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SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



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July 25, 2022

DANIELLE P. ARCON
De La Salle University
Manila

Dear Ms. Arcon:

Greetings of peace and good health!

This is to respectfully inform you that relative to your application to be part of the Editorial Board of *SIYASIG: The Southern Luzon Journal of Science*, you are hereby appointed to the position of **Associate Editor** for a period of two (2) years unless otherwise earlier revoked. As Associate Editor, you are expected to:

- Invite the reviewers to join a project, monitor the work of the reviewers, and announce the final decision made for the article;
- Liaise with authors, reviewers, and board members;
- Write short editorials, news, and research highlights; and
- Carry out heavy developmental/technical editing of manuscripts.

It is understood that your services are purely voluntary and that you will not receive any compensation, whatsoever regarding this appointment. However, you shall be entitled to access to University facilities or resources in relation to your services in the journal subject to pertinent and existing Philippine laws and regulations.

Thank you very much.

Very truly yours,

DORACIE B. ZOLETA-NANTES, PhD
University President

