dispute*	
Brief Facts/ Issues	
Interim Prayer	
Final Prayer	
Case Priority	
Financial Year	This field is applicable only for 'Direct Tax' case category
Assessment Year	This field is applicable only for 'Direct Tax' case category
Amount of Disallowance	This field is applicable only for 'Direct Tax' case category
Financial Impact	
Financial Impact Detailed	Detailed Financial Impact calculation shall be entered into the system by clicking on the  button as shown in the screen shot below





Financial Impact Details

[+ Add](#) Currency: INR

Particular: Principal: Penalty: Interest:

[Cancel](#) [Save](#)

Show: 10 entries Search:

Particular	Principal	Penalty	Interest	Total	Edit
ABC	100000	10000	1000	111000	 
XYZ	200000	2888	1000	203888	 
Grand Total				314888	

[Ok](#) [Cancel](#)

Search Cases

Click on [Manage Cases](#) → [View/Update](#)

Specify atleast one filter in the search conditions and search for the cases.

Company : <input type="text" value="Select Company"/>	Business : <input type="text" value="Select Business"/>	Vertical : <input type="text" value="Select Vertical"/>	Case Category : <input type="text" value="Select CaseCategory"/>
Forum : <input type="text" value="Select Forum"/>	State/Location : <input type="text" value="Select State"/>	Status : <input type="text" value="Select Status"/>	Next Hearing : <input type="checkbox"/> Not Available <input type="text" value="Start Date"/> <input type="text" value="End Date"/>
Case ID : <input type="text" value="Case ID"/>	Court Case No : <input type="text" value="Court Case No"/>	Judgement Pronounced / Reserved : <input type="checkbox"/> Exclude	Last Hearing Date : <input type="text" value="Start Date"/> <input type="text" value="End Date"/>

By Default, cases with the status 'Judgement Pronounced/Reserved', will come in the search results. If it is not required,

Judgement Pronounced / Reserved :

☐ Exclude

select the 'Exclude' button.

Search Output would be as shown below:

Case ID	Company	Business	Vertical	Case Category	Court Case No	Forum	Subject Matter	Last Hearing	Next Hearing	Status	State	
1001	Reliance Power Limited	Thermal	Vidarbha Industries Power Ltd	Civil			per coal for Unit-1 to be capped to cost of coal for Unit-2).	24/10/2017		Next Date Awaited	HO	
1002	Reliance Power Limited	Thermal	Sasan Power Limited	Civil	Civil Appeal (C					Next Date Awaited	HO	
1015	Reliance Power Limited	Gas	Samalkot Power Limited	Customs	Civil App		Operation Period (IT & MAT)			Next Date Awaited	HO	
1017	Reliance Power Limited	Thermal	Sasan Power Limited	Civil	SLF			16/07/2018		Pending	HO	
1289	Reliance Power Limited	Corporate	Reliance Power Ltd	Defamation	S		Alpht against	04/08/2017		Next Date Awaited	HO	

Export to Excel/PDF or Print

Search results summary in tabular format shall be exported to Excel or PDF or else you shall print the content directly by clicking on the below shown buttons as required.

Generate Report with Header & Details


Search results summary in tabular format with details shall be print / exported to PDF by clicking on the 'Generate


Report' button

View Cases

Click on [Manage Cases → View/Update](#)

For viewing the Case details, user need to search the case with the known search criteria first as mentioned in the

Search Cases section. From the Search results, click on the  button next to any case. It will give a one page summary of any case as shown in the below screen shot.



Case Details for case ID : 1185 and Ref.no : DTP50010

Print

Close

Company :

Reliance Infrastructure Limited

Business :

GTD

Vertical :

Dahanu Thermal Power Station

Case Category :

Civil


Report as on :

