



## REGIONAL OFFICE IV

JUN 22 2022

By: \_\_\_\_\_

June 22, 2022

**Dr. Doracie Zoleta-Nantes**  
 University President  
 Southern Luzon State University  
 Lucban, Quezon

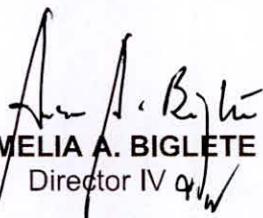
**Dear Dr. Nantes:**

This is to transmit to you the attached communication from the Director IV, Office of Programs and Standards Development, Commission on Higher Education, relative to the findings on your application for Certificate of Program Compliance to operate the following programs effective AY 2021-2022.

NAME OF HEI	PROGRAM
Southern Luzon State University - Lucban Campus	<ul style="list-style-type: none"> <li>• Bachelor of Science in Electronics Engineering</li> <li>• Bachelor of Science in Mechanical Engineering</li> <li>• Bachelor of Science in Industrial Technology major in Computer Technology</li> </ul>
Southern Luzon State University - Gumaca Campus	<ul style="list-style-type: none"> <li>• Bachelor of Science in Industrial Technology major in Computer Technology</li> </ul>
Southern Luzon State University - Tayabas Campus	<ul style="list-style-type: none"> <li>• Bachelor of Science in Industrial Technology major in Computer Technology</li> </ul>

Please be informed that based on the results of the evaluation of the Technical Committee, your attention is invited on the recommendations/observations contained in said reports for the institution's action by submitting a written feedback report to OPSD, copy furnished this Office, on or before June 30, 2022.

Very truly yours,

  
**AMELIA A. BIGLETE**  
 Director IV

Contact us: ched4a@ched.gov.ph / (02) 8332-4734  
 Give us Feedback: <http://bit.ly/CHEDROIVCSS>



Republic of the Philippines  
OFFICE OF THE PRESIDENT  
COMMISSION ON HIGHER EDUCATION

June 9, 2022

Dr. Amelia A. Biglete, CESO III  
Director IV  
CHED Regional Office IV  
Lipa, Batangas

RECEIVED  
COMMISSION ON HIGHER EDUCATION  
RECORDS SECTION

JUN 10 2022 D 11:38  
By / Time DANIELA LEANE NEPOMUCENO  
Ref. No: CHED-RECORDS, AFMS  
0410-22-00

Dear Dr. Biglete:

This has reference to the requests of the following higher education institutions (HEIs) for issuance of Certificate of Program Compliance and Initial Permit to Operate various undergraduate Engineering programs:

Name of HEI	Program
<b>A. Certificate of Program Compliance (COPC)</b>	
1. Southern Luzon State University - Lucban Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Electronics Engineering</li><li>Bachelor of Science in Mechanical Engineering</li><li>Bachelor of Science in Industrial Technology major in Computer Technology</li></ul>
2. Southern Luzon State University - Gumaca Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Industrial Technology major in Computer Technology</li></ul>
3. Southern Luzon State University – Tayabas Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Industrial Technology major in Computer Technology</li></ul>
4. Cavite State University – Carmona Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Computer Engineering</li></ul>
5. Cavite State University – CCAT Rosario Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Computer Engineering</li></ul>
6. Polytechnic University of the Philippines – Lopez Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Electrical Engineering</li></ul>
7. Batangas State University- Alangilan Campus	<ul style="list-style-type: none"><li>Bachelor of Science in Mechanical Engineering</li></ul>
<b>B. Initial Permit (1<sup>st</sup> Year Level)</b>	
8. Binangonan Catholic College	<ul style="list-style-type: none"><li>Bachelor of Science in Computer Engineering</li></ul>

In this regard, please find attached copies of the reports of the Technical Panel for Engineering and Technology as a result of their evaluation on the compliance documents submitted by the said HEIs.

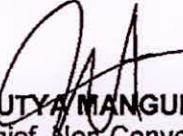
Attention is therefore invited on the recommendations/observations contained in the said reports for the institution's action.

Feedback report on the matter is requested to reach this Office on or before June 30, 2022.

