

# REMEEZ SANIK



## TECHNICAL SKILLS

- Microsoft Office Package
- Power Bi
- Operating Systems:  
Windows , Mac OS
- SAP ERP
- MS Excel
- Java
- MySQL
- Python

## LET'S CHAT:

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[www.linkedin.com/in/remeez-sanik-a17b77177](http://www.linkedin.com/in/remeez-sanik-a17b77177)

## PERSONAL INFORMATION

Nationality: Indian

Sex: Male

Date of Birth: 04th Nov 1996

Passport No: N4064603

**Address :** Arakkamaliyakkal  
Aroor.P.O.Cherthala  
Alappuzha - 688534

## CAREER OBJECTIVE:

I am an aspiring professional seeking for an interesting opportunity as a junior developer in a reputed organisation driven by technology. I am passionate about software development and computer programming.

## SUMMARY:

I am a graduate in bachelor of commerce from Mahatma Gandhi University. Pursuing post graduation diploma in software development from IIIT-Bangalore. I started my career as a junior associate and presently working with EXL Service in a similar profile at infopark, Cochin.

## WORK EXPERIENCE

### ASSOCIATE - FINANCE (AR)

#### EXL SERVICE

10 OCTOBER 2019 - PRESENT

- Account Receivables - (AR)
- Deduction Management
- Database Management
- Project Coordination
- Payback Requests
- Credit Requests
- Follow ups
- Reporting
- Validation
- System Application and Products (SAP)

### TELE COLLECTION EXECUTIVE

#### TAHSEEL, HADAF AL KHALEEJ DEBT COLLECTION

11 APRIL 2019 - 24 JUNE 2019

- Payment Collections
- Follow Up with the Customer
- Negotiation
- Coordination
- Settlements
- MIS Reporting
- Database management
- Portfolio Management
- Customer Relationship

## PROFESSIONAL SKILLS

- Proven ability to gather, collate and use data effectively
- Customer Relationship
- Coordination
- Meeting Targets
- Computer Skills
- Problem Solving
- Adaptability
- Teamwork

## PERSONAL SKILLS

- Time Management
- Enthusiastic and workaholic
- Organizing skills
- Interpersonal Skills
- Flexibility
- Communication

## LANGUAGES KNOWN

- English
- Malayalam
- Tamil
- Hindi

## JUNIOR ASSOCIATE

ICICI BANK LIMITED

07 MAY 2018 - 20 MARCH 2019

- Documentation
- MIS Reporting
- Coordination
- Database Management
- Application Processing
- Verification

## EDUCATIONAL INFORMATION

### PG DIPLOMA IN SOFTWARE DEVELOPMENT - PRESENT

INTERNATIONAL INSTITUTE OF INFORMATION  
TECHNOLOGY (IIIT-B), BANGALORE

### B.COM TRAVEL AND TOURISM - 2018

MAHATMA GANDHI UNIVERSITY (MGU)  
KERALA, INDIA

### HIGHER SECONDARY EDUCATION - 2015

HIGHER SECONDARY EDUCATION BOARD  
KERALA, INDIA

### SECONDARY EDUCATION - 2013

HIGHER SECONDARY EDUCATION BOARD  
KERALA, INDIA

## SOME EXTRAS

Python Basics | [Coursera](#)

Advanced Microsoft Power BI | [Linkedin Learning](#)

Using Power BI with Excel | [Linkedin Learning](#)

Power BI Essential Training | [Linkedin Learning](#)

What is Data Science ? | [Coursera](#)

Essential Google Cloud Infrastructure | [Coursera](#)

Excel/VBA for Creative Problem Solving | [Coursera](#)

Google Cloud Platform Fundamentals | [Coursera](#)

Learning Cloud Computing | [Linkedin Learning](#)

Introduction to Graphic Design | [Linkedin Learning](#)

Learning AutoCAD | [Linkedin Learning](#)

Critical Thinking | [Linkedin Learning](#)

## DECLARATION :

I hereby declare that all information's furnished above are true and correct to the best of my knowledge and belief.