



Sheakh Md. Shoeb Uddin

Objective

To get a job that can provide challenge. I believe that I would be the most effective member in an organization that trust me with responsibility and provide opportunity to learn and grow.

Employment History

- ▶ Worked as “**Executive – Regional Sales**” in Grameenphone Center, GEC from 1st October 2013
- ▶ Worked as “**Customer Manager**” in Grameenphone center (Franchisee) from 1st June 2010 to 25th September 2013
- ▶ Worked as “**Service Attendant**” in Grameenphone Service Touch Point From 1st June 2009 to 30th May 2010
- ▶ Worked as “**Sales Executive**” in Distributor of Grameenphone (Dishari Enterprise) From 1st June 2008 to 31st May 2009

Achievements

- ☐ Best Apprentice Employee Award of Chittagong Region
- ☐ Achieved MFS (DBBL and OK Banking) quarterly target of center with self driven sales plan
- ☐ Reward as 3G hero for four consecutive weeks during 3G launch Campaign of Grameenphone at Chittagong region.
- ☐ Highest device and internet package sale for the month of January 2014 at Grameenphone center GEC, Chittagong.

Job Responsibilities

Core Activity:

- ☐ Sales of all the TELCO and other products i.e. New Connections, Reload, IR bills, Scratch Cards, Handsets, Internet Modems etc. within given time to achieve individual and Center target.
- ☐ Provide one-stop customer service as per defined processes to enrich customer experience
- ☐ Escalate critical issues to concerned unit to ensure positive customer experience

Strength:

Hard working, Self-motivated, Enthusiastic and Punctual
Dynamic and creative in thinking, Sense of good organizational behavior

Language Proficiency

- ☐ Good command in English and Bengali – both written and Spoken.

Interests

Traveling, Listening Music, Watching Movie, Online Friendship , Internet browsing and Chatting.

Computer Skills:

Conversant with following computer skills:

Successfully completed the course on “Certificate in Computer Application” from Institute of Information Technology (BIIT)

01	Operating System	Windows 98, 2000, XP, 7
02	Word Processing	Microsoft Word
03	Spread Sheet analysis	MS Excel
04	Presentation	MS Power Point
05	Special	Internet Browsing, Email, CRM, ERP.

Academic Background:

→ Masters of **Commerce (2nd year running)**

Institution: Haji Mohammed Moshin College
National University, Bangladesh

→ **Bachelor of Commerce (Pass) in 2012**

Institution: Omar Gani M.E.S College,
Certified By: National University, Bangladesh.

→ **Higher Secondary School Certificate (HSC) In 2006**

Institution: Omar Gani M.E.S College,
Certified By: Chittagong Education Board.

→ **Secondary School Certificate (SSC) In 2004**

Institution: West Banshkhali High School,
Certified By: Chittagong Education Board.

Personal Details :

Name:	Sheakh md. Shoeb uddin
Date of Birth	February 04, 1988
Father's Name	Mr. Showkat Ali
Mother Name	Mrs. Rokeya Begum
Blood Group	O+
Nationality	Bangladesh
Sex	Male

Religion	Islam
Marital status	Single
Height	5.5''

Mailing Address : Laila Bahadur Buliding 3rd floor, Bahaddar bari, Bahaddarhat, Chittagong

Permanent Address : C/O: Sheakh md. Shoeb uddin Village- Ilsha, P.O.- Ilsha, P.S: Banshkhali, District-Chittagong.

Reference

Ziaul Mohammad Huda
Lead Manager
Grameen Phone Ltd.
Grameenphone center , Marium Bhaban ,
1012/A, CDA avenue , Easrt Nasirabad, Chittagong

Murshed Noor Shahriar
Ministry of Public Administration
Secretary
Dhaka Bangladesh

DECLARATION :

I, the undersigned declare that the information provided in this Curriculum Vitae is true to the best of my belief and knowledge and correctly describes myself.