

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ENAL		
FIRST NAME	MARIA LUISA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ABUSTAN		
3. DATE OF BIRTH (mm/dd/yyyy)	19/08/1973	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input checked="" type="checkbox"/> by naturalization Pls. indicate country: <div></div>
4. PLACE OF BIRTH	Lucban, Quezon		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS ZIP CODE	
7. HEIGHT (m)	1.5m		House/Block/Lot No. Street
8. WEIGHT (kg)	45 kg		Pearls Compound, Banahaw Subd.2 Barangay 6
9. BLOOD TYPE	"O"		Subdivision/Village Barangay
10. GSIS ID NO.	73081901675		Lucban Quezon
11. PAG-IBIG ID NO.	040220558502	City/Municipality Province	
12. PHILHEALTH NO.	08-000085122-5	ZIP CODE	4328
13. SSS NO.	33-2276640-1	19. TELEPHONE NO.	N/A
14. TIN NO.	168-575-116	20. MOBILE NO.	09324794344
15. AGENCY EMPLOYEE NO.	390-002-009-805	21. E-MAIL ADDRESS (if any)	marialuisaenal@slsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Enal			
FIRST NAME	Francisco (+)	NAME EXTENSION (JR., SR) Sr.		
MIDDLE NAME	Quevedo			
25. MOTHER'S MAIDEN NAME				
SURNAME	Abustan			
FIRST NAME	Cristina (+)			
MIDDLE NAME	Beltran		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PAARALANG BAYAN NG LUCBAN-1	N/A	1980	1986		1986	
SECONDARY	SOUTHERN LUZON POLYTECHNIC COLLEGE	N/A	1986	1990		1990	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	BS Food Technology	1990	1994		1994	
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MS Food Science	1997	2005		2005	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 9, 2022
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Career Service Professional Examination	84.05	04/23/1995	Lucena City		
Registered Microbiologist Certification	78.9	12/05/2011 - 12/06/2011	Manila	RM2011-00211	
Chemical Technician Licensure Exam	82.00	10/10/2019	Manila	0005025	08/19/2022

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
05/25/2015	present	Asst. Professor 3	Southern Luzon State University	40,907.00		Permanent	Yes
06/19/2013	05/24/2015	Asst. Professor 1	Southern Luzon State University	24,887.00		Permanent	Yes
08/01/2012	06/18/2013	Instructor III	Southern Luzon State University	23,044.00		Permanent	Yes
11/08/2009	07/31/2012	Instructor I	Southern Luzon State University	19,940.00		Permanent	Yes
08/16/2007	08/10/2009	Instructor I	Southern Luzon State University	12,284.00		Temporary	Yes
06/07/2007	08/15/2007	Contract of Service Instructor	Southern Luzon State University	95.04/h		Part-Time	Yes
04/10/2007	05/23/2007	Research Associate	Southern Luzon State University	95.04/hr		Job Order	Yes
11/06/2006	03/28/2007	Instructor	Southern Luzon Polytechnic College	95.04/h		Part-Time	Yes
06/13/2006	10/18/2006	Instructor	Southern Luzon Polytechnic College	84.59/h		Part-Time	Yes
04/10/2006	05/23/2006	Instructor	Southern Luzon Polytechnic College	84.59/h		Part-Time	Yes
11/07/2005	03/28/2006	Instructor	Southern Luzon Polytechnic College	84.59/hr		Part-Time	Yes
06/14/2005	10/18/2005	Instructor	Southern Luzon Polytechnic College	84.59/hr		Part-Time	Yes
11/02/2004	03/22/2005	Instructor	Southern Luzon Polytechnic College	84.59/hr		Part-Time	Yes
06/14/2004	10/19/2004	Instructor	Southern Luzon Polytechnic College	84.59/hr		Part-Time	Yes
11/10/2003	03/30/2004	Part-time Instructor	Southern Luzon Polytechnic College	84.59/hr		Temporary	Yes
06/16/2003	10/21/2003	Part-time Instructor	Southern Luzon Polytechnic College	84.59/hr		Temporary	Yes
10/21/2002	03/12/2003	Part-time Instructor	Southern Luzon Polytechnic College	84.59/hr		Temporary	Yes
03/06/2002	10/09/2002	Part-time Instructor	Southern Luzon Polytechnic College	84.59/hr		Temporary	Yes
10/22/2001	03/13/2002	Part-time Instructor	Southern Luzon Polytechnic College	84.59/hr		Temporary	Yes
06/04/2001	10/21/2001	Part-time Instructor	Southern Luzon Polytechnic College	80.57/hr		Temporary	Yes
10/23/2000	03/16/2001	Part-time Instructor	Southern Luzon Polytechnic College	80.57/hr		Temporary	Yes
06/14/2000	10/13/2000	Part-time Instructor	Southern Luzon Polytechnic College	80.57/hr		Temporary	Yes
06/05/1997	03/24/2000	Instructor III	AMA COMPUTER COLLEGE	10,200.00		Contractual	No
05/15/1995	04/15/1997	High School Teacher	San Antonio de Padua College	4,200.00		Regular	No

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Effective Managment of the Elimination of Gender-based Violence in School Campuses	03/19/2021		8	Webinar	Southern Luzon State University
Basic Gender Sensitivity	03/25/2021		4	Orientation	National Research Council of the Philippines
Choose to Challenge: Redefining and mainstreaming All Genders and the Environment during the COVID-19 Pandemic	03/31/2021		8	Webinar	Southern Luzon State University
Addressing the Challenges of Climte Change on Food and Nutrition Security, and Health	05/21/2021		8	Webinar	National Research Council of the Philippines
Bioethics on the use of animals in research: Proper animal handling	07/08/2021	07/09/2021	16	Webinar	Department of Science and Technology-Industrial Technology Development Institute
Legal Mandates on VAW	11/29/2021		8	Webinar	Southern Luzon State University
DOST-STII Online Library Literacy Program	03/24/2021		4	Webinar	Department of Science and Technology-Science and Technology Insformation
Nationwide Call Conference	03/08/2021		4	Webinar	Department of Science and Technology
SEAMEO-QS Higher Education Forum on Using Perfomance Insight to Build World-Class Universities in Southeast Asia	10/14/2021		4	Webinar	Southeast Asian Ministers of Education Organization

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Microbiology Research Skills, Laboratory Skills, Computer skills	N/A	The Philippine Society for Microbiology, Inc.
Reading, cooking		Philippine Network of Microbial Culture Collection, Inc.
		Kapisanang Kimika ng Pilipinas Southern-Tagalog Chapter
		American Society for Microbiology

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, give details: resignation</div>	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)			
NAME		ADDRESS	TEL. NO.
Shiela M. Manzanilla, Ph.D.		SLSU	(042) 540-4087
Editha E. De Jesus, Ph.D		SLSU	(042) 540-4087
Delia R. Babilonia, Ph.D.		SLSU	(042) 540-4087
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: GSIS UMID Card</div> <div>ID/License/Passport No.: 003-3227-6640-1</div> <div>Date/Place of Issuance: 04/2017/Lucena City</div>		<div><div>_____</div><div>Signature (Sign inside the box)</div><div>February 9, 2022</div><div>Date Accomplished</div></div> <div><div></div><div>Right Thumbmark</div></div>	
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.			
<div></div> <div>Person Administering Oath</div>			



PHOTO