Very truly yours,

**DR. CHERRIE MELANIE ANCHETA-DIEGO, CESO III**  
Director IV, Office of Programs and Standards Development

For the Director IV:

  
**MS. MUTYA MANGUBAT**  
OIC Chief, Non-Conventional Higher Education Division (NHD)  
Officer-in-Charge, Office of the Director IV, OPSD  
June 8-9, 2022 



Commission on Higher Education  
Office of Programs and Standards  
**MONITORING/EVALUATION INSTRUMENT**  
**FOR UNDERGRADUATE ACADEMIC PROGRAMS**  
(without PSG)

Summary Form 1 (MSF1)  
Date Revised: 04-03-2010

NAME OF INSTITUTION: Southern Luzon State University, Lucban Campus

ADDRESS: Lucban, Quezon

PROGRAM(S): Bachelor of Science in Industrial Technology major in Computer Technology

DATE OF EVALUATION: June 8, 2022

GOVERNMENT AUTHORITY BEING APPLIED FOR: COPC

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
Vision /Mission/Objectives		The vision / mission / objectives are in place.	✓		
Program Educational Objectives		There are established Program Educational Objectives (PEOs)	✓		
Board Resolution		The Board Resolution #309 S. 2001 approves the adoption of a BS IT major in Computer Technology  The Board Resolution #34 Series of 2020 approves the revised curriculum for the BS IT major in Computer Technology.	✓		
I.	<b>ADMINISTRATION</b>				
1	Program Administration				
a.	Dean (section 33 of MORPHE) – the undergraduate degree shall have at least a Master's Degree and, where applicable, a professional license requiring at least a Bachelor's degree	Dean: Dr. Ricaryl Catherine P. Cruz BS Education major in Home Economics and Technology Master of Arts in Education Doctor of Education major in Industrial Educational Management		✓	Hire a Dean who is a graduate of Bachelor of Science in Industrial Technology or BS in Engineering and a Master's Degree in Technology or Engineering.

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
		The Dean is not a graduate of Bachelor of Science in Industrial Technology.			
b.	Department Chair/Program Chair	<p>Program Chair: Dr. Jose D. Sanvictores BS IT major in Electronics Technology Master of Arts in Industrial Education Doctor of Philosophy in Educational Management</p> <p>The submitted TOR shows that the Program Chair is not a graduate of BS IT major in Computer Technology.</p>		✓	Hire a Program Chair who is a graduate of BS IT major in Computer Technology or BS Computer Engineering.
2	<p>Faculty <i>Must be the holder of a master's degree, to teach mainly in his major fields. For programs with a dearth of a Master's degree, a professional license requiring at least a Bachelor's degree may be qualified to teach.</i></p>	<p>With Masters: 5 out of 6 or 83.33%</p> <p>Without Masters: 1 out of 6 or 16.67%</p> <p>With Required License: 0 out of 3 = 0%</p> <p>List of faculty members:</p> <ol style="list-style-type: none"> <li>1. Natividad, Arvin BSIT major in Computer Technology Master of Information Technology Doctor of Information Technology</li> <li>2. Maaliw, Renato BS Computer Engineering Master of Information Technology Doctor of Information Technology</li> <li>3. Dela Rosa, Giles</li> </ol>		✓	

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
		<p>BSIT major in Computer Technology</p> <p>4. Bello, Devie S. BSIT major in Computer Technology Master of Information Technology</p> <p>5. Seno, Mariebeth BS Computer Science Master of Information System</p> <p>6. Danganan, Reynaldo BS IT major in Computer Technology Master of Information Technology</p>			
a.	<ul style="list-style-type: none"> <li>General Education Courses- (<i>Faculty handling general education subjects should have a Master's degree relative to his/her profession (per minimum quantitative requirement)</i>)</li> </ul>	<p>With Masters: 8 out of 12 or 66.67%</p> <p>Without Masters: 4 out of 12 or = 33.33%</p> <p>List of faculty members:</p> <ol style="list-style-type: none"> <li>Pangilinan, Wendell, Bachelor of Arts, Master of Arts,</li> <li>Baudin, Jomar, Bachelor of Arts, MA Psychology</li> <li>Cagatin, Charlene, Bachelor of Arts</li> <li>Quing, Karen Anne BS Psychology, MS Psychology</li> <li>Camson, Josephine BS Education, MA in Teaching</li> <li>Guinto, Nicanor BS Education</li> <li>Camarador, Mary Jane Bachelor of Arts,</li> <li>Pornobi, Kathleen, BS Biology</li> <li>Abutal, Don, AB Classical, MA in Education</li> <li>Rada, Arnel, Secondary Education, MA in Education</li> </ol>		✓	<p>Submit the updated license of the following faculty members:</p> <ol style="list-style-type: none"> <li>1. Camson, Josephine</li> <li>2. Guinto, Nicanor</li> <li>3. Rada, Arnel</li> </ol> <p>Submit plan</p>

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
	Policies and Retention	The Board approves a submitted admission and retention policy through BOR Resolution 1257, s.2018, dated June 21, 2018	✓		
	Safety	There is no submitted evidence of installing fire extinguishers, signages along corridors, among others.		✓	Submit pictures/evidence of installing fire extinguishers, signages along corridors, among others.
	Publications	There is a submitted research agenda. Some faculty members are involved in research activities.	✓		Ensure that all faculty members will have national and international research publications and presentations
	Official Receipt for the Application fee				