Oct 30, 2018

1	Court Case No	Civil Writ Petition 8952/2007	2	Forum	Bombay High Court
3	Petitioner	P1.BHAGWANDAS KHUSHALDAS AND COMPANY	4	Respondent	R1.THE STATE OF MAHARASHTRA
5	AOR for Petitioner	Mulla and Mulla	6	AOR for Respondent	S G Karandikar
7	Counsel for Petitioner	Anjali Chandurkar	8	Counsel for Respondent	J K Mhatre
9	Bench	Justice AM Khanwilkar			
10	Subject Matter	Bhagwandas Kushaldas Writ			
11	Brief Facts	Writ Petition filed by Bhagwandas Khushaldas challenging the Order passed by Civil Judge, Senior Division dismissing Bhagwandas Khushaldas's Suit for Restoration of Property allotted to BSES by State of Maharashtra at Dahanu. Currently we are in lawful possession of the said premises.			
12	Interim Prayer				
13	Final Prayer	Writ Petition filed by Bhagwandas Khushaldas challenging the Order passed by Civil Judge, Senior Division dismissing Bhagwandas Khushaldas's Suit for Restoration of Property allotted to BSES by State of Maharashtra at Dahanu. Currently we are in lawful possession of the said premises.			
14	Last Hearing	21/01/2009	15	Outcome Of Last Hearing	Writ Petition was admitted. Matter will be heard in due course.
16	Next Hearing		17	Likely Outcome Of Next Hearing	Writ Petition will be dismissed.
18	Financial Impact	Unascertainable.			
19	Business Team	Anil C Chaudhary	20	Legal Team	Surendra Khot
21	Case Status	Pending	22	Case Priority	Medium
23	State/Location		24	Updated By	Nelson Pilot

Ok

- Clicking on the hyperlink '[Hearing Details](#)' next to the 'Next date of Hearing', will give the list of date wise Hearings
- Clicking on the '[View Details](#)' next to the Financial Impact, will show the detailed financial impact details, if it is entered in the system.


- By clicking on the  on the right top corner of the View window, it can be printed in the same format.

Note: Using 'DoPDF' or 'Microsoft print to PDF', this can be printed as a PDF file.

Edit Cases

Click on [Manage Cases → View/Update](#)

For editing the Case details, user need to search the case with the known search criteria as mentioned in the Search


Cases section. From the Search results, click on the  button next to the case to be edited. And, you shall edit those fields which are not in grey background.

Please note, only editing of the case information should be done using this option. In case of hearing details addition/update, it has to be done using the option for 'Update Hearing'.

Update Hearing details of the Cases

Click on [Manage Cases](#) → [View/Update](#)


For adding/updating the hearing details of the Cases, user need to search the case with the known search criteria as

mentioned in the Search Cases section. From the Search results, click on the  button next to the case for which the hearing details to be updated. Window as shown below would be opened and the details shall be updated. Next date of hearing mentioned in the case prior to the time of updation would be shown as “Date of hearing” automatically while updating the Hearing details.

[Update Hearing for case ID 1177](#)

Close

Hearing Date: *

 Thu Oct 25 2018 05:30:00 GMT+0530 (In

Outcome of Last Hearing: * +

Next date of Hearing :

 Select next hearing date

Likely outcome of next hearing: +

Bench: *



Counsel for the Petitioner :



Counsel for the Respondent :



Case Status :

Save

Cancel

Update My Profile

 My Profile

Update 'My Profile', currently only 'Date of Birth' by clicking on the button

from any of the window.

Edit

Click on button next to DOB field and save.

My Profile

Close

Payroll No	41015082
Name	Joji Joseph
Company	RPOWER,RINFRA,RCAP,RCOM,REnt,Mandke Group
Case Category	Direct Tax ,Service Tax ,Sales Tax,Entry Tax,GST,Excise ,Customs ,Arbitration ,Defamation ,Criminal ,Civil ,Labour and Service,Regulatory,Corporate Laws,Foreign Trade Policy,Consumer
Mobile No	9022973905
Email ID	Joji.Joseph@relianceada.com
DOB (dd/MM/yyyy)	02/02/2018 Edit
IMEI No - 1	3350123443211234
IMEI No - 2	
IMEI No - 3	

Save

Cancel

Add/ Update Users

Click on Manage Users → Add/ View/Update . This option is available only for System Administrators.

Back

Add New User

Company : *	Business : *	Vertical : *
Select Company ▼ <small>Company must be selected</small>	Select Business ▼ <small>Business must be selected</small>	Select Vertical ▼ <small>Vertical must be selected</small>
Case Category : *	Payroll No : *	User Full Name : *
Select CaseType ▼ <small>Case Category must be selected</small>		
Webmail ID : *	Mobile No : *	Email ID : *
		@relianceada.com
User Type : *	Access Type : *	Date of Birth (ddmmYYYY) : *
<small>User Type must be selected</small>	<small>Access Type must be selected</small>	01012018
IMEI No - 1 :	IMEI No - 2 :	IMEI No - 3 :
IMEI No 1	IMEI No 2	IMEI No 3

Save

Cancel

For adding a User, user's Payroll No, Name, Webmail ID, Mobile No, Access Type (Edit/View), Company, Business, Vertical and Case Category need to be communicated to System Administrator with due approvals.

Note: IMEI also would be updated later restricting the Mobile Application access.