



SOUTHERN LUZON STATE UNIVERSITY

# OFFICE OF RESEARCH SERVICES

## ABOUT US

The SLSU Office of Research Services (ORS), being one of the offices under the supervision of the Vice President for Research, Extension, Production, Development, and Innovation (VP-REPD), attends to the University's research priorities and concerns. Some of the major tasks of the ORS are the evaluation of research proposals for budgetary purpose and support, monitoring of research implementation, and assistance in research presentations and publications.



# ORGANIZATIONAL CHART



Doracie B. Zoleta-Nantes, PhD  
University President



Marissa C. Esperal, PhD  
VP-REPMI



Nicanor L. Guinto, PhD  
ORS Director

College Deans/Campus Directors

Research  
Coordinators

Faculty and  
Non-teaching  
researchers

## Tissue Culture Laboratory

Asst. Prof. Glamechelle D. Maestro  
Head, TCL

## Microbiology Research and Testing Laboratory

Asst. Prof. Maria Luisa A. Enal  
Head, MRTL

## Center for Hazard and Environmental Resource Mapping

Engr. Luis Joel T. Palamiano, Jr.  
Research Manager, CHERM



# **TISSUE CULTURE LABORATORY**




The TCL aims to provide the students, farmers, and other community members with knowledge on how to improve their lives and the agricultural industry through tissue culture technology. At present, the laboratory works on producing viable Makapuno plantlets that are healthy and free of contaminants through embryo culturing and rescuing techniques. The plantlets are also available for sale.

# **MICROBIOLOGY RESEARCH AND TESTING LABORATORY**



The MRTL is committed to constantly produce high-impact research outputs and consistently provide our clients with the highest quality of research and testing services that are anchored on international procedures and standards. It offers services such as water and food analysis.

# **CENTER FOR HAZARD AND ENVIRONMENTAL RESOURCE MAPPING**



The CHERM aims to strengthen collaborative efforts of mapping agencies and stakeholders in the provision of geospatial data and services. It also aims to capacitate them on the utilization of geospatial data and other derivative products and provide research-based authoritative geospatial data and services in all the stages of the Disaster Risk Reduction and Environmental Management Cycle.



# RESEARCH SERVICES

## **FUNDING**

Up to P200k per research project with 1 year duration; projects with longer duration may receive higher budget depending on the availability of funds

## **FINANCIAL ASSISTANCE**

SLSU researchers are entitled to presentation and publication assistance

## **BUDGETARY SUPPORT**

Financial support for the holding of research colloquium in colleges and campuses

## **THESIS TITLE REVIEW**

For undergraduate/graduate SLSU students





# AWARDS AND INCENTIVES

## RESEARCH COMPLETION AWARD

Research teams who completed their projects on-time shall receive 10,000 pesos

## AGENCY IN-HOUSE REVIEW BEST PAPER

5,000 pesos (Best Paper), 3,000 pesos (1<sup>st</sup> runner up), & 2,000 pesos (2<sup>nd</sup> runner up)

## BEST PAPER AWARDS

Plaque of Recognition plus 50,000 pesos (Most Outstanding), 30,000 pesos (Outstanding in Pure/Basic Research), 30,000 pesos (Outstanding Applied/Product Research), & 20,000 pesos (Commendable Research)





# AWARDS AND INCENTIVES

## PRESENTATION INCENTIVE

5,000 pesos (national level), 10,000 pesos (international level within the country), & 20,000 pesos (international level outside the country)

## PUBLICATION INCENTIVE

5,000 pesos in SIYASIG: The Southern Luzon Journal of Sciences  
20,000 pesos (national level) in CHED-accredited refereed journals  
35,000 pesos (international level) in ISI, Scopus, and other indexed publications

## OTHER INCENTIVES

- 1 ETL credit for successful proposal submission
- 6 ETL for Project Leader, 3 ETL for member
- Term insurance (accidental and death)
- Credits for promotion