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
		<p>The syllabus does not indicate the modalities used (synchronous, asynchronous, offline).</p> <p>There are no submitted lab manuals.</p>			
4	Library (refer to Section 27-MORPHE)	<p>There are 81 book titles and 25 ebooks titles.</p> <p>However, 9 out of 21 courses have no books within the last ten years. In addition, 14 out of 21 courses have no available ebooks.</p>		✓	<p>Submit signed procurement plan for professional books</p>
5	Laboratories and equipment	<p>There are submitted documents/photos of the computer laboratories. However, there is no evidence that is also laboratory rooms for digital and hardware courses.</p> <p>In addition, there is no available lab equipment for some digital and hardware courses.</p>			<p>Submit a matrix detailing the hardware and software inventory per course for the existing curriculum.</p> <p>Submit a signed procurement plan for the laboratory and equipment</p> <p>Submit a matrix showing the hardware and software inventory per course for the existing curriculum.</p> <p>Based on the revised curriculum, the physical laboratories must be made available with the required equipment and apparatus as indicated in the stated laboratories.</p>

AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
		11. Caja, Clarita Secondary Education, MA in Education 12. Fraginal, Khristalyn BA in Communication, Master in Communication			
b.	Allied & Professional Course- <i>(with CAAP License -( for Aviation -related program )</i>	N/A			
3	Curriculum	The curriculum does not support the identified Program Outcomes.  Example: PO A: Apply knowledge and adapt to emerging applications of mathematics, science, and technology appropriate to the discipline.		✓	Revise the Curriculum to include Mathematics and sciences and professional courses to support the attainment of the defined Program Outcomes.
	General Education	The GE and mandated courses are complete (56 units). However, appropriate elective courses (GEE) may be chosen.		✓	Revise the Curriculum to include Mathematics and sciences and professional courses to support the attainment of the defined Program Outcomes.
	Allied and Professional Courses	98 units, including 24 units of on-the-job training  Some courses are vague as they are a combination of unrelated topics. There are professional courses that require laboratory units to reinforce learning while there are also courses requiring lecture units to substantiate the needed concepts. In addition, an advanced course may not be offered as a co-requisite.		✓	Revise the Curriculum to include Mathematics and sciences and professional courses to support the attainment of the defined Program Outcomes.

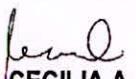
AREAS OF EVALUATION		Actual Situation	Complied	Not Complied	Remarks
					Submit a development plan showing the inventory of hardware and software per course
	<i>Chemistry Laboratory</i>	No Chemistry course in the curriculum		✓	Include the Chemistry course in the curriculum  Submit a signed procurement plan for the laboratory and equipment
	<i>Physics Laboratory</i>	No Physics course in the curriculum		✓	Include the Physics course in the curriculum  Submit a signed procurement plan for the laboratory and equipment
	<i>Professional Laboratories</i>	There are submitted documents/photos of the computer laboratories. However, there is no evidence of laboratory rooms for digital and hardware courses.		✓	Submit a matrix of the hardware and software requirements of each course
	<i>Computer Laboratory</i>	There are no submitted calibration/maintenance records.	✓		Submit calibration/maintenance records and plans of calibration/maintenance plan.
6	Instructional Facilities				
a.	Classrooms	Classrooms are in place	✓		
b.	Environment		✓		
c.	Non-Instructional Space		✓		
d.	Audio Visual Facilities	Audio-visual facilities are in place	✓		
IV	OTHERS				
	Student Services	The Office of Student Affairs and Services has several activities for the students.	✓		Ensure that other student services are always available.

Evaluators comments:

The issuance of a Certificate of Program Compliance (COPC) for a Bachelor of Science in Industrial Technology major in Computer Technology is recommended, provided the recommendations (under the remarks column) are complied with.

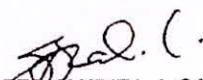
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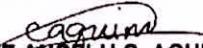
Technical Panel for Engineering and Technology

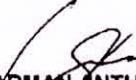
  
MARIA CECILIA A. VENAL  
Member, TCCPE

  
MA. IAN P. DE LOS TRINOS

Technical support provided by:

  
ENGR. FERNANDITA J. CALIMLIM  
SEPS, SDD-OPSD

  
MS. CLARIZZE ANGELU G. AQUINO  
PTS II, SDD-OPSD

  
MR. ARMAN ANTHONY CESAS  
PTS I, SDD-OPSD