

## SAYEM AHMED KHAN

Address: Jafar Sadik Palace, Zela Shoroni Mur, Kishoregonj

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### **Career Objective:**

To give the best quality service and demonstrate the competence that satisfies the interest of the company as well as prove myself as the best alternative in the competitive job market by my personal and professional experience.

### **Employment History:**

**Total Year of Experience : 2.3 Year(s)**

#### **1. Territory Sales Incharge ( June 24, 2015 - Continuing)**

##### **Asian Paints (Bangladesh) Ltd**

Company Location : House # 428/A(4th & 5th Floor), Road # 30, New DOHS, Mohakhali, Dhaka-1206

Department: Marketing and Sales

##### **Duties/Responsibilities:**

\*Responsible to develop a balanced dealer network and acquire new business, Achieve value, volume & product wise monthly sales and collection targets, Develop and maintain strong business relationship with all stake holders, Manage the credit / receivables effectively, Proper understanding & implementation of company policies and trade promotions, Timely reporting on all aspects of market activities, Ensure brand visibility through proper merchandising across all outlets, Take proactive approach to resolve all customer issues and complaints.

#### **2. Marketing Executive ( October 10, 2013 - January 01, 2015)**

##### **Groud Zero Tourism**

Company Location : 32, Purana Paltan, Sultan Ahamed plaza (7th Floor), Dhaka-1000.

Department: Marketing

##### **Duties/Responsibilities:**

Direct Sales, Tour Management, Event management.

#### **3. Internship ( May 01, 2011 - August 01, 2011)**

##### **Nogor Dula**

Company Location : House # 1/A, Road # 13 (New), Dhanmondi, Dhaka-1209.

Department: Marketing

##### **Duties/Responsibilities:**

Dealing with direct customer, Office Management, Inventory Management.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year
MBA	Marketing	The University of Asia Pacific	CGPA:3.33 out of 4	2013
BBA	Marketing	The University of Asia Pacific	CGPA:3.07 out of 4	2011
HSC	Commerce	Brindaban Govt. College, Habigonj.	CGPA:3.1 out of 5	2007
SSC	Commerce	Habigonj Govt. High School.	CGPA:3.94 out of 5	2005

### **Other Experience & Activities**

- \* Founder of "Business Administration Communication Club".
- \* Working with "Wave Dance Company" as music composer.
- \* Participated on 7th BANGLADESH & 4th SAARC JAMBOREE.
- \* Participated on 11th NATIONAL CAMP with Bangladesh Red Crescent Society.
- \* Participated on 4th National Annual Quality Convention on Education with Bangladesh Society for Total Quality Management

### **Computer Literacy**

- \* Microsoft based platform: MS Word, MS Excel, and Power Point.
- \* Communication System: Email, Internet etc.

### **Personal Details :**

Father's Name : Moshahid Ahmed Khan  
Mother's Name : Luthfunnessa Khanom  
Date of Birth : December 30, 1988  
Gender : Male  
Marital Status : Single  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : 4447, Khan Monzil (1st floor), Uttor Shemolly, Habiganj 3300.  
Current Location : Kishoregonj

### **Reference (s):**

**Gazi Ahsan Rubby**  
Sr. Executive Officer  
Data Path Ltd.  
Road # 138, Gulshan-1.  
Cell: 01718-508172  
Email: rubby@data-path.net

**Toufiq Ahmed Rafi**  
Assistant Manager  
Aziz Halim Khair Choudhury  
Chartered Accountants.  
House#79 (3rd & 4th floor), Road# 12A,  
Dhanmondi, Dhaka 1209.  
Cell: 01671-629434  
Email: toufiq.ahmed@hotmail.com

I do hereby DECLARE that all the information provided above is true to the best of my knowledge and belief.

Signature