

CV and Cover Letter Guide



Every year, 250,000+ candidates apply to the top investment banking and consulting roles, but less than 1% of them get an offer (source: [Financial Times](#)). Therefore it's crucial you get your CV and cover letter right to make a good first impression.

In this brief **guide containing 8 parts**, you will learn how to write a winning CV and cover letter, as well as know what mistakes to avoid and sources to use for research.

PART 1: WHAT TO SHOW IN YOUR APPLICATION

You must clearly show these attributes to score high. The more you show, the more you score.

Problem-solving	Big Brand Names
Personal Impact	High GPAs / Grades
Entrepreneurial Drive	Multiple Languages
Leadership Abilities	Quantitative Skills
Relevant Experience	Relevant Degree

1. **Problem-solving.** This means you need to have shown strong intellectual abilities to solve problems at university and during your work experiences.
2. **Personal impact.** This means you've shown a dedication to achieving great things in most projects you undertook in the past. You've got a strong personal impact on most projects you are part of. Quantifying your results can help show this.
3. **Entrepreneurial drive.** This means you should have a track record of launching new initiatives.
4. **Leadership abilities.** This means you've shown you can lead groups of people in the past.
5. **Relevant experience.** This means an internship, work or project from the industry. It helps hiring managers know you have what it takes to do the job and it demonstrates your interest.
6. **Big brand names.** If you went to a target school (e.g. Harvard, Stanford, Oxford, Cambridge, etc.) or worked at a blue-chip firm like Google that will help.
7. **GPA / Grades.** If your grades are on the lower end (GPA < 3.5 in the US, 2:2 or less in the UK), you will get less points or screened out so, you will need to compensate for this with very strong achievements in other areas of your CV e.g. an extra-curricular activity where you showed strong leadership skills, high GMAT score or CFA (for banking).
8. **Languages.** Speaking multiple languages fluently will help.
9. **Quantitative skills.** Being good with numbers is a requirement of the job so you will be looked at favourably if you show this.
10. **Relevant degree.** Relevant qualifications for banking and consulting orientate around STEM subjects and business-focused degrees such as finance, economics and accounting. If you study a qualitative degree like philosophy but can show strong numerical skills in other areas such as in your work experience then this might help you stand out.

PART 2: CV TIPS

We've reviewed and dissected thousands of CVs identifying the ones that led to offers. These are the top 10 areas to cover for a perfect CV.

1. No picture needed
2. Keep it to 1 page
3. Use a professional font like Calibri
4. Show your ACTIONS + QUANTIFY RESULTS
5. Add a personal interest (a great way to form personal connection) e.g. "Student of psychology" is boring. "Passionate student of behavioural psychology and recently read "Influence by Robert Cialdini"" is better.
6. Proofread/ask for feedback (ensure it's readable). You can run your CV through a spell-checking software like Grammarly for FREE
7. Use industry buzzwords (EBITDA, IRR, DCF, M&A)
8. Add a link to your LinkedIn page/work portfolio
9. Avoid a profile summary. It takes up too much space and often sounds generic
10. Show some white space to avoid a crowded CV
11. BONUS: Your university will delete your academic email address. Avoid losing conversation history made during networking by using a non-academic/personal email address.

PART 3: UNDERGRADUATE CV

[YOUR FIRST AND LAST NAME]

[Phone Number w/Area Code] | [Non-academic Email Address] | [Shortened LinkedIn Profile URL] | [Shortened URL to work portfolio]

EDUCATION

[University Name] | [Expected Graduation Month and Year] | [City], [State/Country] | [Start Date] – [End Date]
Bachelor of [Arts/Science] in [Major] **Major GPA:** 3.XX/4.00

Relevant Modules: [List any business, economics, or accounting/finance courses you've taken, include your letter grade in parenthesis if it's good]

Honours & Awards: [Dean's List, case competitions, or any other relevant awards you've won]

