



Celina Plains Imus Subd.,
Malagasang I-G, Imus, Cavite



09774491560



reinelegaspi@gmail.com



REINE NICOLE LEGASPI

OBJECTIVE

Driven by a passion for learning, I am confident in my ability to adapt to the unique requirements of the role. While I may not possess exhaustive knowledge of all platforms or software initially, I am highly trainable and possess a knack for swift learning. Furthermore, I am resourceful in self-education, constantly striving to enhance my skills to better serve clients.

EXPERIENCE

SITE ACQUISITION OFFICER

MNL INC.

2022 – Present

- Identify candidates for specific land leases-based customer criteria, owner interest, and jurisdictional Zoning and/or Land Use regulations.
- Negotiate lease acquisitions and lease amendments required for telecommunications installations.
- May serve as a point of contact for the community and/or government agencies.
- Assist or oversee completion of Zoning and Permit applications for submittal to jurisdictions and coordinate the zoning process with outside counsel and vendors.
- Manage completion of implementation and corrective actions, contract milestones, and requirements pertinent to acquired land, including monitoring, documentation, and escalation of issues.
- Secure original documents of acquired land and coordinate safe keeping of original documents.
- Assigned in securing all needed permits, licenses of the project sites within the approved timeline.

SOCIAL MEDIA OFFICER / RESEARCHER

Pasay Youth Development

City Government of Pasay

2020 – 2021

- Responsible in the monitoring and updating of Pasay City Mayor's social media account.
- Responsible in handling inquiries and concerns from the constituents of Pasay City through social media.
- Coordinates with different departments for the concerns and inquiries received from the Pasay City Mayor's social media account.

EDUCATIONAL BACKGROUND

TERTIARY

FAR EASTERN UNIVERSITY – CAVITE
Bachelor of Science in Tourism Management
2015 – 2016

ST. DOMINIC COLLEGE OF ASIA

Bachelor of Science in Tourism Management
2016 – 2019 (*UNDERGRADUATE*)

SECONDARY

FIAT LUX ACADEME – DASMARIÑAS CAMPUS
Year Graduated: 2011 – 2015

SEMINARS AND TRAINING ATTENDED

- 8th Annual SIHTM Junior Professional Summit at Sofitel Philippine Plaza
- 9th Annual SIHTM Junior Professional Summit at Crimson Hotel
- 10TH Annual SIHTM Junior Professional Summit at Sofitel Philippine Plaza

CHARACTER REFERENCE

ROMMEL A. BUNAG

Assistant Traffic Operation Officer
Bacoor Traffic Management Office
0916-556-0318 / 0942-061-4636

MARIO P. REYES JR.

Brgy. Captain
Malagasang I-B, City of Imus, Cavite
0965-162-926