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A full-stack web developer with a background in finance and business analytics.

WEB DEVELOPMENT TECHNOLOGIES

Languages: JavaScript, TypeScript, Python
Backend: Node.js, Express, FastAPI, Django

Frontend: React, Next.js, Tailwind CSS
DevOps: Linux, Docker, Git

FINANCIAL BACKGROUND

Wealth management, Financial planning, Risk management

BUSINESS ANALYTICS BACKGROUND

Data visualization, Predictive modeling, Data mining, Simulation, Optimization

EDUCATION

Training in Web Development **07/2023 to Present**

Bachelor of Science in Business Administration **08/2016 to 05/2020**
Finance Specialization, Summa Cum Laude
The Ohio State University *Columbus, OH*

WORK EXPERIENCE

Executive Assistant **10/2020 to 04/2023**
Tricord Wealth Advisors [Wealth Management and Financial Planning] *Columbus, OH*

Optimize business processes by assisting in the migration of investment management platforms; establishing protocols for virtual client meetings; and revising financial planning tools such as questionnaires, spreadsheets, and checklists. Administrative duties such as bookkeeping, writing minutes of client meetings, answering client emails, updating client accounts, briefing the advisor before a client's quarterly meeting, and organizing digital files. Renew licenses and update required documentation for compliance with FINRA and the SEC.

Operations Manager **05/2016 to 10/2020**
Neurosurgery Associates [Neurosurgery Practice] *Columbus, OH*

Optimize business processes
Bookkeeping
Expense analysis and reduction

Daily administration
Compliance management
Marketing strategy

LANGUAGES SPOKEN

English: Native

French: Full professional proficiency