WORK EXPERIENCE

- This section regarding experiences has bulleted accomplishments, which provide examples of when you successfully used the skills employers are seeking. Make sure you have between 2 and 5 bullet points in each section.
- Your bullet points should start with a strong action verb, which then follow with an explanation of what you were doing, describe how you did it, and most importantly if applicable, any achievements. Statements should convey your strengths/proficiencies in one or more skills that intrigue the employer by showing examples of when you have used them.
- When writing about your experience, consider these questions: What was the result/outcome of your work? What were your accomplishments? How did you impact the organization? What skills/knowledge did you grow? How does this experience relate to your internship/employment goal?
- Your bullet statements should be in proper tense, using –ed for past experiences and present tenses for current positions. Make sure that your writing is free of grammatical errors and punctuation.
- When including numerical achievements during your experiences, make sure to include (if applicable) the quantity, population, frequency, and impact of your work whenever possible.
- To make your resume flow, read it over. Check and see if it is easy to read with no overflowing of text. You should avoid the usage of different colors, multiple fonts, pictures, and brief/too dense information. Your resume should show who you are while being professional.

LEADERSHIP EXPERIENCE

- This section is optional if you have various leadership experiences and other activities you want employers to know. By having multiple sections, it allows you to emphasize your most relevant experience.
- Positions within this section should be formatted similarly to previous experience sections, including bullet points if necessary.
- You may also include work experiences that may not be directly related to the job/internship you are applying to, but add to your credibility by exemplifying your past work experiences.

SKILLS & INTERESTS

Skills: These skills should be concrete and testable. These should not be soft skills like communication, organizational, and interpersonal skills, but instead incorporated into your bulleted accomplishment statements above. You can add technology skills (Ex: Microsoft Office, Quickbooks, SQL, etc.) and languages (Ex: Spanish, French)

Interests: What are you interested in getting into + what do you like to do outside of work/for fun?

[YOUR FIRST AND LAST NAME]

[Phone Number w/Area Code] | [Non-academic Email Address] | [Shortened LinkedIn Profile URL] [Shortened URL to work portfolio]

EDUCATION

[University Name] | [Expected Graduation Month and Year] [City], [State/Country] [Start Date] – [End Date]

Bachelor of [Arts/Science] in [Major]

Major GPA: 3.XX/4.00

Relevant Modules: [List any business, economics, or accounting/finance courses you've taken, include your letter grade in parenthesis if it's good]

Honours & Awards: [Dean's List, case competitions, or any other relevant awards you've won]

LEADERSHIP EXPERIENCE

[Position Title], [Group Name] [Company Name], [City], [State/Country] [Start Date] – [Present]

- [1-sentence summary on 1) what you did in general and 2) the high-level results of your actions]
- Selected [Client/Deal/Project/Transaction] Experience:
 - [Live Deal #1]
 - [Example 1: Performed benchmarking analysis which the deal team used to select comparables, resulting in a [#]X increase in deal valuation]
 - [Example 2: Researched market size and competitive landscape to assist the deal team in the drafting of the investment highlights and risk & mitigations sections of IPO prospectus]
 - [Project #2]
 - [Example 3: Conducted [#] customer diligence calls and concluded XYZ, which made the initial target's financial forecast less credible; resulted in the client deciding to focus on an alternate target]

[Position Title], [Group Name] [Company Name], [City], [State/Country] [Start Date] – [End Date]

- [Summary sentence stating what you did and the overall results of your work]
- Selected [Client/Project/Transaction] Experience:
 - [Project #1]
 - [Led team to do XX, which resulted in more efficiency/time or money saved/higher sales]
 - [Project #2]
 - [Analyzed XX and concluded that the key factor was XX, which made project viable/not viable; resulted in company proceeding with project]
 - [Project #3]
 - [Created XX new method for doing XX; led to increased efficiency/sales]

[Position Title], [Group Name] [Company Name], [City], [State/Country] [Start Date] – [End Date]

