



# Renato Miguel C. Galias

## PROFESSIONAL GOALS

I aim to attain an engaging position in the field of sales where I can develop and incorporate my knowledge and skills to benefit both the organization and myself.

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## EDUCATION

**BS in Information Systems**  
**De La Salle College of Saint Benilde**

2018 - 2022

## SKILLS

- Data Analysis and Processing
- Data Visualization
- Business Analysis
- Business Documentation
- Scoping and Research
- Customer Management
- Problem Solver and Adaptability
- Team Player
- Time Management



## WORK EXPERIENCE

**Business Analyst**  
**Xtendly I Muntinlupa**

2022 - 2023

Worked on implementing BA role as part of the development lifecycle, shadowing clients and executive meetings to have a deeper process flow understanding, and scoping program features for implementation.

- Produced Business Requirements Documentations
- Produced high-level and comprehensive process flow for clients and developers.
- Feature scoping and research
- Other data related analysis and processing

**Software Testing Intern**  
**Xtendly I Muntinlupa**

2022

Conducted software quality assurance to several web and mobile applications as part of our internship program.

- Functional testing
- UI/UX testing
- Exploratory/Checklist testing
- Test case creation
- Bug reporting

## CERTIFICATES

ISTQB Certified Tester [Foundational Level]

SQL Fundamentals

Identifying and Safeguarding Personal Identifiable Information (DOD V3)

Big Data 101

**REFERENCES AVAILABLE UPON REQUEST**