LUISITO JIMENEZ JR.

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EXPERIENCE

Sports Trader

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- Market Analysis: Analyzing sports events and markets to identify betting opportunities and assess the probability of outcomes.
- Odds Compilation: Setting and adjusting odds for various sports events based on factors such as team/player performance, injuries, weather conditions, and market demand.
- Risk Management: Monitoring betting activity and adjusting odds to balance the book and minimize the risk of financial loss.
- Trading Execution: Placing and managing bets or trades on behalf of the sportsbook or trading firm, ensuring efficient execution and optimal pricing.
- Monitoring Performance: Tracking the performance of betting markets and individual bets/trades to evaluate profitability and identify areas for improvement.

Supervisor

J&T Express Philippines

- · Oversaw a group of employees within a professional setting.
- · Relayed information between the team and upper management.
- · Guided the team through daily work activities or projects.
- Monitored employee performance to ensure maximum productivity.

Quality Assurance

J&T Express Philippines

- Responsible for ensuring that products and services meet the established standards set by the company.
- Duties include maintaining strong overall quality control of products made by the company adhering to reliability, performance, and customer expectation.
- Inspection of products is part of the job with the obligation to report and document findings.

Office Encoder

W Bridge Inc

- Maintaining accurate records of all transactions, including payments received and payments made. Involves entering data into financial systems and keeping other financial documents.
- Processing payments accurately and efficiently. Includes verifying invoices, calculating amounts owed, and preparing payment requests.
- Ensured data integrity and quality control through meticulous attention to detail and thorough validation processes.
- Accurately encoded and processed a high volume of documents and data entries on a daily basis.

Data Entry (Internship)

Esco Philippines

- Responsibilities include collecting and entering data in databases.
- · Maintaining accurate records of valuable company information.

Kitchen Staff

Jollibee Food Corp

iii 10/2015 - 11/2019 ♀ Parañaque City, Metro Manila Philippines

- Develop, operate, and franchise quick-service restaurant brands.
- Tend to customers' needs in the restaurant.
- · Execute proper food handling procedures.
- · Use standard procedures for food preparation.
- · Train newly hired employees for operational needs.

SUMMARY

A coachable and mature team player, adept at adapting to challenging situations and excelling both in collaborative environments and when taking initiative. With strong communication skills, I foster teamwork while also demonstrating the ability to work independently. Committed to upholding a competitive edge within the industry through continuous growth and collaboration.

EDUCATION

Bachelor of Science in Business Administration City University of Pasay

SKILLS

Statistical Analysis Risk Management

Team Leadership

Fast-paced Decision Making

Attention to Detail

Strategy Optimization

REFERENCE

Available upon request.