- [Summary sentence stating what you did and the overall results of your work]
- [Led team's efforts to do xx by creating/managing XX; resulted in increased sales/profits/cost savings]
- [Analyzed options available for XX and recommended XX based on time and resource considerations; implementation led to successful marketing of XX]
- [Developed strategy for marketing to new prospective clients/fund-raising/promoting brand; resulted in increased awareness/capital commitments]

LEADERSHIP AND EXTRACURRICULAR

[Position Title], [Group Name] [Student Club Name], [City], [State/Country] [Start Date] – [End Date]

- [Led [#] members to plan conference focused on XYZ, organized speaker lineup which resulted in an attendance of [#], an [#%] increase over the prior year]
- [Organized [#] recruitment events with a [\$#] marketing budget; resulted in [#] new members joining]

[Position Title], [Group Name] [Non-Profit Organization Name], [City], [State/Country] [Start Date] – [End Date]

- [Fundraised [\$#] to help [target demographic] do XYZ; resulted in [#] people helped/tasks accomplished]
- [Dedicated [#] hours per week to mentoring XYZ through activity #1, activity #2, and activity #3]

SKILLS & INTERESTS

Skills: [List languages (along with proficiency level), programming skills, or software you're familiar with]

Certifications & Training: [List relevant courses, programs, or certifications you've taken on your own]

Interests: [Try to list something that's unique (good ice breaker) or popular with bankers (build rapport; i.e. sports, trading, poker, etc.) Only list it if you can speak intelligently about it when asked]

PART 4: MBA CV / CAREER SWITCHER

[YOUR FIRST AND LAST NAME]

[Phone Number w/Area Code] | [Non-academic email Address] | [Linkedin Profile URL]

EDUCATION

[Graduate School of Business Name] [City], [State/Country] [Start Date] – [End Date]

[Candidate for Master of Business Administration]

Relevant Modules: [List any business, economics, or accounting/finance courses you've taken, include your letter grade in parenthesis if it's good]

- **GMAT:** [780 (99th Percentile)]
- **Awards & Honors:** [First Year Honors]; John Smith Fellowship – awarded to top 5% of first-year class]; [Leadership Scholar – one of ten selected from 200+ applications]; [1st Place in Investment Conference Stock Pitch Competition]
- **Leadership Roles:** [President of Investment Banking Club]; [President of Men's Soccer Club]; [CFO of the *Retail Conference*]

[University Name] | [Expected Graduation Month and Year] [City], [State/Country] [Start Date] – [End Date]

Bachelor of [Arts/Science] in [Major]

Major GPA: 3.XX/4.00

Relevant Modules: [List any business, economics, or accounting/finance courses you've taken, include your letter grade in a parenthesis if it's good]

Honours & Awards: [Dean's List, case competitions, or any other relevant awards you've won]

WORK EXPERIENCE

[Corporate Development Manager] [Company Name], [City], [State/Country] [Start Date] – [End Date]

- [One of six corporate development professionals responsible for supporting executive management in driving the strategic development of the corporations' three business units, totalling \$3 billion in annual sales]
- [Promoted twice to Manager position and selected to lead analytical training for the company's new hires in Minneapolis]

Selected [Project (or Deal / Investment / Transaction)] Experience:

