



## LEASING APPROVAL FORM FOR NEW TENANT



No. : Q0002

**DATE** : 28/02/2019  
**CURRENT TENANT** : ROTI'O  
**LEASEE NAME / COMPANY** : PT. Sebastian Citra Indonesia  
**TRADING NAME** : ROTI'O  
**ADDRESS** : Jl. Semanan Raya No.27 RT 04 RW 06 Kel. Semanan Kec. Kali Deres Jakarta Barat

**NPWP** :  
**LEASING POSITION** : ☐ RENEWAL ☐ RELOCATION ☐ NEW TENANT ( Please Checklist )  
**MARKET PITCH** : ☐ MID - LOW ☐ MID - MID ☐ MID - HIGH ( Please Checklist )  
**URRENT TERMS AND CONDITION** :  
**UNIT NO** : B1#IS-B  
**RENTAL PERIOD** : 12 Months  
**OTHER TERMS** :  
**RENTAL RATE** :  
**Budget / Projected Rental** : 0.00 /M2/MONTH + VAT ( Main Unti )  
: 0.00 /M2/MONTH + VAT (Alfresco )  
**Final Rental Rate** : 720,000.00 /M2/MONTH + VAT ( Main Unti )  
: /M2/MONTH + VAT (Alfresco )  
**Reinstatement Period Previous Tenant** :  
**Fit Out Period** : 1 week  
**Payment Term** : ( please refer to rental Calculation From enclosed exiting tenant and new tenant )  
**OTHER PROSPECTIVE TENANT** :  
**Tenant 1** : Final Rental Rate Rp. 720,000.00 /M2/MONTH + VAT  
**RECOMENDED ACTION** :  
**Tenant Accepted** : ROTI'O  
**Reasons** :

Prepared By :	Review By :	Review By :
Maria Lucia Leasing & TCR Manager	Cornelius Ardi Singal Center GM	Sisilia GM Leasing

Approved By :	Approved By :	Approved By :
Amelia Gozali COO	Diana Solaiman CFO	