## **MENTORING AND CAPABILITY ENHANCEMENT PROGRAMS**

### **INSTITUTIONAL RESEARCH EVALUATION COMMITTEE SCREENING**

Provides avenue for peer coaching/mentoring among faculty

### **AGENCY IN-HOUSE REVIEW**

Channel for a feedback system by external field experts

### **WRITESHOPS/WORKSHOPS**

ORS-organized seminar-training to improve research capability of faculty members

### **RESEARCH COLLOQUIUM**

Provides avenue for student coaching/mentoring

### **INTERCOLLEGIATE RESEARCH CONFERENCE**

Provides avenue for student coaching/mentoring by external field experts



OFFICE OF RESEARCH SERVICES

# PROCESS FLOW

# INSTITUTIONAL RESEARCH PROCESS FLOW



## **CALL FOR PROPOSALS**

- Capsule proposals must be in accordance with the present SLSU Research and Development Agenda and the priorities of the other partner line agencies such the CHED, the Regional Development Council, STAARRDEC, etc.
- Capsule proposals must pass the Originality Checking of the Innovation and Technology Support Services Office
- Proponents that passed the checking shall be requested to submit full proposals



# INSTITUTIONAL RESEARCH PROCESS FLOW



## **ORS & IREC SCREENING**

- ORS Secretariat shall check completeness of the submissions as well as the correctness of the information supplied in the forms
- Compliant proposals shall be subjected to the screening of the Institutional Research Evaluation Committee (IREC) composed of resource persons in various fields
- Proponents shall orally present during the scheduled IREC screening

# INSTITUTIONAL RESEARCH PROCESS FLOW



## ORS & IREC SCREENING

- **SCREENING CRITERIA:**

	<b>MAX</b>	<b>MIN</b>
<b>1. Content</b>		
• Relevance to HRDA (national/development)	20	12
• Contribution to knowledge/S&T advancement	20	12
<b>2. Screening Criteria</b>		
• Mastery of content	8	5
• Effectiveness of presentation skills/ delivery	7	4
• Organization of presentation	5	3
• Response in Q&A	10	6
<b>3. Action Sheet</b>		
• Comments/suggestions addressed	15	9
<b>4. Write-up</b>		
• Clarity and style	10	6
• Cogency and logic	5	3

# INSTITUTIONAL RESEARCH PROCESS FLOW



## AGENCY IN- HOUSE REVIEW

- Proponents who passed the IREC Screening shall present in the AIHR with invited external evaluators
- Proposals shall be revised based on the comments of the evaluators, then they will be subjected to plagiarism checking of the ITSSO
- Compliant proposals shall be presented to the **Research and Extension Council** to seek its endorsement to the Board of Regents

# INSTITUTIONAL RESEARCH PROCESS FLOW



## INCEPTION MEETING

- Once the BOR approved the proposals for SLSU-funding, the inception meeting is held to facilitate research contract signing and awarding of grants
- Finance-related offices are invited as resource persons to orient the researchers on the process involved in facilitating the release of their budget and the procurement of the materials needed



# INSTITUTIONAL RESEARCH PROCESS FLOW



## RESEARCH IMPLEMENTATION

- Proponents are required to submit Progress Reports quarterly
- The Monitoring and Evaluation Team shall conduct the monitoring of ongoing projects quarterly
- Researchers are required to submit their Terminal Report within 3 months after project completion

# INSTITUTIONAL RESEARCH PROCESS FLOW



## AGENCY IN- HOUSE REVIEW

- Completed projects shall be subjected to another AIHR, with best papers to be recognized and awarded with certificates and cash
  - Project teams who completed their research according to the approved time frame shall receive 10,000 pesos as their Research Completion Award
- ❑ **NOTE:** *In case of failure to complete the project, proponents shall jointly refund entire amount allocated and used within the same time frame as the research duration through salary deductions at 5% interest per term*

# THANK YOU

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