- [Market Entry into India for the XYZ Healthcare Business Unit:]
 - [Identified potential new customer accounts and product cross-selling opportunities worth ~\$250 million in revenue upside; invited to present results to corporation CEO and Board of Directors]
 - [Developed detailed new market entry strategy for the healthcare unit's entry into the India pharmaceutical market and identified list of suppliers for ~210 compounds at 10% lower cost]
 - [Built bottom-up market model to estimate the Indian market demand and targeting strategy for the drug portfolio]
 - [Led a cross-border team (US, Japan, India) composed of Corporate Development, Marketing and FP&A to initiate supply chain development, detailed analysis of bill of materials, and inventory re-engineering, which reduced variable and fixed costs associated with production by \$23 million (+200bps improvement to India EBITDA margin)]
- [Optimizing B2B Unit's North America Commercial Operations to Boost Sales:]
 - [Analyzed sales force compensation structure inefficiencies and proposed alternate structure with better-aligned incentives to executive management; resulted in division-wide implementation and increased sales by 22%]
 - [Managed a team of 11 analysts and consultants to enhance the unit's North America performance tracking and reporting capabilities; efforts resulted in a 3x wider information coverage]
 - [Shortlisted 10 attractive high-growth acquisition targets and performed commercial due diligence to analyze strategic fit]

- [Business Process Redesign for Consumer Business Unit's Promotional and Pricing Operations:]
 - [Collaborated with marketing team to create 3 year pricing and promotion strategy for the a portfolio of 127 SKUs; modernized the company's marketing infrastructure with the latest AI-driven technology to build a new pricing system]

[Summer Intern], [Group Name] [Company Name], [City], [State/Country] [Start Date] – [End Date]

- [Assisted a Fortune 100 industrial manufacturer to develop turnaround strategy to avoid breach of debt covenants]
- [Designed a model to optimize classroom scheduling for an education operator with 42 private schools; improved capacity utilization by 10%]

ADDITIONAL

- [Fluent in Spanish], [proficient in Mandarin]; [favorite business books include *Margin of Safety* and *Competitive Strategy*]
- [Avid skier having skied across US, Europe and Japan], [PADI-certified scuba diver]; [fan of *Game of Thrones* and *House of Cards*]

PART 5: ACTION VERBS FOR CV

You'll want to start every bullet on your resume with an **action verb**. Action verbs are verbs that describe the action used to achieve a result. Using vague or overused verbs can lead to selling yourself short, whereas using **industry-appropriate** action verbs can highlight your skills or accomplishments.

Below is a list of commonly used action verbs for investment banking resumes:

Accelerated	Directed	Learned
Accomplished	Drafted	Led
Achieved	Educated	Leveraged
Addressed	Eliminated	Maintained
Advised	Enabled	Managed
Analyzed	Enhanced	Marketed
Approved	Established	Maximized
Arranged	Evaluated	Mitigated
Assembled	Examined	Modeled
Assessed	Executed	Monitored
Assigned	Expanded	Negotiated
Attained	Explained	Operated
Audited	Explored	Optimized
Authored	Facilitated	Organized
Built	Familiarized	Originated
Calculated	Forecasted	Oversaw
Clarified	Formulated	Performed
Coached	Founded	Persuaded
Collaborated	Generated	Pitched
Communicated	Guided	Planned
Compiled	Illustrated	Prepared
Conceptualized	Implemented	Prioritized
Conducted	Improved	Processed
Consolidated	Increased	Produced
Constructed	Influenced	Projected
Convinced	Informed	Recommended
Coordinated	Initiated	Reconciled
Corresponded	Innovated	Recruited
Crafted	Instituted	Reduced
Created	Instructed	Referred
Delegated	Integrated	Represented
Delivered	Interpreted	Researched
Demonstrated	Introduced	Resolved
Designed	Invented	Reviewed
Developed	Investigated	Scheduled
Devised	Launched	Shaped
Solved	Summarized	Tested
Spearheaded	Supervised	Tracked
Steered	Surveyed	Validated
Strengthened	Systematized	Valued
Studied	Tabulated	Verified

EXAMPLE: ACTIONS AND QUANTIFIED RESULTS

Accomplishment [X] as measured by [Y] by doing [Z]

Start with an action verb, numerically measure the accomplishment, and detail what you did to achieve this.

Example: *“Served 85 customers per day with 100% accuracy by paying attention to detail and ensuring positive customer interaction.”*

HOW TO WRITE YOUR “ACTIONS”

- Undertook and performed complex financial modelling on...
- Analysed investment opportunities across a range of industries....
- Participated in investment approval process, including writing investment committee memos...
- Developed and presented investment theses...
- Participated in structuring, negotiating and documenting investments....
- Built relationships with sponsors, management teams and internal stakeholders...
- Monitored and helped to manage existing investments of **XXXX** by.....

HOW TO WRITE YOUR “RESULTS”

- Learnt how to perform fundamental/technical analysis of companies.
- Demonstrated ability to research, and perform covenant interpretation plus due-diligence.
- Familiarised with distressed companies, bond and derivatives.
- Exhibited quantitative, analytical and strong problem-solving skills
- Gained ability to self-direct, analyse and evaluate and form independent judgments
- Showcased excellent verbal and written communication skills
- Built confidence to interact with a wide variety of people

PART 6: COVER LETTER STRUCTURE

In total, the text within the cover letter should be no more than 750 words, or one A4 page, long.

Use the following format:

1. Salutation

Use the formal greeting “Dear” followed by the name of the hiring manager. If it’s a large public company, this is usually easy to find online by searching for example on Google or LinkedIn, “head of EMEA recruiting at [name of firm]”. You can also try calling the firm to request the name of the person.

Placing the specific name shows the reader that you’ve made the effort to personalize the cover letter.

If you cannot find the hiring manager’s name then use “Sir” or “Madam”.

Example:

Dear [Recruiter/Investment Banker’s full name] OR Dear [“Sir” / “Madam” / “hiring manager”]

Re: [Name of company] – [position being applied for]

2. Introduction

The second paragraph is just to say who you are and why you’re writing the letter. This paragraph might read something like.

- “I am an X with X year history of X at global banking firms including X as well as X. I have been working for X for the past X years.”
- If you’re writing a Goldman Sachs cover letter that’s 300 words or less, you can avoid this as there’s no space.

3. Why this job/industry?

You should include what you love about the industry and the specific division to which you are applying.

“Why is it important to YOU? Why does it matter to YOU? How does it make a difference to YOU? Why is it interesting to YOU? Why investment banking/asset management?”

The key is to make this personal. This is where most grads go wrong in their cover letters, they sound too generic and impersonal.

4. Why this firm/bank?

The fourth paragraph is all about explaining why you want to work for that particular bank. You need to be specific. Make it personal and say what the bank’s strengths mean to YOU.

Show a grasp of where they are going, what the plan is and why this appeals to you.

Show that you know their strategy and that you agree with the way they’re addressing challenges. You should also write about the future of the firm.

Look at the shareholder letter in the last annual report for information on a bank’s strategy.

Things you can mention if you're writing about a company with lots of public information:

- People you've met from the firm
- Bank's strategy
- Awards won
- ESG / Sustainability efforts
- Digital and modern initiatives
- Notable deals
- Company values
- Financial growth

Example:

*My interest in **[large bank]** is based primarily on the firm's unique culture, which I had the chance to observe at recent networking events in **[name of your university]**. The bank's emphasis on integrity and teamwork is second to none, while its entrepreneurial nature is clear from the fact that it led the way for global investors into infrastructure assets through its 99-year lease of the Chicago Skyway toll road for \$1.8bn in 2004. It also famously established the "XXXX Model", which integrates the fund management and investment banking advisory businesses. Moreover, the robustness of **[large bank]** business is evidenced by its strong CET1 capital ratio of 11.4%. This financial prowess, combined with **[large bank]** Securities Group's status as a leader in Asia Pacific equity derivatives trading, makes the firm unique among international investment banks.*

Things you can mention if you're writing about a company with little to no public information like a small private firm:

- People you've met from the firm
- Opportunity to use initiative
- High early responsibility
- Desire to make an impact
- Eagerness to work with a small entrepreneurial team

Example:

*My interest in **[boutique investment firm]** is based on the fact that it is a recently founded firm, which allows individual employees the opportunity to have a more substantial contribution to the firm's success than would be possible at a large corporation. This greatly appeals to my entrepreneurial nature. Moreover, with regulation impairing banks' ability to engage in proprietary trading and high-risk market-making, I believe there is significant potential for firms such as **[boutique investment firm]** to step in and fill the gap. Finally, I have a keen interest in the asset classes that **[boutique investment firm]** focuses on, especially equities and commodities. Two months ago I began running my own equities trading portfolio with excellent results and I look forward to using my skills and passion for trading to make an impact on the success of your firm.*

Some sources for company research:

- Current and former employees
- Annual report
- Google key terms like "[name of company] [values/mission/ESG/acquisition/strategy/profit/growth/sustainability]"
- Glassdoor
- Trustpilot
- Seeking Alpha
- Yahoo Finance
- Crunchbase

5. Why me?

Identify at least 3 of the skills the role requires as shown on the job description.

Link these skills with examples of how you demonstrated them. The key here is to show evidence.

6. Call to action

End the cover letter with a call to action.

Completing the letter with the following sentence: "I look forward to hearing from you. I am available for an interview and contactable by X."

PART 7: COMMON COVER LETTER MISTAKES

- Irrelevant information not supported by facts
- Spelling and grammatical mistakes
- Declaring anything negative like making excuses
- Include poor quality evidence of your work (e.g. research report that is badly presented with questionable data)
- Using shorthand phrases like "etc" and not being specific enough
- Not enough emphasis on teamwork
- Overconfidence / unrealistic achievement (e.g. "After my internship, I learned the entire deal execution process...")

PART 8: SUCCESSFUL COVER LETTER EXAMPLE

EMEA HR Head, Director

Subject: Application for Analyst Position at [Company Name]

Dear [First name and last name],

I am writing to express my interest in applying for an Analyst position at your London office. I graduated from [name of university] in 20XX with a degree in B.Sc Economics.

Upon graduation, I gained my first work experiences in the chemical and healthcare industries, through internships at [The Dow Chemical Company] in M&A and [Johnson & Johnson] in Financial Management. Following my internships, I joined Credit Suisse Private Banking Latin America as an in-house consultant, where last year I was awarded the [highest performance review] rating within the COO organization and was nominated for promotion one year ahead of the normal cycle. After working at [Credit Suisse] for over three years, I am looking for new international challenges and the possibility to broaden my experience beyond banking. Therefore, I would like to embark upon a fast-paced and intellectually challenging career in consulting to accelerate and deepen my personal development. I am certain I have the skills, passion and determination [Company Name] looks for in a candidate and the skills to succeed in this industry.

I am certain of my interest in consulting and specifically [Company Name] for three main reasons; 1) the unparalleled self-development opportunities, 2) the prospect of delivering meaningful and impactful work, and 3) the company's ability to foster an extremely supportive and engaged culture of coworkers. Through my research, I had the chance to share thoughts with current consultants and alumni from your offices in London, New York and Bogota. I was amazed at how through different perspectives and anecdotes, I came to the same conclusions reinforcing my interest in [Company Name]. In particular, I recall a

memorable conversation with [Person 1] where he showed me how rewarding the nature of his engagements has been, as well as how well aligned are the incentives for people in the company to help each other and succeed. For these reasons, I feel that [Company Name] represents the ideal place for me to further develop professionally and personally.

The breadth of my experiences has allowed me to develop the core skills you look for including strong problem solving, versatility and teamwork abilities.

- **Problem-solving:** My work at [name of previous employer] encompassed a mix of highly conceptual and analytical topics that ranged from: a) redefining the entire market's value proposition and driving a market-wide risk reduction initiative, to b) conducting a deep-dive analysis on our product offering and synthesizing the results, in order to drive sales initiatives and advise management on how to best meet their sales targets.
- **Versatility and teamwork:** Moreover, my role at [name of previous employer] led me to team up with numerous cross-functional stakeholders at all seniority levels throughout the firm in Switzerland, the Americas and the Asia Pacific. As a result of my strong track-record, I was entrusted by my line manager last year during her 6 month maternity leave, to act as the primary team liaison to our CEO, COO and internal stakeholders. Additionally, I was also commended to lead and mentor two junior team members.

I am convinced that I would be a strong contribution to [Company Name]. Thank you for taking the time to consider my application. I look forward to speaking with you soon.

Sincerely,

[Candidate E-Signature]

[Candidate Name]

[Country code and mobile number]

[Non-academic email address]

Resume Template Guidelines and Instructions (READ)

Into City Prep provides this CV and cover letter guideline to give you a detailed walkthrough. It's designed specifically for students and professionals looking to break into banking or consulting.

CV and Cover Letter Wizard

Guides and templates are useful, but want to get ideas on how to demonstrate your skills and experience in a limited word count from proven samples of successful CVs and cover letters? Then the CV and Cover Letter Wizard is the answer. Clients have **enjoyed huge job success and significant timesavings** from seeing examples *with organized structures, detailed storylines and essential skill clarifications* that gave them a winning edge. For more details, contact info@intocityprep.com.

Supreme Case Studies

Practice makes perfect, and a successful case interview preparation will largely depend on practice! Get access to interview-led cases in the format used by firms like McKinsey. It will include the **complete detailed answers for each case**. For more details, contact info@intocityprep.com.

Bespoke Recruitment Mentoring

We provide customized *1-on-1 recruiting guidance* to help you navigate the recruiting process in elite roles, namely investment banking, asset management, hedge funds, private equity, venture capital and consulting. We can help clients located anywhere in the world.

Mentoring sessions can cover case study training, LinkedIn profile makeover, networking, behavioural and technical interview preparation as well as CV and cover letter help. They are delivered via phone or digital communication (i.e. Skype, Zoom, WhatsApp, etc.). For more details, contact info@intocityprep.com.

Training Internship

Having a great CV is just the beginning. You need to back it up with strong technicals to break into Wall Street or consulting.

The better your resume, the harder the interview technical questions you'll get. This is especially the case if you're looking to break into the elite banks. The best way to learn technicals is through practical experience. For this, we highly recommend you to check out our **training internship solution**.

We partner with over 90 boutique institutions globally such as in the *US, Asia, UK and Canada* to provide placements and *personalized 1-on-1 training* with your very own mentor. These internships quickly and effectively solve the **"lack of experience" problem** and provide the best stepping-stone to prestigious opportunities. On average, 92% of graduates we work with win job offers within 6 months.

In banking, whilst first-year analysts can earn a total compensation of **US \$85-95k** with year-end bonuses between **70% and 100%**, MBA graduates who start as first-year associates make **US \$140-180k** with bonuses up to **100%+** of those base salaries. For more details, contact info@intocityprep.com.

Genius Recruiting Guides

We publish the most thorough recruiting guides and email templates that you can download and use to prepare for the recruiting process. Get recruiting guides for any of these industries: *investment banking, asset management, hedge funds, private equity and venture capital*. For more details, contact info@intocityprep.com.

About Into City Prep

Into City Prep is an innovative career consulting firm composed of former investment banking professionals from JP Morgan, Goldman Sachs and investment professionals from the world's top private equity firms and hedge funds, such as Blackstone. We have all experienced the challenges in the recruiting process first-hand and are familiar with the *visa sponsorship* hurdle faced by so many international students. We've developed a *differentiated system and best practices* that we share with our clients. Our mission is to cultivate the next generation of top talent for Wall Street and to help you bring your careers to new heights. Part of our success is due to our relatively small intake of clients. This ensures the *highest level of attention, quality care and success* for each individual. We will always choose quality over quantity. We're based in the United States and the United Kingdom.